



CITY OF BURLINGTON

Administration Department
300 N. Pine Street, Burlington, WI, 53105
(262) 342-1161 - (262) 763-3474 fax
www.burlington-wi.gov

AMENDED AGENDA COMMON COUNCIL Wednesday, April 3, 2019

To immediately follow the 6:30 p.m. Committee of the Whole meeting
Common Council Chambers, 224 East Jefferson Street

Mayor Jeannie Hefty
Susan Kott, Alderman, 1st District
Theresa Meyer, Alderman, 1st District
Bob Grandi, Alderman, 2nd District
Ryan Heft, Alderman, 2nd District
Steve Rauch, Alderman, 3rd District
Jon Schultz, Council President, Alderman, 3rd District
Thomas Preusker, Alderman, 4th District
Todd Bauman, Alderman, 4th District

Student Representatives:

Jack Schoepke, Student Representative (BHS)
Morgan Tracy, Student Representative (BHS)

1. **Call to Order / Roll Call**
2. **Pledge of Allegiance**
3. **Citizen Comments**
4. **Chamber of Commerce Representative and Rescue Squad Representative**
5. **Approval of Minutes** (*S. Kott*)
 - A. To approve the March 19, 2019 Common Council Meeting Minutes.
6. **Letters and Communications** (*T. Meyer*)
 - A. To approve Communication from Attorney John Bjelajac.
7. **Reports by Aldermanic Representatives and Department Heads**
8. **Reports** (*B. Grandi*)
 - A. To approve Reports 1-3.
9. **Payment of Prepaids and Vouchers** (*R. Heft*)

- A. To approve the Prepaid and Vouchers list for bills accrued through April 3, 2019.

Total Prepaid:	\$ 87,760.77
Total Vouchers:	\$112,030.93
Grand Total:	<u>\$199,791.70</u>

10. **Licenses**

- A. To approve Operator's License Applications as submitted. (*S. Rauch*)
- B. To approve the Denial of an Operator's License. (*J. Schultz*)

11. **Special Events** (*T. Preusker*)

- A. To approve Special Event Permit Applications as submitted.

12. **Appointments and Nominations** - There are none.

13. **PUBLIC HEARINGS:** There are none.

14. **RESOLUTIONS:**

- A. **Resolution 4942(44)** - To approve an Initial Resolution Authorizing \$940,000 General Obligation Bonds for Street Improvement Projects. (*T. Bauman*)
- B. **Resolution 4943(45)** - To approve an Initial Resolution Authorizing \$370,000 General Obligation Bonds for Sewerage Projects. (*S. Kott*)
- C. **Resolution 4944(46)** - To approve a Resolution Directing Publication of the Notice to Electors. (*T. Meyer*)
- D. **Resolution 4945(47)** - To approve a Resolution Providing for the Sale of Not to Exceed \$1,310,000 General Obligation Corporate Purpose Bonds. (*B. Grandi*)
- E. **Resolution 4946(48)** - To approve a Resolution Providing for the Sale of Approximately \$1,655,000 Waterworks System Revenue Bonds. (*R. Heft*)
- F. **Resolution 4947(49)** - To consider approving the award for bid of a Livescan Fingerprint system to Gemalto Inc. in the amount of \$22,722. (*S. Rauch*)

15. **ORDINANCES:**

- A. **Ordinance 2046(12)** - To amend Chapter 104-8(C) and 234-2(B) of the City of Burlington Municipal Code to Allow Dogs in City Parks. (*J. Schlitz*)
- B. **Ordinance 2047(13)** - To approve annexing territory located at 1063 Spring Valley Road (51-002-02-19-06-016-000) to the City of Burlington, Racine County, Wisconsin. (*T. Preusker*)
- C. **Ordinance 2048(14)** - To consider approval of a Rezone Map Amendment request at 157 S. Pine Street from B-2 District to Rd-2 District. (*T. Bauman*)

16. **MOTIONS:**
- A. **Motion 19-924** - To consider approval of the Southeastern Wisconsin Regional Planning Commission (SEWRPC) Stormwater Management Evaluation Study of the industrial area on the southwest side of the City that includes Lavelle Industries, KW Precast, Ardagh Group, WeEnergies, Asphalt Contractors, and Cretex Materials properties. *(S. Kott)*
- B. **Motion 19-925** - Recommendation for Improvements to the Intersections of Milwaukee Avenue, West State Street, and McHenry Street. *(T. Meyer)*
17. **ADJOURN INTO CLOSED SESSION** *(B. Grandi)*
Wis. Stats 19.85(1)(e) Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session.
- Discussion regarding Contract negotiations with Burlington Rescue Squad.
18. **RECONVENE INTO OPEN SESSION** *(R. Heft)*
19. **ACT ON ITEMS FROM CLOSED SESSION IF NECESSARY**
- Consideration and possible action on recommendations for matters discussed in Closed Session by the Common Council.
20. **ADJOURNMENT** *(S. Rauch)*

Note: *If you are disabled and have accessibility needs or need information interpreted for you, please call the City Clerk's Office at 262-342-1161 at least 24 hours prior to the meeting.*



COMMON COUNCIL REGULAR

ITEM NUMBER 5A

DATE: April 3, 2019

SUBJECT: MEETING MINUTES - To approve the March 19, 2019 Common Council Meeting Minutes.

SUBMITTED BY: Diahnn Halbach, City Clerk

BACKGROUND/HISTORY:

The attached minutes are from the March 19, 2019 Common Council meeting.

BUDGET/FISCAL IMPACT:

N/A

RECOMMENDATION:

Staff recommends approval of the attached minutes from the March 19, 2019 Common Council meeting.

TIMING/IMPLEMENTATION:

This item is scheduled for final consideration at the April 3, 2019 Common Council meeting.

Attachments

CC Min



CITY OF BURLINGTON

City Clerk
300 N. Pine Street, Burlington, WI, 53105
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**CITY OF BURLINGTON
Common Council Minutes
Jeannie Hefty, Mayor
Diahnn Halbach, City Clerk
Tuesday, March 19, 2019**

1. **Call to Order / Roll Call**

Mayor Hefty called the Common Council meeting to order at 8:36 p.m. Roll Call - Present: Mayor Hefty, Alderman Susan Kott, Alderman Theresa Meyer, Alderman Bob Grandi, Alderman Ryan Heft, Alderman Steve Rauch, Alderman Jon Schultz, Alderman Tom Preusker, Alderman Todd Bauman. Excused: None.

Student Representatives - Present: Jack Schoepke (BHS), Morgan Tracy (BHS). Excused: None.

Staff present: Administrator Carina Walters, City Attorney John Bjelajac, Finance Director Steve DeQuaker, Assistant City Administrator/Zoning Administrator Megan Watkins, Public Works Director Peter Riggs, Fire Chief Alan Babe, Police Chief Mark Anderson, Library Director Joe Davies, and Intern Nick Faust.

2. **Pledge of Allegiance**

3. **Citizen Comments**

Tom Vos, 124 Kings Court, expressed his frustration and how upset it made him to read the article in the Standard Press regarding the water billing error that resulted in a substantial amount of lost revenue for the City and wanted to be sure that this kind of mistake doesn't happen again.

4. **Chamber of Commerce Representative and Rescue Squad Representative**

Brian Zwiebel, Burlington Rescue Squad, provided a 2018 Year in Review, and reported the following numbers: 1,581 calls (1,178 - City of Burlington; 371 - Town of Burlington; 32 - MABAS calls), 1,644 patient contacts, 1,085 patient transports. Zwiebel also stated that in 2018 members donated approximately 6200 hours of their time, which equals approximately \$.5 million to the Burlington Community.

5. **Approval of the March 5, 2019 Common Council Meeting Minutes**

Motion: Alderman Schultz. Second: Alderman Heft. With all in favor, the motion carried.

6. **Letters and Communications** - There were none.

7. **Reports by Aldermanic Representatives and Department Heads**

Alderman Rauch inquired about the water rate adjustment and whether the information would be included in a memo or if it would be a future agenda item. Attorney Bjelajac replied that the information would more than likely be provided in a memo to the Council; however, if Council so chooses, the information could also be included as an item on a future agenda.

Alderman Heft commended the student representatives for a job well done. Heft stated that Morgan Tracy organized the event "A Night to Remember" which is a prom held at Mercantile Hall for the Special Education students at Burlington High School. Heft also commended the students for the awesome success of their most recent spring play.

Alderman Rauch asked about the Burlington Senior Center's grant application status and roof repairs. Administrator Walters and Mayor Hefty both responded that there hasn't been any word in regards to the grants; however because of the change of directors at the facility, they are more than likely still trying to sort everything out. Walters also added that any maintenance issues that occur are taken care of right away.

Alderman Rauch asked if the school district has submitted a storm water management plan or site plan for the new school yet. Walters responded that topic will be discussed at the next Development Review Committee (DRC) meeting scheduled for Thursday March 28th.

Alderman Rauch asked if the project for Task Order 108 has been put out for bid yet. Director Riggs responded that it has not as they are currently exploring different design options for the Milwaukee, State, McHenry, and Jefferson streets corridor. Riggs stated that a letter was mailed out to the surrounding businesses and property owners that will be affected by the construction, informing them of a Neighborhood Listening Session scheduled for March 20, 2019, in an effort to create an agenda item for Council to approve a design option for that intersection. Riggs further stated that if Council approves the design at the April 3rd meeting, the project can be put out to bid April/May. Alderman Kott asked if this project included curb repairs by St. Mary's. Riggs responded that it's not part of the bidding process, but repairs will be completed.

Alderman Grandi thanked Library Director Joe Davies for all the incredible programs that have been added to the Library, both educational and entertainment, and encouraged people to visit.

Administrator Walters provided an update on the new survey program called POLCO, in which citizens can participate in online surveys and encouraged staff and Council to spread the word.

8. **Approval of Reports 1-5.**

Motion: Alderman Preusker. Second: Alderman Grandi. With all in favor, the motion carried.

9. **Payment of Prepaids and Vouchers** - To approve the Prepaid and Voucher list for bills accrued through March 19, 2019.

Motion: Alderman Bauman. Second: Alderman Preusker. Roll Call Vote: Aye - 8. Nay - 0. The motion carried.

10. **Licenses**

A. To approve Operator's Licenses as submitted.

Motion: Alderman Kott. Second: Alderman Meyer. With all in favor, the motion carried.

B. To approve an amendment to the "Class B" Liquor License premise description for the Mercantile located at 425 N. Pine Street.

Motion: Alderman Meyer. Second: Alderman Heft. With all in favor, the motion carried.

11. **Special Events** - To approve a Special Event Application from Jennifer Young to host "Tinkergarten" classes at Echo Park.

Motion: Alderman Grandi. Second: Alderman Bauman. With all in favor, the motion carried.

12. **Appointments and Nominations** - To appoint Brenda J. Belot as an Election Inspector, term expires 12/31/2019.

Motion: Alderman Heft. Second: Alderman Kott. With all in favor, the motion carried.

13. **PUBLIC HEARINGS:**

- A. Mayor Hefty called a Public Hearing to order at 9:00 p.m. to hear comments from the public regarding providing permanent zoning for property located at 1063 Spring Valley Road as part of an annexation request by Gary and Heather Kellermeier. There were no comments.

Motion to Close: Alderman Rauch. Second: Alderman Preusker. With all in favor, the Public Hearing was closed at 9:01 p.m.

- B. Mayor Hefty called a Public Hearing to Order at 9:01 p.m. to hear comments and concerns regarding a rezone request for property located at 157 S. Pine Street. There were no comments.

Motion to Close: Alderman Schultz. Second: Alderman Grandi. With all in favor, the Public Hearing was closed at 9:02 p.m.

14. **RESOLUTIONS:**

- A. **Resolution 4936(38)** - To approve Task Order Number 108, with Kapur and Associates, for Engineering Services regarding the City of Burlington Municipal Landfill.

Motion: Alderman Preusker. Second: Alderman Bauman. Roll Call Vote: Aye - 8. Nay - 0. The motion carried.

- B. **Resolution 4938(40)** - To approve a Task Order Number One with Ayres Associates to Update the Comprehensive Outdoor Recreation Plan.

Motion: Alderman Bauman. Second: Alderman Kott. Roll Call Vote: Aye - 8. Nay - 0. The motion carried.

- C. **Resolution 4939(41)** - To approve a Task Order Number Two for Ayres Associates for Design and Construction Management Services for Riverside Park Improvements.

Motion: Alderman Kott. Second: Alderman Preusker. Roll Call Vote: Aye - 8. Nay - 0. The motion carried.

- D. **Resolution 4940(42)** - To approve Change Order Number 1 for Well #11 Radium Compliance Improvements.

Motion: Alderman Meyer. Second: Alderman Heft. Roll Call Vote: Aye - 8. Nay - 0. The motion carried.

- E. **Resolution 4941(43)** - To approve a Work Order with Baxter & Woodman, Inc. for Preparation of an Adaptive Management Plan.

Motion: Alderman Grandi. Second: Alderman Preusker. Roll Call Vote: Aye - 8. Nay - 0. The motion carried.

15. **ORDINANCES:**

- A. **Ordinance 2045(11)** - To amend Sections 148-7(A), "Performance standards for construction Sites under one acre" 148-9(E)9, "Permit requirements; application procedures; fees" and 148-10(A)4(h) "Erosion and sediment control plans: statement; amendments" of the Municipal Code of Burlington.

Motion: Alderman Heft. Second: Alderman Grandi. With all in favor, the motion carried.

16. **MOTIONS:**

- A. **Motion 19-923** - To consider approving the 2019 Fireworks Agreement for July 4, 2019 with Five Star Fireworks Co.

Motion: Alderman Rauch. Second: Alderman Bauman. Roll Call Vote: Aye - 8. Nay - 0. The motion carried.

17. **ADJOURNMENT**

Motion: Alderman Schultz. Second: Alderman Preusker. With all in favor, the meeting adjourned at 9:07 p.m.

Minutes respectfully submitted by:

Diahnn C. Halbach
City Clerk
City of Burlington



COMMON COUNCIL REGULAR

ITEM NUMBER 6A

DATE: April 3, 2019

SUBJECT: **LETTERS AND COMMUNICATIONS** - To approve Communication from Attorney John Bjelajac.

SUBMITTED BY: Diahnn Halbach, City Clerk

BACKGROUND/HISTORY:

Attached please find the following communication:

Communication A: A memo from Attorney John Bjelajac regarding possible legal billing of Category B Sanitary Sewer Users.

BUDGET/FISCAL IMPACT:

N/A

RECOMMENDATION:

Staff recommends that the Council accept this communication.

TIMING/IMPLEMENTATION:

This item is scheduled for consideration at the April 3, 2019 Common Council meeting.

Attachments

Memo

Diahnn Halbach

From: John Bjelajac <jmbjelajac@gmail.com>
Sent: Wednesday, March 27, 2019 3:33 PM
To: Diahnn Halbach
Subject: Fwd: Possible Legal Billing of Category B Sanitary Sewer Users

----- Forwarded message -----

From: **John Bjelajac** <jmbjelajac@gmail.com>
Date: Wed, Mar 27, 2019 at 3:18 PM
Subject: Possible Legal Billing of Category B Sanitary Sewer Users
To: <srauch@burlington-wi.gov>
Cc: <dhallbach@burlington-wi.gov>, Mayor Hefty <jhefty@burlington-wi.gov>, Carina Walters <cwalters@burlington-wi.gov>, Megan Watkins <Megan@burlington-wi.gov>, Peter Riggs <priggs@burlington-wi.gov>, Jon Cameron <JCameron@ehlers-inc.com>

Hi Steve,

At the February 20, 2019 Committee of the Whole meeting, the Common Council reviewed and discussed the failure of Category B sanitary sewer users to be timely billed the sanitary sewer charges that were approved by the Common Council in 2017, as a part of the approval of the 2017 budget. At that meeting, you inquired of this writer whether the City of Burlington, if it so desired, could lawfully bill and obtain payment from these Category B users for the unbilled time period in question. The short answer is YES, the City of Burlington can take such collection steps if it so desires.

This is the present result of my research of the relevant Wisconsin statutes, a telephone conference with Mr. Jon Cameron on the topic, and telephone conferences with a staff member of the Public Service Commission. I have found no legal impediment to such a collection activity, nor have any of the persons described above indicated there would be such a legal impediment, to the best of their respective knowledge.

Unless further legal research would show something differently, any collection action on the part of the City of Burlington would be a matter of policy to be decided by the Common Council, and not controlled by any legal restrictions.

Should you have any further questions regarding these matters, please feel free to contact me. By copy of this email to Diahnn, I ask that she include a copy of this email in the Common Council packet for the April 3 meeting, so that the other Alderpersons can receive this information as well.

Thank you very much,

John



COMMON COUNCIL REGULAR

ITEM NUMBER 8A

DATE: April 3, 2019

SUBJECT: REPORTS - To approve Reports 1-3.

SUBMITTED BY: Diahn Halbach, City Clerk

BACKGROUND/HISTORY:

The following reports have been submitted for approval by the Common Council:

1. Burlington Housing Authority, January 17, 2019 (attached)
2. Burlington Library Minutes, February 26, 2019 (attached)
3. Committee of the Whole Minutes, March 19, 2019

BUDGET/FISCAL IMPACT:

N/A

RECOMMENDATION:

Staff recommends that Council approve the March 19, 2019 Committee of the Whole Meeting Minutes.

TIMING/IMPLEMENTATION:

This item is scheduled for consideration at the April 3, 2019 Common Council meeting.

Attachments

BHA Minutes

Library Minutes

**Housing Authority of City of Burlington Wisconsin
Riverview Manor**

January 17, 2019

The regular monthly meeting of the Housing Authority of City of Burlington Wisconsin was held on Thursday, January 17, 2019 at 5:30 P.M. at Riverview Manor. The meeting was called to order by Chairman Petersen.

COMMISSIONERS PRESENT: Chairman Petersen, Vice Chairman Heck, Secretary Smith, Commissioners Lapp and Merten and Manager Arlene Odeja.

Minutes from the regular monthly meeting held December 6, 2018 were reviewed. A motion to approve the minutes as written was made by Lapp, seconded by Heck and carried unanimously.

FINANCIAL REPORT: Copies of the monthly operating statements, bills and bank statements were dispersed and reviewed by board members including Reserve Account balances as of December 31, 2018. (See statement balance sheet).

OCCUPANCY REPORT: Manager Odeja reported 52 on the waiting list for one bedroom units and 5 for two bedroom units.

BUILDING AND MAINTENANCE: Manager Odeja gave a report on the maintenance items that were taken care of in December. Discussion was held on updating the décor in the building by painting the common sitting areas and four public restrooms for \$1,725.00 by RJL-Rick Labadie. A motion was made to accept the bid by Merton and seconded by Heck and carried unanimously.

Manager Odeja will start soliciting bids for outdoor maintenance.

NEW BUSINESS: Manager Odeja to attend training in Madison on April 30 and May 1 sponsored by Wisconsin Council for Affordable & Rural Housing. Manager Odeja reported on incident with tenant Nancy Hozeska, who is no longer a tenant.

OTHER BUSINESS: Audit has been completed by CPA firm Sitzberger.

ADJOURNMENT: There being no further business, motion to adjourn was made by Merten, seconded by Heck, and carried unanimously. Meeting adjourned at 6:25 P.M. The next monthly meeting is scheduled for February 13, 2019 at 5:30 p.m.



John Smith, Secretary

Burlington Public Library

166 East Jefferson Street, Burlington, Wisconsin 53105

Phone: 262-342-1130 Fax: 262-342-1198

www.burlingtonlibrary.org



Minutes of the Burlington Public Library Board of Trustees

The Burlington Public Library Board of Trustees met on Tuesday, February 26, 2019 at 6:30 p.m. in the Burlington Public Library Upstairs Meeting Room.

Present: Smet, Bahr, Barker
Savaglia, Guard, Musgrave

Chaffee
Absent: Buse, Preusker

Also present: Davies, McCarthy,
Student Rep Kaitlyn Frohmader

- Savaglia called the meeting to order at 6:35 pm.
- Public Communication to the Board – Sue Uebele has been appointed to the Lakeshores Library Board and will be representing our area.
- Trustee Training – was moved to the March meeting.
- Minutes of the December 18, 2018 meeting, Bahr moved approval, Chaffee seconded. Motion passed.
- Smet moved and Chaffee seconded the motion to approve the Late December 2018 Prepaids of \$13,727.06, January Prepaids, Reimbursements and General Fund Expenses of \$12,631.13, February Prepaids, Reimbursements and General Fund Expenses of \$29,952.31 and January and February Trust Fund Bills of \$2,546.63. Motion passed.

Committee Reports: None

Federated Library Report:

Canva Premium Accounts for Lakeshores member libraries – The Lakeshores libraries purchased a one year on-line subscription for all libraries to share posters and images. Canva is an easy to use graphic design tool. Each LLS member library gets a login, and the subscription was funded out of the 2018 Marketing & PR budget. The subscription has many templates to start flyers or posters and is very easy to create professional looking documents.

SHARE Development Task Force – The task force was formed in January and includes representatives from all SHARE library counties. At this time the Task Force is looking for ways to assist small libraries with RFID tagging.

Flipster Digital Magazines – The Share system recently began their new subscription to Flipster and are finding access much less cumbersome than the old vendor. We were able to retain most of the previous titles, except exclusive titles which were substituted with similarly titled choices.

Bahr inquired about placing posters out in the community. Davies said he would look into placing posters with topics that would stay relevant such as Flipster and Overdrive but we would not have the manpower to place our numerous monthly programs in the community because we would need to go back to take them down.

Director's Report:

Monthly Statistics Report – Davies reported an increase in adult programs (81%) and attendance (93%) for 2018. Patrons are commenting on the many new programs and various topics of interest. The Monday Movie program has been very successful and will now have two showings.

Celebrate Libraries Interview – Podcast recording was edited, but they had to reschedule the photo shoot for creating a video. Davies indicated that he would follow up with them to determine how their fundraising efforts had gone and to reschedule the photo shoot.

Community Fund – Bahr asked if there was anything new to report. Davies was looking for a TV and speakers for the meeting room but has not found anything in the price range that he was hoping for.

One of the members inquired about Walmart's donations - they prefer to give money to 501(c)(3) non-profit organizations. Davies is waiting for the city attorney to get back to him to complete the 501(c)(3) documents.

The RFP for assistance in creating a strategic plan went out today. The Library Board is looking for assistance with generating community surveys and market research.

2018 Financial Statement – was included in the packet.

New Services Started – Self-checkout began Friday, February 22, 2019. Patrons are slowly noticing the station and trying it out. Disc Repair Service signs are out, the cost for each disk cleaning is .25 cents. We will now be handling faxes for the public at \$1.00 per page.

Spaces and Programs – Library staff sent out the listing of programs for March through May, which will also appear in the City's print newsletter. We are also reaching out to other neighboring communities whose residents are BPL patrons.

Unfinished Business – None**New Business**

Approval of Annual Report to DPI and System Effectiveness Statement – Savaglia requested Board approval of the DPI Annual Report as presented. Motion approved.

Discussion of weather closings – Davies said we are listed as a warming and cooling center for the community and we will always try to have the library open if possible. His first consideration is if staff can arrive and return home safely. When conditions are hazardous, we may open late and close early.

March and April Board Meetings. Davies asked how many Board members would be attending the March 26, 2019 meeting. More than 5 members said they would be attending. There is a program that runs until 6:30 that day in the meeting room. The March meeting will begin at 6:45 in order to get the room cleared and tables set up.

Davies said he would be on vacation for the April 23, 2019 meeting, we could either have McCarthy stand in for him or move the meeting to April 30. Barker motioned to move the meeting to April 30, seconded by Savaglia. Motion passed.

Review of Patron Bans – Davies reported banning a homeless patron for one day for hanging out in the bathroom for a long period of time. He had previously been warned about this behavior several times. Another patron was banned for one day for getting into a heated argument with another patron. Davies wanted to let the Library Board know of the incidents.

Policy Review – Collection Development and Maintenance Policy was reviewed, no changes were made. Davies decides on replacing items based upon publication date, if information is accurate or if it has been used recently. Many times Davies will purchase titles based on patron requests.

Motion to adjourn the meeting was made by Barker, seconded by Savaglia, meeting adjourned at 7:50 pm. Our next meeting will be on Tuesday, March 26 at 6:45 pm in the main floor meeting room at the Burlington Public Library.

Respectfully submitted,

A handwritten signature in dark ink, appearing to read 'Tom Preusker', with a long, sweeping horizontal line extending to the right.

Tom Preusker
Aldermanic Representative



COMMON COUNCIL REGULAR**ITEM NUMBER 9A**

DATE: April 3, 2019

SUBJECT: PREPAID AND VOUCHERS - To approve the Prepaid and Vouchers list for bills accrued through April 3, 2019.

SUBMITTED BY: Steven DeQuaker, Finance Director

BACKGROUND/HISTORY:

Attached please find the Prepaid and Voucher list for bills accrued through April 3, 2019:

Total Prepaid:	\$ 87,760.77
Total Vouchers:	\$112,030.93
Grand Total:	<u>\$199,791.70</u>

BUDGET/FISCAL IMPACT:

5 Largest Disbursements on the Prepaid and Voucher List:

1. \$45,966.25 Racine County - Racine County Communication Center Per Contract - 2nd Quarter
2. \$32,378.02 Kapur & Associates Inc - 2019 Burlington Streets Program
3. \$12,345.00 Bruce Equipment - EnviroSight Camera - Sewer
4. \$ 9,790.00 Midwest Meter Inc. - Handheld Water Meter Reader
5. \$ 4,850.00 Atlas Outfitters - Rescue Drysuit - Gloves - Boots

RECOMMENDATION:

Staff recommends that the Common Council accept and approve these Prepaid and Vouchers in the amount of \$199,791.70.

TIMING/IMPLEMENTATION:

This item is scheduled for consideration at the April 3, 2019 Common Council meeting.

Attachments

Prepaid 03.15.19

Prepaid 03.21.19

Vouchers 04.03.19

GL Account and Title	Vendor Name	Description	Invoice Number	Invoice Date	Net Invoice Amount	Date Paid
100239007						
100-239007 LIFE INSURANCE	SECURIAN FINANCIAL GROUP,	Policy No. 002832L Apr Billing	2019APR	03/01/2019	1,851.61	03/15/2019
Total 100239007:					1,851.61	
100454521001						
100-454521-001 BOND FEES	RACINE COUNTY CLERK OF C	Helgerson, Joshua D Report# 19-2583 861.41	19-2583 961.41	03/12/2019	2,500.00	03/15/2019
100-454521-001 BOND FEES	LANGLADE COUNTY CLERK OF	Sandberg, Tabitha R Case# 2019CM30	2019CM30	03/08/2019	150.00	03/15/2019
Total 100454521001:					2,650.00	
100515121310						
100-515121-310 MUNI COURT - OFFICE SUP	PITNEY BOWES	MUNI SUPPLIES	3308250557	02/27/2019	69.57	03/15/2019
100-515121-310 MUNI COURT - OFFICE SUP	STAPLES BUSINESS ADVANTA	STAPLES MUNICIPAL COURT SUPPLIES	8053485568	03/02/2019	424.03	03/15/2019
Total 100515121310:					493.60	
100515132225						
100-515132-225 ADMIN - TELEPHONE	AT & T	262 763-3747 163 6 (split)	26276334740319	03/04/2019	23.31	03/15/2019
100-515132-225 ADMIN - TELEPHONE	AT & T	262 767-1389 327 6	262767138902/19	02/28/2019	273.18	03/15/2019
Total 100515132225:					296.49	
100515132298						
100-515132-298 ADMIN - CONTRACT SERVI	AT & T	262 767-1904 046 8 (split)	262767190402 19	02/28/2019	343.29	03/15/2019
Total 100515132298:					343.29	
100515132310						
100-515132-310 ADMIN - OFF SUPP-POSTA	PITNEY BOWES	ADMIN SUPPLIES	3308250557	02/27/2019	77.30	03/15/2019
100-515132-310 ADMIN - OFF SUPP-POSTA	PITNEY BOWES	BLDG INSPECTION	3308250557	02/27/2019	69.61	03/15/2019
100-515132-310 ADMIN - OFF SUPP-POSTA	STAPLES BUSINESS ADVANTA	STAPLES ADMIN OFFICE SUPPLIES	8053485568	03/02/2019	253.75	03/15/2019
Total 100515132310:					400.66	
100515140310						
100-515140-310 CLERK - OFFICE SUPPLIES	PITNEY BOWES	CLERK	3308250557	02/27/2019	69.57	03/15/2019
Total 100515140310:					69.57	
100515140330						
100-515140-330 CLERK - TRAINING & TRAV	SOLOFRA, PATRICIA	Travel Reimbursement	030719	03/15/2019	77.37	03/15/2019
Total 100515140330:					77.37	
100515141225						
100-515141-225 FINANCE - TELEPHONE	AT & T	262 763-3747 163 6 (split)	26276334740319	03/04/2019	23.31	03/15/2019
Total 100515141225:					23.31	
100515141298						
100-515141-298 FINANCE - CONTRACT SER	AT & T	262 767-1904 046 8 (split)	262767190402 19	02/28/2019	343.28	03/15/2019
Total 100515141298:					343.28	
100515141310						
100-515141-310 FINANCE - OFFICE SUPP/P	PITNEY BOWES	FIN SUPPLIES	3308250557	02/27/2019	69.57	03/15/2019
100-515141-310 FINANCE - OFFICE SUPP/P	MINUTEMAN PRESS OF BURLI	envelopes #10 window	37865	03/12/2019	194.17	03/15/2019
100-515141-310 FINANCE - OFFICE SUPP/P	STAPLES BUSINESS ADVANTA	STAPLES CITY FINANCE SUPPLIES	8053485568	03/02/2019	8.09	03/15/2019

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Total 100515141310:					271.83	
100515142310						
100-515142-310 ELECTIONS - OPERATION S	PITNEY BOWES	ELECTIONS	3308250557	02/27/2019	69.57	03/15/2019
100-515142-310 ELECTIONS - OPERATION S	STAPLES BUSINESS ADVANTA	STAPLES ELECTIONS SUPPLIES	8053485568	03/02/2019	23.24	03/15/2019
Total 100515142310:					92.81	
100515181310						
100-515181-310 HR-Office Supplies/Postage	STAPLES BUSINESS ADVANTA	STAPLES HUMAN RESOURCE SUPPLIES	8053485568	03/02/2019	11.49	03/15/2019
Total 100515181310:					11.49	
100525211160						
100-525211-160 POLICE - WORKERS COMP	UNEMPLOYMENT INSURANCE	DWD-UI acct 692108-000-2	9433316	02/28/2019	733.70	03/15/2019
Total 100525211160:					733.70	
100525211220						
100-525211-220 POLICE - UTILITY SERVICE	WE ENERGIES	1461-190-073	1461190073FEB19	02/26/2019	1,091.94	03/15/2019
100-525211-220 POLICE - UTILITY SERVICE	WE ENERGIES	5843-681-877	5843681877FEB19	02/27/2019	1,791.05	03/15/2019
Total 100525211220:					2,882.99	
100525211225						
100-525211-225 POLICE - TELEPHONE	AT & T	262 763-3747 163 6 (split)	26276334740319	03/04/2019	116.59	03/15/2019
Total 100525211225:					116.59	
100525211239						
100-525211-239 POLICE - EQUIPMENT NON	AXON ENTERPRISES, INC.	Taser Year 2 Billing	SI-1577698	02/25/2019	4,320.00	03/15/2019
Total 100525211239:					4,320.00	
100525211248						
100-525211-248 POLICE - REP & MAINT BUIL	HALVERSON DOOR LLC.	Commercial Service Call	6657	03/01/2019	875.00	03/15/2019
100-525211-248 POLICE - REP & MAINT BUIL	HALVERSON DOOR LLC.	Commercial Service Call	6688	03/06/2019	768.50	03/15/2019
100-525211-248 POLICE - REP & MAINT BUIL	B. SCHNEIDER ELECTRIC, INC	Police Dept Electrical	12542	02/26/2019	261.55	03/15/2019
100-525211-248 POLICE - REP & MAINT BUIL	B. SCHNEIDER ELECTRIC, INC	Police Dept Electrical	12546	02/28/2019	46.68	03/15/2019
Total 100525211248:					1,951.73	
100525211298						
100-525211-298 Racine County Contract	RACINE COUNTY	Racine County Communication Center Per Contract	2ND QTR 2019	03/07/2019	45,966.25	03/15/2019
Total 100525211298:					45,966.25	
100525211310						
100-525211-310 POLICE - OFF SUPP-POSTA	PITNEY BOWES	POLICE SUPPLIES	3308250557	02/27/2019	69.57	03/15/2019
100-525211-310 POLICE - OFF SUPP-POSTA	MINUTEMAN PRESS OF BURLI	business cards-Police	37800	03/06/2019	196.00	03/15/2019
100-525211-310 POLICE - OFF SUPP-POSTA	STAPLES BUSINESS ADVANTA	STAPLES POLICE DEPT	8053485568	03/02/2019	174.35-	03/15/2019
Total 100525211310:					91.22	
100525211381						
100-525211-381 POLICE - INVESTIGATIONS	R & B TOWING	CITY IMPOUND	3070	03/07/2019	95.00	03/15/2019

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Total 100525211381:					95.00	
100525211533						
100-525211-533 POLICE - COPY MACHINE R	JAMES IMAGING SYSTEMS, IN	TOSHIBA- 4555C	24384384	03/05/2019	374.04	03/15/2019
Total 100525211533:					374.04	
100525220220						
100-525220-220 FIRE - UTILITY SERVICES	WE ENERGIES	8419-416-558	8419416558FEB19	02/27/2019	11.95	03/15/2019
100-525220-220 FIRE - UTILITY SERVICES	TIME WARNER CABLE	Acct # 079780001	079780001030519	03/05/2019	141.86	03/15/2019
Total 100525220220:					153.81	
100525220225						
100-525220-225 FIRE - TELEPHONE	AT & T	262 763-3747 163 6 (split)	26276334740319	03/04/2019	93.27	03/15/2019
Total 100525220225:					93.27	
100525220310						
100-525220-310 FIRE - OFFICE SUPPLIES	PITNEY BOWES	FIRE	3308250557	02/27/2019	69.57	03/15/2019
100-525220-310 FIRE - OFFICE SUPPLIES	STAPLES BUSINESS ADVANTA	STAPLES FIRE DEPT SUPPLIES	8053485568	03/02/2019	124.12	03/15/2019
Total 100525220310:					193.69	
100525220389						
100-525220-389 FIRE - PROTECTIVE CLOTH	EAGLE ENGRAVING	EAGLE ENGRAVING FIRE DEPT SUPPLIES	2018-5557	12/05/2018	89.85	03/15/2019
Total 100525220389:					89.85	
100525231310						
100-525231-310 BLDG INSP - OPERATING S	STAPLES BUSINESS ADVANTA	STAPLES BLDG INSPCTOR SUPPLIES	8053485568	03/02/2019	44.59	03/15/2019
Total 100525231310:					44.59	
100525231324						
100-525231-324 BLDG INSP - MEMBERSHIP	Wisconsin Dept of Safety and	Initial - Building Inspector Certificate	2019 BLD INSP	03/01/2019	55.00	03/15/2019
Total 100525231324:					55.00	
100535321225						
100-535321-225 STREETS - TELEPHONE	AT & T	262 763-3747 163 6 (split)	26276334740319	03/04/2019	46.63	03/15/2019
Total 100535321225:					46.63	
100535321310						
100-535321-310 STREETS - OFF SUPP/POS	TIME WARNER CABLE	Acct # 079820101 (split)	079820101030519	03/05/2019	35.46	03/15/2019
Total 100535321310:					35.46	
100545430298						
100-545430-298 ANIMAL SHELTER	WISCONSIN HUMANE SOCIETY	ANIMAL SHELTER CONTRACT FEB.	1362	03/01/2019	570.41	03/15/2019
Total 100545430298:					570.41	
100555551220						
100-555551-220 PARKS - UTILITIES	WE ENERGIES	0635-112-551	0635112551FEB19	03/05/2019	22.17	03/15/2019
100-555551-220 PARKS - UTILITIES	WE ENERGIES	3243-370-777	3243370777FEB19	02/28/2019	17.06	03/15/2019
100-555551-220 PARKS - UTILITIES	WE ENERGIES	8893-353-410	8893353410FEB19	03/04/2019	21.23	03/15/2019

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100-555551-220 PARKS - UTILITIES	WE ENERGIES	9274-302-992	9274302992FEB19	03/04/2019	16.80	03/15/2019
Total 100555551220:					77.26	
100555551310						
100-555551-310 PARKS - OFFICE SUPP, PO	TIME WARNER CABLE	Acct # 079820101 (split)	079820101030519	03/05/2019	35.46	03/15/2019
Total 100555551310:					35.46	
100565641310						
100-565641-310 PLAN COMM - SUPPLIES, P	PITNEY BOWES	PLANNING	3308250557	02/27/2019	69.57	03/15/2019
Total 100565641310:					69.57	
251555511310						
251-555511-310 OFFICE SUPPLIES, POSTA	PITNEY BOWES	LIBRARY SUPPLIES	3308250557	02/27/2019	69.57	03/15/2019
Total 251555511310:					69.57	
251555511345						
251-555511-345 PROGRAMS	MICHNA, JESSICA	LIBRARY PROGRAM SPEAKER	032719	03/14/2019	165.00	03/15/2019
251-555511-345 PROGRAMS	SCHMIDT, JANE	Reimbursement - Program Supplies	030219	03/02/2019	27.33	03/15/2019
Total 251555511345:					192.33	
453565616830						
453-565616-830 Disaster Exenditure	VORPAGEL SERVICE INC.	Performed Heating Service Per Agreement	42738	12/31/2018	3,238.18	03/15/2019
Total 453565616830:					3,238.18	
621575740220						
621-575740-220 WWTP-ELECTRIC	WE ENERGIES	6268-292-660	6268292660FEB19	03/04/2019	43.13	03/15/2019
621-575740-220 WWTP-ELECTRIC	WE ENERGIES	8635-875-051	8635875051FEB19	03/07/2019	49.16	03/15/2019
Total 621575740220:					92.29	
621575740225						
621-575740-225 TELEPHONE	TIME WARNER CABLE	Acct # 079820101 (split)	079820101030519	03/05/2019	35.47	03/15/2019
Total 621575740225:					35.47	
621575740310						
621-575740-310 OFFICE SUPPLIES, POSTA	STAPLES BUSINESS ADVANTA	STAPLES WWTP OFFICE SUPPLIES	8053485568	03/02/2019	82.32	03/15/2019
621-575740-310 OFFICE SUPPLIES, POSTA	STAPLES BUSINESS ADVANTA	STAPLES WWTP OFFICE SUPPLIES	8053485568	03/02/2019	762.00	03/15/2019
Total 621575740310:					844.32	
622506220000						
622-506220-000 POWER	WE ENERGIES	3076-628-864	3076628864FEB19	02/27/2019	1,999.77	03/15/2019
Total 622506220000:					1,999.77	
622506230000						
622-506230-000 SUPPLIES	WE ENERGIES	1473-005-365	1473005365FEB19	03/03/2019	171.52	03/15/2019
Total 622506230000:					171.52	
622509210000						
622-509210-000 OFFICE SUPPLY	PITNEY BOWES	WATER SUPPLIES	3308250557	02/27/2019	69.57	03/15/2019

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622-509210-000 OFFICE SUPPLY	TIME WARNER CABLE	Acct # 079820101 (split)	079820101030519	03/05/2019	35.47	03/15/2019
622-509210-000 OFFICE SUPPLY	AT & T	262 763-3747 163 6 (split)	26276334740319	03/04/2019	46.62	03/15/2019
622-509210-000 OFFICE SUPPLY	STAPLES BUSINESS ADVANTA	STAPLES WATER OFFICE SUPPLIES	8053485568	03/02/2019	101.06	03/15/2019
Total 622509210000:					252.72	
623575740225						
623-575740-225 TELEPHONE	AT & T	262 763-3747 163 6 (split)	26276334740319	03/04/2019	69.95	03/15/2019
Total 623575740225:					69.95	
623575740246						
623-575740-246 REPAIR MAINT.RUNWAY,TA	HUGHES ELECTRIC, INC	Repairs: runway, markers & taxiway lights	11400	02/01/2019	350.00	03/15/2019
Total 623575740246:					350.00	
623575740298						
623-575740-298 CONTRACT SERVICES	CULLIGAN OF BURLINGTON	500-08374241-0 Burlington Municipal Airport	2019MARAIR	02/28/2019	80.64	03/15/2019
Total 623575740298:					80.64	
623575740512						
623-575740-512 ADVERTISING/PR	CSI MEDIA, LLC	Burl Municipal Airport	021969795	02/20/2019	1,080.00	03/15/2019
Total 623575740512:					1,080.00	
Grand Totals:					73,398.59	

Dated: _____

Motion for Approval by: _____

Motion Seconded by: _____

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100434312000						
100-434312-000 OPERATOR LICENSES	WHITE, JAMES T	REFUND-OPERATORS LICENSE	REFUND LIC	03/20/2019	33.00	03/22/2019
Total 100434312000:					33.00	
100454521001						
100-454521-001 BOND FEES	Town of Burlington Clerk of Court	Lafave, Heidi M Warrant: AE6108093&AE6108104	AE6108093	03/20/2019	292.80	03/22/2019
Total 100454521001:					292.80	
100454591000						
100-454591-000 PARK DEPT	BELAU, NANCY	REFUND-PARK RESERVATION	REFUND-PARK	03/14/2019	100.00	03/22/2019
Total 100454591000:					100.00	
100515132153						
100-515132-153 ADMIN - EBC	EMPLOYEE BENEFITS CORPO	EBC ADMIN	2475812	03/15/2019	10.42	03/22/2019
Total 100515132153:					10.42	
100515132225						
100-515132-225 ADMIN - TELEPHONE	AT & T	287278196495	287278196495X031	03/05/2019	132.32	03/22/2019
100-515132-225 ADMIN - TELEPHONE	BCN TELECOM, INC	PW200047 - Intoxilyzer Line	22699487	03/15/2019	104.86	03/22/2019
Total 100515132225:					237.18	
100515132298						
100-515132-298 ADMIN - CONTRACT SERVI	E-vergent.com, LLC	BUS WIRELESS MONTHLY ACCT 1610	B1610-106	03/07/2019	300.00	03/22/2019
Total 100515132298:					300.00	
100515132311						
100-515132-311 ADMIN - COMP SOFTWARE	CIVIC SYSTEMS, LLC	Software - Additional Users	CVC17745	03/07/2019	518.75	03/22/2019
Total 100515132311:					518.75	
100515141153						
100-515141-153 FINANCE - EMPLOYEE BEN	EMPLOYEE BENEFITS CORPO	EBC FINANCE	2475812	03/15/2019	2.08	03/22/2019
Total 100515141153:					2.08	
100515141225						
100-515141-225 FINANCE - TELEPHONE	AT & T	287278196495	287278196495X031	03/05/2019	132.32	03/22/2019
Total 100515141225:					132.32	
100515141311						
100-515141-311 FINANCE - COMP SOFTWA	CIVIC SYSTEMS, LLC	Software - Additional Users	CVC17745	03/07/2019	518.75	03/22/2019
Total 100515141311:					518.75	
100525211153						
100-525211-153 POLICE - EMP BENEFITS C	EMPLOYEE BENEFITS CORPO	EBC POLICE	2475812	03/15/2019	10.42	03/22/2019
Total 100525211153:					10.42	
100525211225						
100-525211-225 POLICE - TELEPHONE	AT & T	287278196495	287278196495X031	03/05/2019	176.44	03/22/2019

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Total 100525211225:					176.44	
100525211241						
100-525211-241 POLICE - REP & MAINT IT	BCN TELECOM, INC	PW200047 - Intoxilyzer Line	22699487	03/15/2019	138.12	03/22/2019
Total 100525211241:					138.12	
100525211310						
100-525211-310 POLICE - OFF SUPP-POSTA	CNA SURETY	Nathan Banks-Notary Bond	64541297N	03/12/2019	30.00	03/22/2019
Total 100525211310:					30.00	
100525211311						
100-525211-311 POLICE - COMP SOFTWARE	CIVIC SYSTEMS, LLC	Software - Additional Users	CVC17745	03/07/2019	518.75	03/22/2019
Total 100525211311:					518.75	
100525220242						
100-525220-242 FIRE - REPAIR & MAINT VE	RELIANT FIRE APPARATUS, IN	RELIANT FIRE DEPT SUPPLIES	119-20927	02/12/2019	2,852.34	03/22/2019
Total 100525220242:					2,852.34	
100525220244						
100-525220-244 FIRE - REPAIR MAINT EQUI	5 ALARM	5 Alarm Fire & Safety - Supplies	185399-1	03/12/2019	500.00	03/22/2019
Total 100525220244:					500.00	
100535321220						
100-535321-220 STREETS - UTILITIES	WE ENERGIES	0688-843-174	0688843174MAR19	03/14/2019	328.62	03/22/2019
100-535321-220 STREETS - UTILITIES	WE ENERGIES	7617-269-652	7617269652FEB19	03/13/2019	41.22	03/22/2019
Total 100535321220:					369.84	
100535321225						
100-535321-225 STREETS - TELEPHONE	TDS	TDS DPW 262-539-3770 (SPLIT)	262-539-3770 03/19	03/19/2019	88.62	03/22/2019
Total 100535321225:					88.62	
100535321261						
100-535321-261 STREETS - LIGHTING	WE ENERGIES	0088-492-988	0088492988FEB19	03/12/2019	58.16	03/22/2019
100-535321-261 STREETS - LIGHTING	WE ENERGIES	2019-198-266	2019198266MAR19	03/14/2019	50.10	03/22/2019
100-535321-261 STREETS - LIGHTING	WE ENERGIES	3073-922-427	3073922427FEB19	03/12/2019	15.71	03/22/2019
100-535321-261 STREETS - LIGHTING	WE ENERGIES	3277-994-067	3277994067FEB19	03/13/2019	56.69	03/22/2019
100-535321-261 STREETS - LIGHTING	WE ENERGIES	4067-122-145	4067122145FEB19	03/12/2019	23.02	03/22/2019
100-535321-261 STREETS - LIGHTING	WE ENERGIES	5639-265-567	5639265567FEB19	03/13/2019	111.43	03/22/2019
100-535321-261 STREETS - LIGHTING	WE ENERGIES	6838-102-431	6838102431FEB19	03/14/2019	264.12	03/22/2019
Total 100535321261:					579.23	
100535321298						
100-535321-298 STREETS - CONTRACT SER	JOHNSON CONTROLS	Replacement Batteries	85667987	03/04/2019	114.19	03/22/2019
100-535321-298 STREETS - CONTRACT SER	H-O-H WATER TECHNOLOGY, I	ANNUAL WATER TREATMENT CONTRACT (split)	551322	03/05/2019	260.00	03/22/2019
Total 100535321298:					374.19	
100535321310						
100-535321-310 STREETS - OFF SUPP/POS	JAMES IMAGING SYSTEMS, IN	CN06C4H007 HP T1120	890360	03/11/2019	59.50	03/22/2019
100-535321-310 STREETS - OFF SUPP/POS	CANON FINANCIAL SERVICES,	Contrat No. WI#505ENT-M15-MFD (split)	19883323	03/13/2019	114.73	03/22/2019

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100-535321-310 STREETS - OFF SUPP/POS	CANON FINANCIAL SERVICES,	Contract No. 3091 /505ENT-M15-MFDCopier	19883324	03/13/2019	5.59	03/22/2019
Total 100535321310:					179.82	
100535321350						
100-535321-350 STREETS - REP MAINT SUP	CULLIGAN OF BURLINGTON	500-19385673-8 (split)	217501	03/06/2019	40.32	03/22/2019
Total 100535321350:					40.32	
100555551220						
100-555551-220 PARKS - UTILITIES	WE ENERGIES	0235-568-359	0235568359FEB19	03/13/2019	53.32	03/22/2019
100-555551-220 PARKS - UTILITIES	WE ENERGIES	1486-453-053	1486453053FEB19	03/13/2019	18.00	03/22/2019
100-555551-220 PARKS - UTILITIES	WE ENERGIES	2672-334-997	2672334997FEB19	03/13/2019	203.81	03/22/2019
100-555551-220 PARKS - UTILITIES	WE ENERGIES	3406-030-405	3406030405FEB19	03/12/2019	51.45	03/22/2019
100-555551-220 PARKS - UTILITIES	WE ENERGIES	3832-053-838	3832053838FEB19	03/08/2019	17.19	03/22/2019
100-555551-220 PARKS - UTILITIES	WE ENERGIES	4278-074-627	4278074627MAR19	03/13/2019	15.71	03/22/2019
100-555551-220 PARKS - UTILITIES	WE ENERGIES	4447-370-241	4447370241FEB19	03/13/2019	15.71	03/22/2019
100-555551-220 PARKS - UTILITIES	WE ENERGIES	4484-977-713	4484977713MAR19	03/13/2019	68.23	03/22/2019
100-555551-220 PARKS - UTILITIES	WE ENERGIES	4485-586-752	4485586752FEB19	03/13/2019	51.74	03/22/2019
100-555551-220 PARKS - UTILITIES	WE ENERGIES	5200-062-983	5200062983FEB19	03/13/2019	15.71	03/22/2019
100-555551-220 PARKS - UTILITIES	WE ENERGIES	5276-292-324	5276292324FEB19	03/13/2019	21.22	03/22/2019
100-555551-220 PARKS - UTILITIES	WE ENERGIES	6682-248-573	6682248573FEB19	02/28/2019	395.46	03/22/2019
Total 100555551220:					927.55	
100555551225						
100-555551-225 PARKS - TELEPHONE	TDS	TDS DPW 262-539-3770 (SPLIT)	262-539-3770 03/19	03/19/2019	44.30	03/22/2019
Total 100555551225:					44.30	
100555551298						
100-555551-298 PARKS - OUTSIDE SERVICE	JOHNSON CONTROLS	Replacement Batteries	85667987	03/04/2019	114.18	03/22/2019
100-555551-298 PARKS - OUTSIDE SERVICE	H-O-H WATER TECHNOLOGY, I	ANNUAL WATER TREATMENT CONTRACT (split)	551322	03/05/2019	130.00	03/22/2019
Total 100555551298:					244.18	
100555551310						
100-555551-310 PARKS - OFFICE SUPP, PO	JAMES IMAGING SYSTEMS, IN	CN06C4H007 HP T1120	890360	03/11/2019	59.50	03/22/2019
100-555551-310 PARKS - OFFICE SUPP, PO	CANON FINANCIAL SERVICES,	Contrat No. WI#505ENT-M15-MFD (split)	19883323	03/13/2019	57.36	03/22/2019
100-555551-310 PARKS - OFFICE SUPP, PO	CANON FINANCIAL SERVICES,	Contract No. 3091 /505ENT-M15-MFDCopier	19883324	03/13/2019	2.80	03/22/2019
Total 100555551310:					119.66	
100555551350						
100-555551-350 PARKS - REPAIR/MTCE SUP	CULLIGAN OF BURLINGTON	500-19385673-8 (split)	217501	03/06/2019	20.16	03/22/2019
Total 100555551350:					20.16	
251555511153						
251-555511-153 EMPLOYEE BENEFITS	EMPLOYEE BENEFITS CORPO	EBC LIBRARY	2475812	03/15/2019	10.42	03/22/2019
Total 251555511153:					10.42	
251555511345						
251-555511-345 PROGRAMS	MELCHI, JENNIFER	reimbursement - supplies	031419	03/14/2019	18.00	03/22/2019
251-555511-345 PROGRAMS	MELCHI, JENNIFER	reimbursement - supplies	031919	03/19/2019	15.00	03/22/2019
251-555511-345 PROGRAMS	SPENCER, MARY	2 YOGA CLASSES	YOGA CLASS	03/20/2019	100.00	03/22/2019

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Total 251555511345:					133.00	
621575740153						
621-575740-153 EMPLOYEE BENEFITS	EMPLOYEE BENEFITS CORPO	EBC WWTP	2475812	03/15/2019	8.33	03/22/2019
Total 621575740153:					8.33	
621575740220						
621-575740-220 WWTP-ELECTRIC	WE ENERGIES	7672-906-685	7672906685FEB19	03/13/2019	380.33	03/22/2019
Total 621575740220:					380.33	
621575740225						
621-575740-225 TELEPHONE	TDS	TDS WWTP 262-539-3646	262-539-3646 03/19	03/19/2019	395.82	03/22/2019
621-575740-225 TELEPHONE	VERIZON WIRELESS	SCADA WWTP Acct # 242013605-00001	9825837680	03/10/2019	30.06	03/22/2019
Total 621575740225:					425.88	
621575740330						
621-575740-330 SEWER - INSRVC TRNG & T	MCGHEE, LIZ	REIMBURSE-MEALS-TRAINING	MEALS-TRAINING	03/11/2019	80.00	03/22/2019
Total 621575740330:					80.00	
621575740353						
621-575740-353 REPAIR & MAINT LIFT STAT	EVOQUA WATER TECHNOLOGI	WWTP BIOXIDE	903907221	02/28/2019	871.11	03/22/2019
Total 621575740353:					871.11	
622506250000						
622-506250-000 MAINTENANCE-SUPPLIES	RUNDLE-SPENCE	Customer #10130: Parts	S2741021.001	03/06/2019	452.78	03/22/2019
Total 622506250000:					452.78	
622509210000						
622-509210-000 OFFICE SUPPLY	TDS	TDS DPW 262-539-3770 (SPLIT)	262-539-3770 03/19	03/19/2019	88.62	03/22/2019
622-509210-000 OFFICE SUPPLY	AT & T	414 r24-8901 367 9	414R2489010319	03/10/2019	68.95	03/22/2019
622-509210-000 OFFICE SUPPLY	CANON FINANCIAL SERVICES,	Contrat No. WI#505ENT-M15-MFD (split)	19883323	03/13/2019	114.73	03/22/2019
622-509210-000 OFFICE SUPPLY	CANON FINANCIAL SERVICES,	Contract No. 3091 /505ENT-M15-MFDCopier	19883324	03/13/2019	5.59	03/22/2019
Total 622509210000:					277.89	
622509260153						
622-509260-153 EMPLOYEE BENEFITS	EMPLOYEE BENEFITS CORPO	EBC WATER	2475812	03/15/2019	8.33	03/22/2019
Total 622509260153:					8.33	
622509300000						
622-509300-000 MISCELLANEOUS-SUPPLIE	CIVIC SYSTEMS, LLC	Software - Additional Users	CVC17745	03/07/2019	518.75	03/22/2019
Total 622509300000:					518.75	
622509350000						
622-509350-000 GENERAL PLANT-SUPPLIE	CULLIGAN OF BURLINGTON	500-19385673-8 (split)	217501	03/06/2019	40.32	03/22/2019
622-509350-000 GENERAL PLANT-SUPPLIE	JOHNSON CONTROLS	Replacement Batteries	85667987	03/04/2019	114.19	03/22/2019
622-509350-000 GENERAL PLANT-SUPPLIE	H-O-H WATER TECHNOLOGY, I	ANNUAL WATER TREATMENT CONTRACT (split)	551322	03/05/2019	260.00	03/22/2019
Total 622509350000:					414.51	

GL Account and Title	Vendor Name	Description	Invoice Number	Invoice Date	Net Invoice Amount	Date Paid
623575740220						
623-575740-220 ELECTRIC	WE ENERGIES	3243-871-135	3243871135FEB19	03/12/2019	140.39	03/22/2019
623-575740-220 ELECTRIC	WE ENERGIES	4066-688-457	4066688457FEB19	03/12/2019	270.18	03/22/2019
623-575740-220 ELECTRIC	WE ENERGIES	4619-277-006	4619277006FEB19	03/13/2019	594.47	03/22/2019
623-575740-220 ELECTRIC	WE ENERGIES	6069-094-440	6069094440FEB19	03/13/2019	239.14	03/22/2019
623-575740-220 ELECTRIC	WE ENERGIES	6280-861-972	6280861972FEB19	03/13/2019	18.40	03/22/2019
623-575740-220 ELECTRIC	WE ENERGIES	7460-654-921	7460654921FEB19	03/13/2019	62.34	03/22/2019
623-575740-220 ELECTRIC	WE ENERGIES	8460-785-002	8460785002FEB19	03/13/2019	29.68	03/22/2019
Total 623575740220:					1,354.60	
623575740225						
623-575740-225 TELEPHONE	BCN TELECOM, INC	PW200047 - Intoxilyzer Line	22699487	03/15/2019	67.01	03/22/2019
Total 623575740225:					67.01	
Grand Totals:					14,362.18	

Dated: _____

Motion for Approval by: _____

Motion Seconded by: _____

GL Account and Title	Vendor Name	Description	Invoice Number	Invoice Date	Net Invoice Amount	Date Paid
10051511247						
100-515111-247 Repairs & Maint Software	SWAGIT PRODUCTIONS, LLC	Video Streaming Services: Feb 2019	12461	02/28/2019	645.00	
Total 10051511247:					645.00	
10051511313						
100-515111-313 CITY COUNCIL - PRINTING	LIGHTHOUSE COMMUNICATIO	City of Burlington Quarterly Newsleeter	1190319	03/21/2019	1,968.77	
100-515111-313 CITY COUNCIL - PRINTING	LIGHTHOUSE COMMUNICATIO	Mailing Services for Quarterly Newsletter	1190319	03/21/2019	824.66	
Total 10051511313:					2,793.43	
10051511399						
100-515111-399 CITY COUNCIL - PUBLICATI	SOUTHERN LAKES NEWSPAPE	Public Hearing 1063 Spring Valley Rd.	338854	03/08/2019	118.14	
100-515111-399 CITY COUNCIL - PUBLICATI	SOUTHERN LAKES NEWSPAPE	Public Hearing 157 S. Pine St.	339153	03/08/2019	28.73	
100-515111-399 CITY COUNCIL - PUBLICATI	SOUTHERN LAKES NEWSPAPE	Legal - Flood Ins Study	339799	03/08/2019	51.64	
Total 10051511399:					198.51	
100515121248						
100-515121-248 MUNI COURT - REP & MAIN	DONERITE JANITORIAL SERV I	City Hall Split Muni Court	3330	03/19/2019	40.00	
Total 100515121248:					40.00	
100515121520						
100-515121-520 MUNI COURT - PROP & LIA	ZAREK INSURANCE, INC.	Renew Bond for Public Offical Judge	7960	03/01/2019	100.00	
Total 100515121520:					100.00	
100515132248						
100-515132-248 REPAIRS & MAINT BUILDIN	DONERITE JANITORIAL SERV I	City Hall Split Admin	3330	03/19/2019	240.00	
Total 100515132248:					240.00	
100515132298						
100-515132-298 ADMIN - CONTRACT SERVI	NORTHERN ILLINOIS UNIVERSI	Intern-Sponsored Programs	DB-G5B70336-8	03/16/2019	1,200.00	
Total 100515132298:					1,200.00	
100515132310						
100-515132-310 ADMIN - OFF SUPP-POSTA	ALSCO	ALSCO DPW (split) Customer # 074780	IMIL1423558	03/06/2019	2.97	
100-515132-310 ADMIN - OFF SUPP-POSTA	ALSCO	ALSCO DPW (split) Customer # 074780	IMIL1425874	03/13/2019	2.97	
100-515132-310 ADMIN - OFF SUPP-POSTA	ALSCO	ALSCO DPW (split) Customer # 074780	IMIL1428247	03/20/2019	2.97	
Total 100515132310:					8.91	
100515132399						
100-515132-399 ADMIN - SUNDRY EXPENSE	RICHTER'S MARKETPLACE	Richter's Marketplace - #1083 City Hall	031519CH	03/15/2019	5.85	
Total 100515132399:					5.85	
100515140248						
100-515140-248 CLERK-REPAIRS & MAINT B	DONERITE JANITORIAL SERV I	City Hall Split Clerk	3330	03/19/2019	40.00	
Total 100515140248:					40.00	
100515141157						
100-515141-157 FINANCE - INSERVICE TRAI	LEAGUE OF WIS. MUNICIPALITI	2019 Clerks, Treasurers & Finance Conference	060519	03/25/2019	125.00	

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Total 100515141157:					125.00	
100515141248						
100-515141-248 FINANCE - REP AND MAINT	DONERITE JANITORIAL SERV I	City Hall Split Finance	3330	03/19/2019	240.00	
Total 100515141248:					240.00	
100515141310						
100-515141-310 FINANCE - OFFICE SUPP/P	RICHTER'S MARKETPLACE	Richter's Marketplace - #1083 City Hall	031519CH	03/15/2019	17.58	
Total 100515141310:					17.58	
100515142310						
100-515142-310 ELECTIONS - OPERATION S	BEAR GRAPHICS, INC.	voter number pads/tally slips	818084	03/07/2019	76.93	
Total 100515142310:					76.93	
100515161298						
100-515161-298 ATTORNEY - CONTRACT S	VONBRIESEN & ROPER, S.C.	Von Briesen & Roper - Labor & Employment	11701	03/12/2019	82.50	
Total 100515161298:					82.50	
100525211244						
100-525211-244 POLICE - REPAIR & MAINT	GENERAL COMMUNICATIONS, I	Antenna/Battery/Speaker	266798	03/11/2019	277.00	
Total 100525211244:					277.00	
100525211248						
100-525211-248 POLICE - REP & MAINT BUIL	REINEMANS, INC.	Supplies-Police Dept	159838	03/12/2019	7.94	
100-525211-248 POLICE - REP & MAINT BUIL	REINEMANS, INC.	Supplies-Police Dept	159893	03/13/2019	5.29	
Total 100525211248:					13.23	
100525211299						
100-525211-299 POLICE - SUNDRY CONTRA	DOUG'S AUTO	Towing-Impound Lot	769	03/08/2019	56.65	
100-525211-299 POLICE - SUNDRY CONTRA	MERTEN'S AUTO SERVICE CE	MERTENS AUTO SERVICE POLICE TOWING	341323	03/14/2019	60.00	
Total 100525211299:					116.65	
100525211310						
100-525211-310 POLICE - OFF SUPP-POSTA	RICHTER'S MARKETPLACE	Richter's Marketplace - #1012 Police Dept	031119PD	03/11/2019	5.85	
Total 100525211310:					5.85	
100525220242						
100-525220-242 FIRE - REPAIR & MAINT VE	REINEMANS, INC.	supplies-Fire Dept	159905	03/13/2019	13.24	
100-525220-242 FIRE - REPAIR & MAINT VE	REINEMANS, INC.	supplies-Fire Dept	159906	03/13/2019	21.59	
Total 100525220242:					34.83	
100525220244						
100-525220-244 FIRE - REPAIR MAINT EQUI	ATLAS OUTFITTERS	Drysuit/Glove/Water Boot	13657	03/12/2019	4,850.00	
100-525220-244 FIRE - REPAIR MAINT EQUI	BAYCOM INC	Minitor VI	BENCHINV_003757	03/07/2019	2,283.00	
Total 100525220244:					7,133.00	
100525220248						
100-525220-248 FIRE - REPAIR MAINT BLDG	ALSCO	ALSCO - FIRE DEPT CUSTOMER #012470	IMIL1425866	03/13/2019	81.48	

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100-525220-248 FIRE - REPAIR MAINT BLDG	AUTUMN SUPPLY	Anti Bacterial Foam Hand Soap	12625	03/11/2019	309.16	
100-525220-248 FIRE - REPAIR MAINT BLDG	REINEMANS, INC.	supplies-Fire Dept	158574	02/11/2019	8.79	
Total 100525220248:					399.43	
100525231248						
100-525231-248 BLDG INSP REP & MAINT B	DONERITE JANITORIAL SERV I	City Hall Split Bldg	3330	03/19/2019	40.00	
Total 100525231248:					40.00	
100535321159						
100-535321-159 STREETS - CLOTHING ALL	ALSCO	ALSCO DPW (split) Customer # 074780	IMIL1423558	03/06/2019	34.69	
100-535321-159 STREETS - CLOTHING ALL	ALSCO	ALSCO DPW (split) Customer # 074780	IMIL1425874	03/13/2019	34.69	
100-535321-159 STREETS - CLOTHING ALL	ALSCO	ALSCO DPW (split) Customer # 074780	IMIL1428247	03/20/2019	36.98	
Total 100535321159:					106.36	
100535321242						
100-535321-242 STREETS - REP MAINT VE	CLOVER LEAF TRUCK SERVIC	#517 repairs	23865	03/19/2019	2,315.92	
100-535321-242 STREETS - REP MAINT VE	GRAY'S INC.	Gray's DPW plow blades	35391	03/11/2019	2,112.00	
100-535321-242 STREETS - REP MAINT VE	LYNCH TRUCK CENTER	#510 Gas Tank Straps	229265	03/07/2019	23.24	
100-535321-242 STREETS - REP MAINT VE	BUMPER TO BUMPER BURLING	#501 Strap-Gas Tank-return	I-356810	03/12/2019	17.70-	
Total 100535321242:					4,433.46	
100535321244						
100-535321-244 STREETS - REP MAINT EQ	MIKE'S REPAIR SERVICE	MIKES REPAIR DPW	49536	03/18/2019	35.00	
100-535321-244 STREETS - REP MAINT EQ	REINEMANS, INC.	Supplies-DPW	160096	03/18/2019	.95	
100-535321-244 STREETS - REP MAINT EQ	ROLAND MACHINERY COMPAN	Back Hoe Parts	40073698	03/18/2019	341.36	
Total 100535321244:					377.31	
100535321248						
100-535321-248 STREETS REP & MAINT BL	ALSCO	ALSCO DPW (split) Customer # 074781	IMIL1423559	03/06/2019	13.61	
100-535321-248 STREETS REP & MAINT BL	ALSCO	ALSCO DPW (split) Customer # 074780	IMIL1428247	03/20/2019	31.66	
100-535321-248 STREETS REP & MAINT BL	ALSCO	ALSCO DPW (split) Customer # 074781	IMIL1428248	03/20/2019	13.61	
Total 100535321248:					58.88	
100535321298						
100-535321-298 STREETS - CONTRACT SER	WELDERS SUPPLY COMPANY	1 YEAR PRE-PAID RENTAL	10058625	03/15/2019	247.50	
100-535321-298 STREETS - CONTRACT SER	DONERITE JANITORIAL SERV I	WWTP March Cleaning	3332	03/19/2019	273.33	
100-535321-298 STREETS - CONTRACT SER	AM TOWING	V51 TOW TO CLOVER LEAF	W 1-6546	03/08/2019	135.00	
Total 100535321298:					655.83	
100535321310						
100-535321-310 STREETS - OFF SUPP/POS	QUILL CORPORATION	QUILL CORP DPW OFFICE SUPPLIES	10876	03/01/2019	99.79	
100-535321-310 STREETS - OFF SUPP/POS	QUILL CORPORATION	QUILL CORP DPW OFFICE SUPPLIES	12983	03/13/2019	49.89	
100-535321-310 STREETS - OFF SUPP/POS	QUILL CORPORATION	QUILL CORP DPW OFFICE SUPPLIES	522970	03/01/2019	99.79-	
Total 100535321310:					49.89	
100535321350						
100-535321-350 STREETS - REP MAINT SUP	ELKHORN CHEMICAL & PACKA	DPW Supplies (split)	609177	03/15/2019	70.30	
100-535321-350 STREETS - REP MAINT SUP	BUMPER TO BUMPER BURLING	shop supplies	I-356811	03/12/2019	6.89	
100-535321-350 STREETS - REP MAINT SUP	BUMPER TO BUMPER BURLING	shop supplies	I-356819	03/12/2019	13.89	

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Total 100535321350:					91.08	
100555551159						
100-555551-159 PARKS - CLOTHING	ALSCO	ALSCO DPW (split) Customer # 074780	IMIL1423558	03/06/2019	34.69	
100-555551-159 PARKS - CLOTHING	ALSCO	ALSCO DPW (split) Customer # 074780	IMIL1425874	03/13/2019	34.69	
100-555551-159 PARKS - CLOTHING	ALSCO	ALSCO DPW (split) Customer # 074780	IMIL1428247	03/20/2019	36.98	
Total 100555551159:					106.36	
100555551242						
100-555551-242 PARKS - REPAIR MAINT VE	CLOVER LEAF TRUCK SERVIC	#517 repairs	23865	03/19/2019	2,315.91	
100-555551-242 PARKS - REPAIR MAINT VE	LYNCH TRUCK CENTER	#510 Gas Tank Straps	229265	03/07/2019	23.24	
100-555551-242 PARKS - REPAIR MAINT VE	BUMPER TO BUMPER BURLING	#501 Strap-Gas Tank-return	I-356810	03/12/2019	17.69	
Total 100555551242:					2,321.46	
100555551244						
100-555551-244 PARKS - REPAIR MAINT EQ	MIKE'S REPAIR SERVICE	MIKES REPAIR DPW	49536	03/18/2019	35.00	
100-555551-244 PARKS - REPAIR MAINT EQ	ROLAND MACHINERY COMPAN	Back Hoe Parts	40073698	03/18/2019	341.35	
Total 100555551244:					376.35	
100555551248						
100-555551-248 PARKS - REPAIR MAINT BL	ALSCO	ALSCO DPW (split) Customer # 074781	IMIL1423559	03/06/2019	6.80	
100-555551-248 PARKS - REPAIR MAINT BL	ALSCO	ALSCO DPW (split) Customer # 074780	IMIL1428247	03/20/2019	31.66	
100-555551-248 PARKS - REPAIR MAINT BL	ALSCO	ALSCO DPW (split) Customer # 074781	IMIL1428248	03/20/2019	6.80	
Total 100555551248:					45.26	
100555551298						
100-555551-298 PARKS - OUTSIDE SERVICE	PATS SERVICES, INC	PATS SANITARY RENTAL ECHO PARK	A-174551	03/04/2019	100.00	
100-555551-298 PARKS - OUTSIDE SERVICE	PATS SERVICES, INC	CITY OF BURLINGTON DOG PARK	A-174558	03/04/2019	90.00	
100-555551-298 PARKS - OUTSIDE SERVICE	WELDERS SUPPLY COMPANY	1 YEAR PRE-PAID RENTAL	10058625	03/15/2019	247.50	
100-555551-298 PARKS - OUTSIDE SERVICE	DONERITE JANITORIAL SERV I	WWTP March Cleaning	3332	03/19/2019	273.33	
100-555551-298 PARKS - OUTSIDE SERVICE	AM TOWING	V51 TOW TO CLOVER LEAF	W 1-6546	03/08/2019	135.00	
Total 100555551298:					845.83	
100555551310						
100-555551-310 PARKS - OFFICE SUPP, PO	QUILL CORPORATION	QUILL CORP DPW OFFICE SUPPLIES	12983	03/13/2019	49.90	
Total 100555551310:					49.90	
100555551350						
100-555551-350 PARKS - REPAIR/MTCE SUP	ELKHORN CHEMICAL & PACKA	DPW Supplies (split)	609177	03/15/2019	70.30	
100-555551-350 PARKS - REPAIR/MTCE SUP	REINEMANS, INC.	Supplies-DPW	159793	03/11/2019	13.49	
100-555551-350 PARKS - REPAIR/MTCE SUP	REINEMANS, INC.	Supplies-DPW	160019	03/15/2019	161.89	
100-555551-350 PARKS - REPAIR/MTCE SUP	BUMPER TO BUMPER BURLING	shop supplies	I-356811	03/12/2019	6.88	
100-555551-350 PARKS - REPAIR/MTCE SUP	BUMPER TO BUMPER BURLING	shop supplies	I-356819	03/12/2019	13.89	
Total 100555551350:					266.45	
100565639399						
100-565639-399 ECONOMIC DEVELOPMENT	KAPUR & ASSOCIATES, INC.	16.0385.01 KW Precast Spring Valley Entrance	97305	03/12/2019	168.00	
100-565639-399 ECONOMIC DEVELOPMENT	KAPUR & ASSOCIATES, INC.	18.0176.01 2018 BMOP Expansion Planning	97308	03/12/2019	4,357.50	
100-565639-399 ECONOMIC DEVELOPMENT	KAPUR & ASSOCIATES, INC.	18.0348.01 2018 Burlington Utility Permits	97312	03/12/2019	134.00	
100-565639-399 ECONOMIC DEVELOPMENT	KAPUR & ASSOCIATES, INC.	19.0124.01 2019 Burlington Utility Permits	97314	03/12/2019	112.00	
100-565639-399 ECONOMIC DEVELOPMENT	KAPUR & ASSOCIATES, INC.	19.01399.01 2019 Burlington Plan Review	97315	03/12/2019	112.00	

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100-565639-399 ECONOMIC DEVELOPMENT	KAPUR & ASSOCIATES, INC.	18.0019.01 2018 Burlington Plan Review	97318	03/12/2019	56.00	
100-565639-399 ECONOMIC DEVELOPMENT	KAPUR & ASSOCIATES, INC.	19.01399.01 2019 Burlington Plan Review	97319	03/12/2019	514.00	
100-565639-399 ECONOMIC DEVELOPMENT	KAPUR & ASSOCIATES, INC.	19.0139.01 2019 Burlington Plan Review	97384	03/15/2019	280.00	
Total 100565639399:					5,733.50	
100565641298						
100-565641-298 PLAN COMM - CONTRACT S	GRAEF	Project No: 2017-1005.30 KW Precast- 472 W Market	102471	03/13/2019	541.25	
100-565641-298 PLAN COMM - CONTRACT S	GRAEF	Project No: 2018-1005.34 - Millers -BMOP	102472	03/13/2019	686.17	
100-565641-298 PLAN COMM - CONTRACT S	GRAEF	Project No: 2019-1005.00 Burl Ongoing Planning Ser	102476	03/13/2019	1,770.50	
100-565641-298 PLAN COMM - CONTRACT S	GRAEF	Project No: 2019-1005.02 Historic Preservation Com	102477	03/13/2019	927.17	
100-565641-298 PLAN COMM - CONTRACT S	GRAEF	Project No: 2019-1005.04 JL&DD Holdings-472 W M	102478	03/13/2019	645.25	
Total 100565641298:					4,570.34	
100575710299						
100-575710-299 GARBAGE- CNTRCT SVCS	KAPUR & ASSOCIATES, INC.	17.0115.01 Burlington Landfill 2017-2018	96973	02/07/2019	2,626.60	
Total 100575710299:					2,626.60	
251555511247						
251-555511-247 REPAIR,MAINTENANCE BUI	MENARDS	Supplies-Library	80785	12/13/2018	12.99-	
251-555511-247 REPAIR,MAINTENANCE BUI	MENARDS	Supplies-Library	80795	12/13/2018	12.99	
Total 251555511247:					.00	
453565616823						
453-565616-823 2017 Pool Construction Proje	REINEMANS, INC.	Pool-Supplies	159851	03/12/2019	8.54	
Total 453565616823:					8.54	
453565616830						
453-565616-830 Disaster Exenditure	RUNDLE-SPENCE	Flood Replacement Item	S2740173.001	03/04/2019	304.62	
453-565616-830 Disaster Exenditure	MENARDS	Flood Replacement Items	86917	02/28/2019	120.58	
453-565616-830 Disaster Exenditure	MENARDS	Flood Replacement Items	87005	03/01/2019	233.38	
453-565616-830 Disaster Exenditure	MENARDS	Flood Replacement Items	87058	03/02/2019	239.25	
453-565616-830 Disaster Exenditure	MENARDS	Flood Replacement Items	87062	03/02/2019	239.51	
453-565616-830 Disaster Exenditure	MENARDS	Flood Replacement Items	87075	03/02/2019	181.01	
453-565616-830 Disaster Exenditure	REINEMANS, INC.	Flood Replacement Item	159642	03/07/2019	131.75	
453-565616-830 Disaster Exenditure	BURLINGTON GLASS, INC.	Mirror	175782	03/13/2019	300.00	
Total 453565616830:					1,750.10	
470535321800						
470-535321-800 Other Streets Projects	KAPUR & ASSOCIATES, INC.	19.0065.01 2019 Burlington Streets Program	97313	03/12/2019	32,378.02	
Total 470535321800:					32,378.02	
621181000						
621-181000 CONSTRUCTION IN PROGRESS	BRUCE EQUIPMENT	Envirosight Camera	E00450	03/15/2019	12,345.00	
621-181000 CONSTRUCTION IN PROGRESS	REINEMANS, INC.	Supplies-WWTP	160022	03/15/2019	7.64	
Total 621181000:					12,352.64	
621575740159						
621-575740-159 CLOTHING ALLOWANCE	ALSCO	ALSCO WWTP (split) Cust # 012230	IMIL1425876	03/13/2019	75.54	
621-575740-159 CLOTHING ALLOWANCE	ALSCO	ALSCO WWTP (split) Cust # 012230	IMIL1428250	03/20/2019	75.54	

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Total 621575740159:					151.08	
621575740242						
621-575740-242	REPAIR, MAINTENANCE VE	ELKHORN CHEMICAL & PACKA	WWTP Supplies	608921-1	03/12/2019	35.00
Total 621575740242:					35.00	
621575740244						
621-575740-244	REPAIRS, MAINT EQUIPMEN	ALSCO	ALSCO WWTP (split) Cust # 012230	IMIL1425876	03/13/2019	14.10
621-575740-244	REPAIRS, MAINT EQUIPMEN	ALSCO	ALSCO WWTP Cust # 012231 (split)	IMIL1425877	03/13/2019	134.97
621-575740-244	REPAIRS, MAINT EQUIPMEN	ALSCO	ALSCO WWTP (split) Cust # 012230	IMIL1428250	03/20/2019	14.10
621-575740-244	REPAIRS, MAINT EQUIPMEN	ELKHORN CHEMICAL & PACKA	WWTP Supplies	608921	03/08/2019	255.06
621-575740-244	REPAIRS, MAINT EQUIPMEN	ELKHORN CHEMICAL & PACKA	Building Supplies	609182	03/15/2019	263.33
621-575740-244	REPAIRS, MAINT EQUIPMEN	MENARDS	Supplies-WWTP	87257	03/05/2019	29.98
621-575740-244	REPAIRS, MAINT EQUIPMEN	DONERITE JANITORIAL SERV I	WWTP March Cleaning	3332	03/19/2019	960.00
Total 621575740244:					1,671.54	
621575740249						
621-575740-249	LABORATORY	ALSCO	ALSCO WWTP Cust # 012231 (split)	IMIL1425877	03/13/2019	94.35
621-575740-249	LABORATORY	IDEXX LABORATORIES	IDEXX WWTP SUPPLIES	3044038626	03/07/2019	317.23
Total 621575740249:					411.58	
621575740298						
621-575740-298	CONTRACT SERVICE	KAPUR & ASSOCIATES, INC.	18.0175.01 2018 Burlington General Engineering	97307	03/12/2019	336.00
Total 621575740298:					336.00	
621575740371						
621-575740-371	REG/PERMITS/OUTSIDE TE	NORTHERN LAKE SERVICE, IN	NORTHERN LAKE SERVICE WWTP TESTING	351011	03/05/2019	411.50
Total 621575740371:					411.50	
621575740374						
621-575740-374	SAFETY	REINEMANS, INC.	Supplies-WWTP	160230	03/20/2019	3.40
Total 621575740374:					3.40	
622503460000						
622-503460-000	METERS & LABOR	MIDWEST METER INC	Handheld Meter Reader	0109133-IN	03/04/2019	9,790.00
Total 622503460000:					9,790.00	
622506250000						
622-506250-000	MAINTENANCE-SUPPLIES	REINEMANS, INC.	Prts-#9 Maint Supplies	160014	03/15/2019	12.18
Total 622506250000:					12.18	
622506310000						
622-506310-000	CHEMICALS	HAWKINS, INC	Chlorine & LPC-4 & Tonkazorb	4455544	03/05/2019	4,301.97
Total 622506310000:					4,301.97	
622506510000						
622-506510-000	MAINS, WATER BREAKS-SU	WANASEK CORPORATION	Water Repair-Paul/Midland	9589	03/21/2019	194.38
622-506510-000	MAINS, WATER BREAKS-SU	WANASEK CORPORATION	Water Repair-Walnut St.	9592	03/21/2019	2,307.80
622-506510-000	MAINS, WATER BREAKS-SU	WANASEK CORPORATION	Water Repair-Tower/Kendrick	9594	03/21/2019	2,101.78

GL Account and Title	Vendor Name	Description	Invoice Number	Invoice Date	Net Invoice Amount	Date Paid
622-506510-000 MAINS, WATER BREAKS-SU	WANASEK CORPORATION	Water Repair-Milwaukee Ave.	9595	03/21/2019	408.83	
Total 622506510000:					5,012.79	
622506520000						
622-506520-000 SERVICE-SUPPLIES	WANASEK CORPORATION	Water Repair-Jennifer St.	9600	03/21/2019	2,231.78	
Total 622506520000:					2,231.78	
622506530000						
622-506530-000 METERS, REPAIRS & TESTI	MENARDS	Supplies-Water	87204	03/04/2019	17.04	
Total 622506530000:					17.04	
622509030000						
622-509030-000 OFFICE SUPPLIES	ALSCO	ALSCO DPW - Water Customer #025570	IMIL1425875	03/13/2019	36.28	
622-509030-000 OFFICE SUPPLIES	ALSCO	ALSCO DPW - Water Customer #025570	IMIL1428249	03/20/2019	38.03	
Total 622509030000:					74.31	
622509230000						
622-509230-000 OUTSIDE SERVICES	REDFORD DATA SERVICES LL	#9 SCADA Communication Issues	148	03/05/2019	2,056.25	
Total 622509230000:					2,056.25	
622509330000						
622-509330-000 TRANSPORTATION-SUPPLI	BUMPER TO BUMPER BURLING	#21 Oxygen Sensor	I-357183	03/20/2019	72.71	
Total 622509330000:					72.71	
622509350000						
622-509350-000 GENERAL PLANT-SUPPLIE	ALSCO	ALSCO DPW (split) Customer # 074781	IMIL1423559	03/06/2019	13.61	
622-509350-000 GENERAL PLANT-SUPPLIE	ALSCO	ALSCO DPW (split) Customer # 074781	IMIL1428248	03/20/2019	13.61	
622-509350-000 GENERAL PLANT-SUPPLIE	DONERITE JANITORIAL SERV I	WWTP March Cleaning	3332	03/19/2019	273.34	
Total 622509350000:					300.56	
623575740244						
623-575740-244 SNOW REMOVAL	WANASEK CORPORATION	Plowing-Airport	9562	03/12/2019	2,103.38	
Total 623575740244:					2,103.38	
Grand Totals:					112,030.93	

Dated: _____

Motion for Approval by: _____

Motion Seconded by: _____



COMMON COUNCIL REGULAR

ITEM NUMBER 10A

DATE: April 3, 2019

SUBJECT: LICENSES - To approve Operator's License Applications as submitted.

SUBMITTED BY: Diahnn Halbach, City Clerk

BACKGROUND/HISTORY:

Operator's License Applications Operator's licenses (aka Bartender's License) shall be issued to individuals 18 years of age or over who do not have an arrest or conviction record subject to secs. 111.321, 111.322, and 111.335 and will be responsible for supervising activities and pouring of Class "A" beer, Class "B" beer, "Class B" intoxicating liquor, and "Class A" intoxicating liquor and "Class C" wine on premises during required hours in absence of the licensee or approved agent of licensed businesses.

The following individuals have submitted an Operator's License application and have been approved by the Burlington Police Department:

1. Eckles, Elizabeth
2. Kitts, Heidi
3. Minadeo, Justin
4. Peterson, Peter
5. Sassano, Hanna
6. Singh, Ishmeet
7. Umnus, Kayla

BUDGET/FISCAL IMPACT:

Applicants are charged an administrative fee of which a portion of the funds are applied towards background checks performed by the police department. Liquor license fees for businesses are calculated on a case by case basis depending on the type of license applied for (noted above).

RECOMMENDATION:

Staff recommends that Council approve the submitted applications.

TIMING/IMPLEMENTATION:

This item is scheduled for consideration at the April 3, 2019 Common Council meeting.



COMMON COUNCIL REGULAR

ITEM NUMBER 10B

DATE: April 3, 2019

SUBJECT: LICENSES - To approve the Denial of an Operator's License.

SUBMITTED BY: Diahnn Halbach, City Clerk

BACKGROUND/HISTORY:

Denial of License Applications

Upon review of the application and background check by the City of Burlington Police Department, it is recommended to Council, not to approve the application for an operator's license to sell and/or serve fermented malt beverages and intoxicating liquors, based on Wisconsin State Statute 125.04(5)(b) related to licensing requirements specifies:

“Criminal offenders. No license or permit related to alcohol beverages, subject to §111.321, 111.322 and 111.335, may be issued under this chapter to any person who has habitually been a law offender or has been convicted of a felony unless the person has been duly pardoned.”

The application is being recommended for denial because the applicant, James T. White, has been identified as a felony offender.

Mr. White has been notified via certified mail of the recommendation to Council to deny his application at this evening's Common Council meeting. A copy of the letter is attached for your review. Also, confidential information pertaining to the applicant's background has been distributed prior to this evening's meeting.

BUDGET/FISCAL IMPACT:

Applicants are charged an administrative fee of which a portion of the funds are applied towards background checks performed by the police department.

RECOMMENDATION:

Staff recommends that Council approve the Denial of an Operator's License.

TIMING/IMPLEMENTATION:

This item is scheduled for consideration at the April 3, 2019 Common Council meeting.

Attachments

Letter of Denial



CITY OF BURLINGTON

City Clerk's Office
300 N. Pine Street, Burlington, WI, 53105
(262) 342-1161 – (262) 763-3474 fax
www.burlington-wi.gov

Tuesday, March 19, 2019

Mr. James T. White
405 Racine Street
Waterford, WI 53185

Subject: Denial of Operator's License

Dear Mr. White,

Upon review of your application and background check by the City of Burlington Police Department, it will be recommended to Council at the April 3, 2019 Common Council meeting, not to approve your application for a license to sell and/or serve fermented malt beverages and intoxicating liquors, based on Wisconsin State Statute 125.04(5)(b) that relate to licensing requirements, which specifies:

“Criminal offenders. No license or permit related to alcohol beverages, subject to §111.321, 111.322 and 111.335, may be issued under this chapter to any person who has habitually been a law offender or has been convicted of a felony unless the person has been duly pardoned.”

Your application is being denied because you have been identified as a felony offender and a habitual law offender. If you have any questions regarding this matter please contact Chief Mark Anderson at 262-342-1100. You will be refunded what was paid toward the Operator's License application, minus any fees and costs incurred to the City to process your background check.

Sincerely,

Diahn Halbach
City Clerk
City of Burlington

Cc: Attorney John Bjelajac, Burlington City Attorney
Mark Anderson, Burlington Chief of Police



COMMON COUNCIL REGULAR

ITEM NUMBER 11A

DATE: April 3, 2019

SUBJECT: SPECIAL EVENTS - To approve Special Event Permit Applications as submitted.

SUBMITTED BY: Diahnn Halbach, City Clerk

BACKGROUND/HISTORY:

A Special Event Permit is required for any planned extraordinary occurrence on the public right-of-way or public premises, including but not limited to parades, processions, bicycle or foot races, and festivals. Prior to Council approval, applications must be approved by the Police Department, Fire Department, Department of Public Works, Building Inspection, and Health Department if food is being served.

The following application(s) have been submitted for approval of a Special Event Permit:

Organization: Burlington High School National Honor Society

Event: Pets for Vets 5k Run/Walk

Date: April 27, 2019

Location: Burlington High School / Bushnell Park

Time: 9:00 a.m. - 11:30 a.m.

Expected Attendance: 300

Notes: Contingent on approval from Racine County to allow dogs in Bushnell Park. Applicant will come up with an alternate plan if necessary and will seek permissions if any plans change.

Organization: Burlington Conservation Club

Event: Kids Fisheree

Date: May 19, 2019

Location: Echo Park

Time: 9:00 a.m. - 5:00 p.m.

Expected Attendance: 500

Notes: Applicant has submitted an application for a temporary beer license, which has been approved by the police department.

BUDGET/FISCAL IMPACT:

There is no fee to apply for a Special Event Permit, however, the applicant shall pay a fee based on a rate as set by the Common Council per man-hour for City services as determined in the application review and approval process. These costs will be assessed on an individual basis and billed directly to the applicant by the corresponding department.

- Per the Police Department, a fee of \$300 will be charged to staff the Pets for Vets 5k event with two police officers for traffic control.

RECOMMENDATION:

Staff recommends that Council approve the Special Event applications as submitted.

TIMING/IMPLEMENTATION:

This item is scheduled for final consideration at the April 3, 2019 Common Council meeting.

Attachments

Pets for Vets 5k

Kids Fisheree



Special Event Permit Application

Date of Application: 1/27/19

Permit Number: _____

SUMMARY OF EVENT

Event Title: Pets For Vets 5K Date of Event: 4/27/19 (Sat)Event Location: Burlington High SchoolNature of Event: ☐ Festival ☐ Parade ☐ Bike Race/Ride ☒ Foot Race/Run ☐ March/Processional
☐ Rally ☐ Circus ☐ Demonstration ☐ Other: N/A

Site Plan Requirement: All applicants are required to submit a detailed Site Plan/Map. Site plans/maps must include location, any street closures, barricades, race/parade routes, stages, alcohol sale location, tents, etc.

Certificate of Insurance must be attached before permit can be issued.

Description of Event: Describe what you are planning so that reviewing officials can determine whether city services will be needed.

We are raising money for Pets for Vets, which is a 501 non-profit organization. They rescue, train, and match shelter dogs with veterans who suffer from post-traumatic stress disorder. We are holding a 5k/ Pet walk to raise money for this organization.

Anticipated Attendance (participants, staff, vendors, crowd, etc.): 300Is this a multi-day event? ☐ Yes ☒ NoIf so, how many days? N/AStart Date: N/A End Date: N/A

EVENT ORGANIZER INFORMATION

Applicant Name: Jack SchoepkeGroup Represented: Burlington High School National Honor SocietyAddress: 400 McCanna Pkwy Burlington WI 53105Phone: 2628062220 Email: jack.schoepke@gmail.comPerson In Charge of Event: Alex NeinhausOn-Site Contact: Alex Neinhaus On-Site Phone: 2622908776Billing Address: 400 McCanna Pkwy Burlington WI 53105

DETAILED EVENT INFORMATION

Event Set Up Date: 4/27/19 Time: 7:00 am

Start Time For Event: 9:00 am a.m./p.m. End Time For Event: 11:30 a.m./p.m.

Alcohol Being Served*? ☐ Yes ☒ No Licensed Agent: N/A

**An application for a Temporary Class "B"/"Class B" Retailer's License must be submitted and approved to serve alcohol.*

Barricades Needed*? ☐ Yes ☒ No Amount Needed & Locations: N/A
**This may result in a fee*

Will A Temporary Structure or Tent Be On-Site? ☐ Yes ☐ No Does the Tent have Sidewalls? ☐ Yes ☒ No

Police Services Requested*? ☒ Yes ☐ No

Hours & Dates Police Services Needed: 9:30-11:30 4/27/19

**This may result in a fee*

Trash Receptacles Needed*? ☐ Yes ☒ No Amount Needed & Locations N/A

**This may result in a fee*

Person(s) Responsible for Clean Up After the Event: Burlington High School National Honor Society

Picnic Tables Needed*? ☐ Yes ☒ No Amount Needed & Locations N/A

**This may result in a fee*

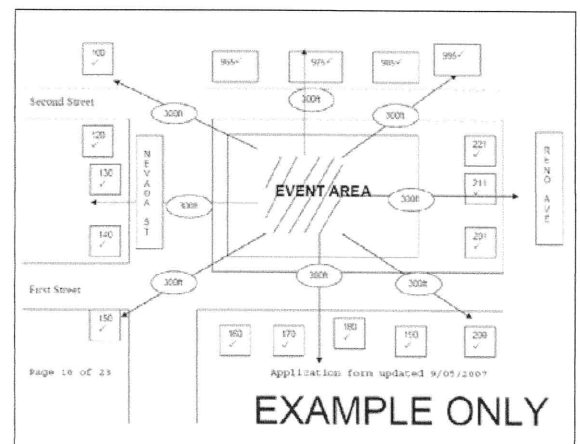
Will Your Event Involve Live Performances, Loud Speakers or a DJ*? ☒ Yes ☐ No

**Per Section 219-2A(7) of the Municipal Code, loudspeaker or sound-amplifying devices shall not be used between the hours of 10 PM to 8 AM and privileges may be revoked if the volume becomes a nuisance.*

IMPACTED NEIGHBOR NOTIFICATION

The Event Organizer shall notify all residences and businesses within any street closure or lane restriction area of the upcoming event. Notification shall include the following information:

- Event name
- Dates and times of event
- A brief description of the event
- Any closure areas
- Where attendees will be parking



AFFIDAVIT OF APPLICANT

I, the undersigned applicant, or authorized agent thereof, swear or affirm that the matters stated in the foregoing application are true and correct upon my personal knowledge and information for the purpose of requesting the City of Burlington to approve the Special Event and other permits herein applied for, that I am qualified and eligible to obtain the permit applied for and agree to pay all fees, to meet all requirements and any additional regulations, conditions, or restrictions set forth in the permit and to comply with the laws of the City of Burlington in the conduct of the Special Event described herein.

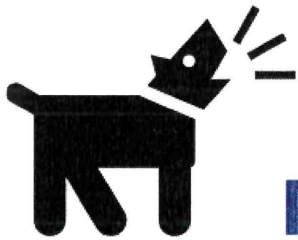

Signature of Applicant

2/4/19
Date of Signature

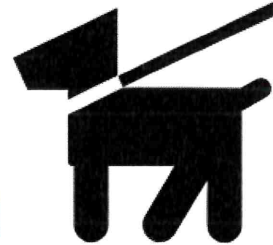
I/We, the undersigned, agree to abide by all City Ordinances and the rules and regulations which are made part of this permit application and hereby release, discharge, hold harmless and agree to defend the City of Burlington, its officers, agents, and employees from and against any and all loss that may arise out of or result from, in any way, in whole or in part, the scheduled event, the conduct or actions of any individual participating in or attending the scheduled event, the issuance of the Road Closing Permit or the closing of any road (whether or not a Permit has been issued) for the scheduled event.


Signature of Applicant

2/4/19
Date of Signature



www.PetsforVets.com



Pets for Vets 5k Run

Because your pet needs a workout
buddy, too

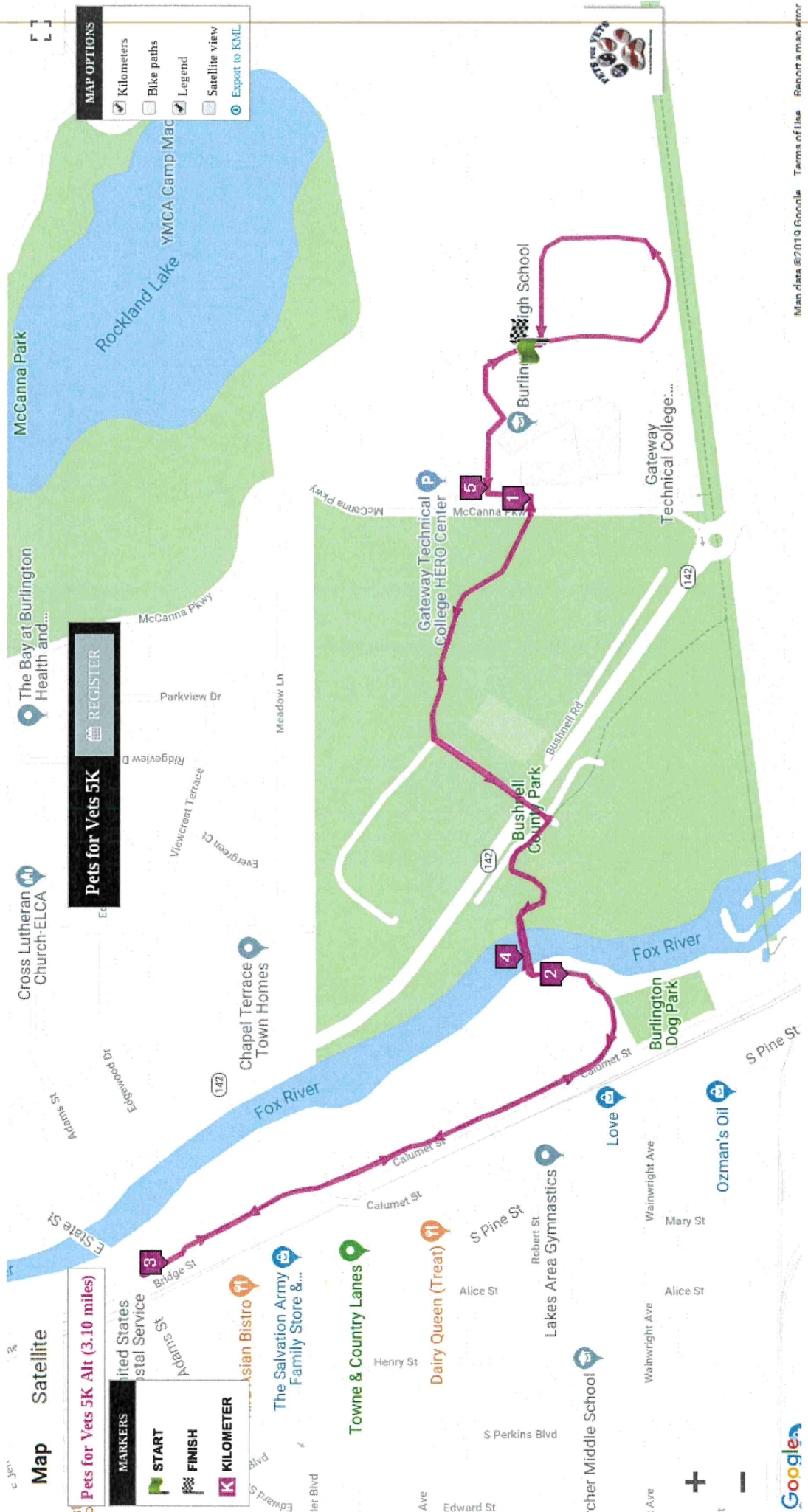
**Burlington High School
400 McCanna Parkway**

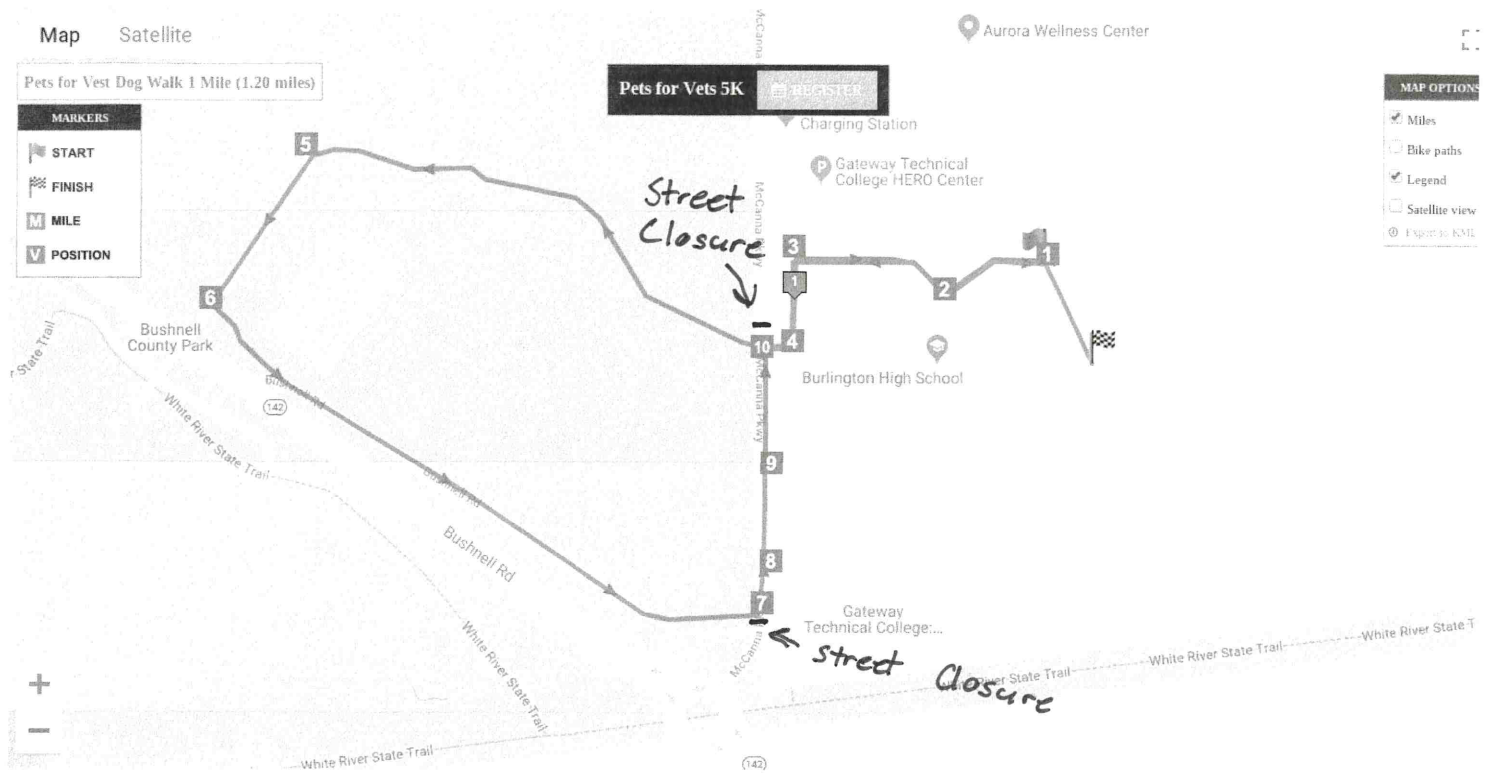
April 27th-09:00 a.m.



Scan here to register

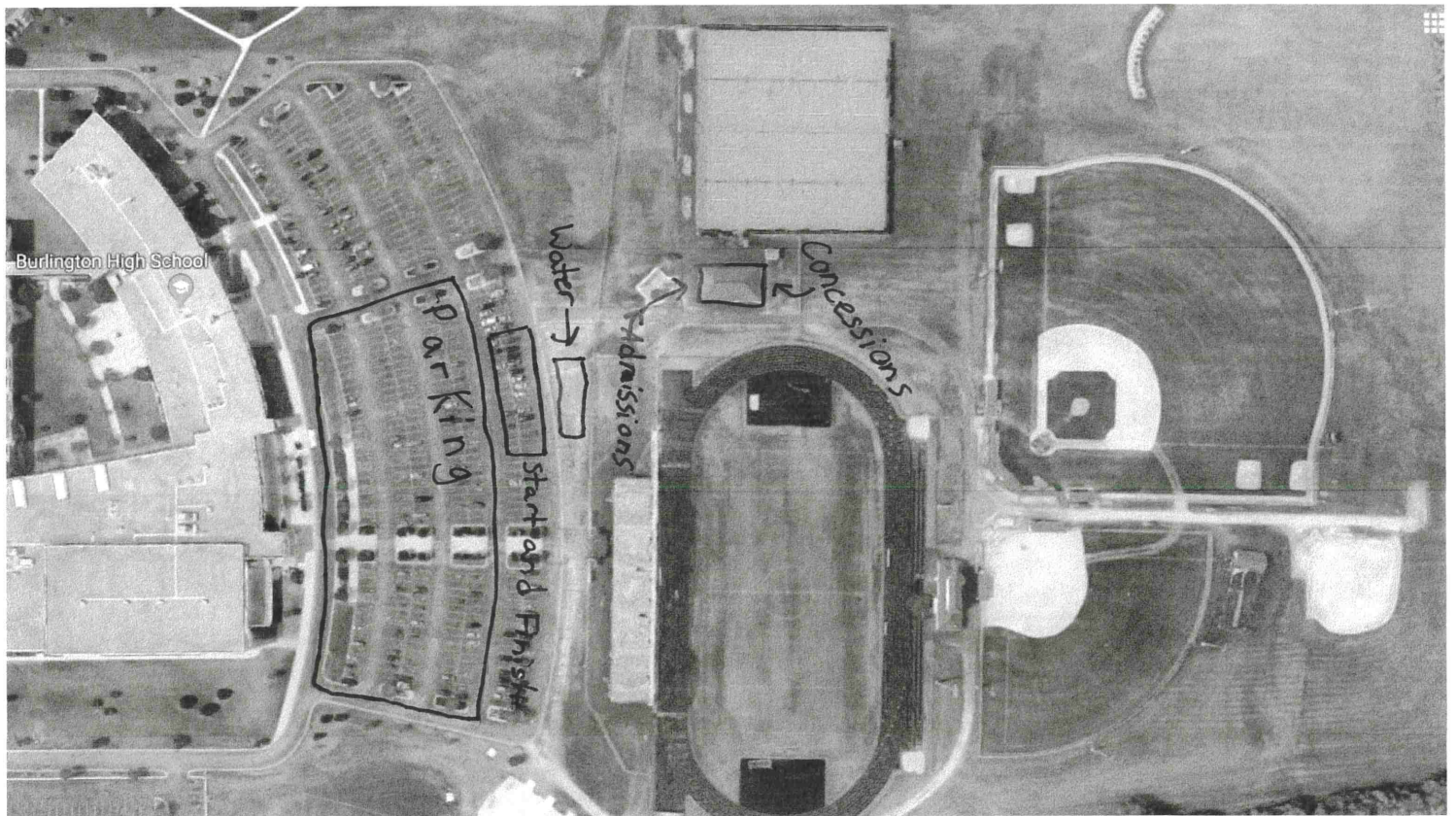






Pet Walk

Site Plan





BURLI-2

OP ID: RG

CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

01/25/2019

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an **ADDITIONAL INSURED**, the policy(ies) must have **ADDITIONAL INSURED** provisions or be endorsed. If **SUBROGATION IS WAIVED**, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Hausmann-Johnson Insurance Inc 700 Regent St., PO Box 259408 Madison, WI 53725-9408 John Erikson, CIC, CRM existing		608-257-3795		CONTACT NAME: John Erikson, CIC, CRM existing	
				PHONE (A/C, No, Ext): 608-257-3795	FAX (A/C, No): 608-257-4324
				E-MAIL ADDRESS:	
				INSURER(S) AFFORDING COVERAGE	
				INSURER A: Markel American Insurance Comp	
				INSURER B: United Heartland, Inc.	
				INSURER C:	
				INSURER D:	
				INSURER E:	
				INSURER F:	

COVERAGES		CERTIFICATE NUMBER:		REVISION NUMBER:			
THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.							
INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input checked="" type="checkbox"/> LOC OTHER:	X		8502WSI043043	11/27/2018	11/27/2019	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 1,000,000 MED EXP (Any one person) \$ 10,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ 2,000,000 * \$
A	<input checked="" type="checkbox"/> AUTOMOBILE LIABILITY <input checked="" type="checkbox"/> ANY AUTO OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input checked="" type="checkbox"/> HIRED AUTOS ONLY <input checked="" type="checkbox"/> NON-OWNED AUTOS ONLY			1002WSI043044	11/27/2018	11/27/2019	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$ \$
A	<input checked="" type="checkbox"/> UMBRELLA LIAB <input checked="" type="checkbox"/> OCCUR <input checked="" type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED <input checked="" type="checkbox"/> RETENTION \$ 0			4602WSI043046	11/27/2018	11/27/2019	EACH OCCURRENCE \$ 5,000,000 AGGREGATE \$ 5,000,000 \$
B	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) <input type="checkbox"/> Y/N If yes, describe under DESCRIPTION OF OPERATIONS below		N/A	0400154630	11/27/2018	11/27/2019	<input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTH-ER E.L. EACH ACCIDENT \$ 500,000 E.L. DISEASE - EA EMPLOYEE \$ 500,000 E.L. DISEASE - POLICY LIMIT \$ 500,000
A	Educators Legal			3602WSI043045	11/27/2018	11/27/2019	Limit 1,000,000 Retension 2,500

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

When required by contract, City of Burlington and County of Racine are included as additional insureds with respect to Commercial General Liability

CERTIFICATE HOLDER

CITYBUR

City of Burlington
300 N. Pine Street
Burlington, WI 53105

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

Diahnn Halbach

From: Peter Riggs
Sent: Monday, March 25, 2019 3:02 PM
To: 'Alex Nienhaus'; 'Jack Schoepke'
Cc: Zmudzinski, Brian; Diahnn Halbach
Subject: RE: Pets for Vets 5k Schedule

Alex & Jack,

Council will need to approve the special event permit at the 4/3/19 meeting. That agenda is going out this week. When do you expect to receive word from the County regarding dogs in their park (Bushnell)? You mentioned an alternate route for the dog walk if county approval can't be obtained. If you have a map showing that route it would be helpful to include.

-Peter

From: Zmudzinski, Brian <bzmudzinski@burlington-wi.gov>
Sent: Friday, March 22, 2019 4:41 PM
To: 'Alex Nienhaus'
Cc: Peter Riggs <priggs@burlington-wi.gov>; Anderson, Mark <manderson@burlington-wi.gov>; 'Brian Zwiebel'
Subject: RE: Pets for Vets 5k Schedule

Hi Alex,

You are looking at an approximate cost of \$300 dollars to staff the event with two police officers for the traffic control points at McCanna Pkwy/142 roundabout and on the Hwy 142 crossing. Usually the city will invoice you 2-3 weeks following the event. Let me know if you have any questions.

Also I have cc'ed Chief Zwiebel from Burlington Rescue on this email to see if he can get the ball rolling on having an ambulance on site for your event.

Take care



Brian Zmudzinski

Lieutenant

City of Burlington | Police Department
224 East Jefferson Street | Burlington, WI 53105
Direct: 262.342.1103 | Fax: 262.763.5158
bzmudzinski@burlington-wi.gov

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Email, whether received from or sent to, the City of Burlington should be presumed to be a public record, that it will be retained by the City as a public record, and will be subject to public disclosure, to the extent required under Wisconsin's Open Records law. If you are not the intended recipient of this email, please do not read it or forward it to another person, but notify the sender and then delete it.

From: Alex Nienhaus

Sent: Thursday, March 21, 2019 8:33 PM

To: Zmudzinski, Brian <bzmudzinski@burlington-wi.gov>; Peter Riggs <priggs@burlington-wi.gov>

Subject: Pets for Vets 5k Schedule

Mr. Zmudzinski and Mr. Riggs,

Here is the timeline of events for the Pets for Vets 5k on April 27th.

Timeline of Events

- April 26th 7:00 pm- Put up trail signs on the route
- April 27th 7:30 am- Set up the registration and t-shirt pickup as well as the start and finish line of the race
- April 27th 8:30 am- Set up water stations along the route and finish final details
- April 27th 9:00 am- Registration begins
- April 27th 10:00 am- The run/walk begins
- April 27th 11:30 am- Awards are handed out and cleanup of the parks begin
- April 27th 12:30 pm- Final cleanup

The route and flyer are also attached. Thank you for your help and let me know if you need any additional information.

Thanks,
Alex Nienhaus
NHS Secretary

 5k-9 Run (1).png



Special Event Permit Application

Date of Application: 1-8-19

Permit Number: _____

SUMMARY OF EVENTEvent Title: Kid's Fisheree Date of Event: 5-19-19Event Location: Echo ParkNature of Event: ☐ Festival ☐ Parade ☐ Bike Race/Ride ☐ Foot Race/Run ☐ March/Processional
☐ Rally ☐ Circus ☐ Demonstration ☒ Other: Fisheree

Site Plan Requirement: All applicants are required to submit a detailed Site Plan/Map. Site plans/maps must include location, any street closures, barricades, race/parade routes, stages, alcohol sale location, tents, etc.

Certificate of Insurance must be attached before permit can be issued.

Description of Event: Describe what you are planning so that reviewing officials can determine whether city services will be needed.

Kid's Fishing EventAnticipated Attendance (participants, staff, vendors, crowd, etc.): 500Is this a multi-day event? ☐ Yes ☒ No

If so, how many days? _____

Start Date: 5-19-19 End Date: 5-19-19**EVENT ORGANIZER INFORMATION**Applicant Name: Joe HerdaGroup Represented: Burlington Conservation ClubAddress: 6065 Brever RoadPhone: 262-822-7803 Email: jherda@hotmail.comPerson In Charge of Event: Joe HerdaOn-Site Contact: Joe Herda On-Site Phone: 262-822-7803Billing Address: P.O. Box 355, Burlington

DETAILED EVENT INFORMATION

Event Set Up Date: 5-19-19 Time: 7:00 Am

Start Time For Event: 9:00 a.m. End Time For Event: _____ a.m./p.m.

Alcohol Being Served*? ☒ Yes ☐ No Licensed Agent: Joe Herdan

**An application for a Temporary Class "B"/"Class B" Retailer's License must be submitted and approved to serve alcohol.*

Barricades Needed*? ☐ Yes ☒ No Amount Needed & Locations: _____

**This may result in a fee*

Will A Temporary Structure or Tent Be On-Site? ☐ Yes ☒ No Does the Tent have Sidewalls? ☐ Yes ☐ No

Police Services Requested*? ☐ Yes ☒ No

Hours & Dates Police Services Needed: _____

**This may result in a fee*

Trash Receptacles Needed*? ☒ Yes ☐ No Amount Needed & Locations 6, usually what is there works

**This may result in a fee*

Person(s) Responsible for Clean Up After the Event: Joe Herdan

Picnic Tables Needed*? ☒ Yes ☐ No Amount Needed & Locations what is there works

**This may result in a fee*

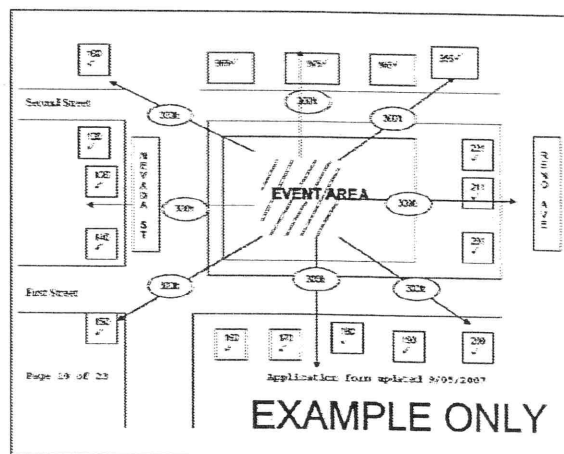
Will Your Event Involve Live Performances, Loud Speakers or a DJ*? ☒ Yes ☐ No

**Per Section 219-2A(7) of the Municipal Code, loudspeaker or sound-amplifying devices shall not be used between the hours of 10 PM to 8 AM and privileges may be revoked if the volume becomes a nuisance. OK*

IMPACTED NEIGHBOR NOTIFICATION

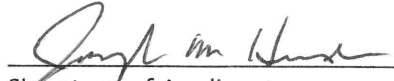
The Event Organizer shall notify all residences and businesses within any street closure or lane restriction area of the upcoming event. Notification shall include the following information:

- Event name
- Dates and times of event
- A brief description of the event
- Any closure areas
- Where attendees will be parking



AFFIDAVIT OF APPLICANT

I, the undersigned applicant, or authorized agent thereof, swear or affirm that the matters stated in the foregoing application are true and correct upon my personal knowledge and information for the purpose of requesting the City of Burlington to approve the Special Event and other permits herein applied for, that I am qualified and eligible to obtain the permit applied for and agree to pay all fees, to meet all requirements and any additional regulations, conditions, or restrictions set forth in the permit and to comply with the laws of the City of Burlington in the conduct of the Special Event described herein.



Signature of Applicant

1-8-19

Date of Signature

I/We, the undersigned, agree to abide by all City Ordinances and the rules and regulations which are made part of this permit application and hereby release, discharge, hold harmless and agree to defend the City of Burlington, its officers, agents, and employees from and against any and all loss that may arise out of or result from, in any way, in whole or in part, the scheduled event, the conduct or actions of any individual participating in or attending the scheduled event, the issuance of the Road Closing Permit or the closing of any road (whether or not a Permit has been issued) for the scheduled event.



Signature of Applicant

1-8-19


Date of Signature

CITY OF BURLINGTON STAFF USE ONLY


POLICE DEPARTMENT REVIEW

Approval Recommended: ☒ YES ☐ NO

Estimated Police Hours Required: Estimated Fee for Police Service:

Reviewed By:  Date: 3/13/19

Comments and/or Stipulations for Event:

PUBLIC WORKS DEPARTMENT REVIEW

Approval Recommended: ☒ YES ☐ NO

Estimated Public Works Hours Required: 2 Estimated Fee for Public Works Service: \$0

Reviewed By: [Signature] Date: 3/13/19

Comments and/or Stipulations for Event:

--

FIRE DEPARTMENT REVIEW

Approval Recommended: ☒ YES ☐ NO

Estimated Fire Dept. Hours Required: 0 Estimated Fee for Fire Dept. Service: 0

Reviewed By: Abd. N. Bob Date: 3-13-19

Comments and/or Stipulations for Event:

[REDACTED]

CITY OF BURLINGTON STAFF USE ONLY

BUILDING INSPECTION REVIEW

Approval Recommended: ☐ YES ☐ NO

Estimated Building Inspection Hours Required: _____ Estimated Fee for Building Inspection Service: _____

Reviewed By: _____ Date: _____

Comments and/or Stipulations for Event:

m/a

HEALTH OFFICER REVIEW

Approval Recommended: ☐ YES ☐ NO

Estimated Health Officer Hours Required: _____ Estimated Fee for Health Officer Service: _____

Reviewed By: _____ Date: _____

Comments and/or Stipulations for Event:

m/a

City Council Meeting Date: 4-3-2019

City Council Approval Date: 4-3-2019

Permit Number: _____

Notes: _____



COMMON COUNCIL REGULAR

ITEM NUMBER 14A

DATE: April 3, 2019

SUBJECT: **RESOLUTION 4942(44)** - To Approve an Initial Resolution Authorizing \$940,000 General Obligation Bonds for Street Improvement Projects.

SUBMITTED BY: Steven DeQuaker, Finance Director

BACKGROUND/HISTORY:

During the 2019 Budget workshops, several items were discussed regarding the 2019 Street Program and the need to bond to fund the projects. This is the first of five resolutions authorizing Ehlers to sell bonds on behalf of the City for Street Improvement.

Jon Cameron with Ehlers will be in attendance at this evening's meeting to present the Pre-Sale reports and answer any questions.

A rating call with Standard & Poor's will be scheduled for sometime mid April. Currently, the City is Rated AA- for General Obligation debt. The rating call will either confirm or change those ratings.

BUDGET/FISCAL IMPACT:

Debt Service will be established, with the first principal and interest payments in April 2020.

RECOMMENDATION:

Staff recommends adoption of this resolution.

TIMING/IMPLEMENTATION:

Due to the timeliness of this bond sale, this item is for final consideration at tonight's Common Council Meeting

Attachments

RES 4942(44) Initial Resolution Street Improvement Projects

INITIAL RESOLUTION AUTHORIZING \$940,000 GENERAL
OBLIGATION BONDS FOR STREET IMPROVEMENT
PROJECTS

BE IT RESOLVED by the Common Council of the City of Burlington, Racine and Walworth Counties, Wisconsin, that there shall be issued, pursuant to Chapter 67, Wisconsin Statutes, general obligation bonds in an amount not to exceed \$940,000 for the public purpose of paying the cost of street improvement projects.

Adopted, approved and recorded April 3, 2019.

Jeannie Hefty
Mayor

ATTEST:

Diahnn C. Halbach
City Clerk

(SEAL)



COMMON COUNCIL REGULAR

ITEM NUMBER 14B

DATE: April 3, 2019

SUBJECT: RESOLUTION 4943(45) - To Approve an Initial Resolution Authorizing \$370,000 General Obligation Bonds for Sewerage Projects.

SUBMITTED BY: Steven DeQuaker, Finance Director

BACKGROUND/HISTORY:

During the 2019 Budget workshops, several items were discussed regarding the 2019 Street Program and the need to bond to fund the projects. This is the second of five resolutions authorizing Ehlers to sell bonds on behalf of the City for Sewerage Improvements related to the Street Project.

Jon Cameron with Ehlers will be in attendance at this evening's meeting to present the Pre-Sale reports and answer any questions.

A rating call with Standard & Poor's will be scheduled for sometime mid April. Currently, the City is Rated AA- for General Obligation debt. The rating call will either confirm or change those ratings.

BUDGET/FISCAL IMPACT:

Debt Service will be established, with the first Principal and Interest payments in April 2020.

RECOMMENDATION:

Staff recommends adopting this resolution.

TIMING/IMPLEMENTATION:

Due to the timeliness of this bond sale, this item is for final consideration at tonight's Common Council Meeting

Attachments

Res 4943(45) Initial Resolution_Sewerage Projects

INITIAL RESOLUTION AUTHORIZING
\$370,000 GENERAL OBLIGATION BONDS
FOR SEWERAGE PROJECTS

BE IT RESOLVED by the Common Council of the City of Burlington, Racine and Walworth Counties, Wisconsin, that there shall be issued, pursuant to Chapter 67, Wisconsin Statutes, general obligation bonds in an amount not to exceed \$370,000 for the public purpose of paying the cost of sewerage projects.

Adopted, approved and recorded April 3, 2019.

Jeannie Hefty
Mayor

ATTEST:

Diahnn C. Halbach
City Clerk

(SEAL)



COMMON COUNCIL REGULAR

ITEM NUMBER 14C

DATE: April 3, 2019

SUBJECT: **RESOLUTION 4944(46)** - To Approve a Resolution Directing Publication of the Notice to Electors.

SUBMITTED BY: Steven DeQuaker, Finance Director

BACKGROUND/HISTORY:

During the 2019 Budget workshops, several items were discussed regarding the 2019 Street Program and the need to bond to fund the projects. This is the third of five resolutions for the 2019 budgeted work for street, sewer and tank painting.

This resolution is the allows for the publication of the notice to electors of the intent to borrow.

Jon Cameron with Ehlers will be in attendance at this evening's meeting to present the Pre-Sale reports and answer any questions.

BUDGET/FISCAL IMPACT:

There is no debt for this resolution, other than the publication of the legal notice to electors.

RECOMMENDATION:

Staff recommends adopting this resolution

TIMING/IMPLEMENTATION:

Due to the timeliness of this bond sale, this item is for final consideration at tonight's Common Council Meeting

Attachments

Res 4944(46) Directing Publication of the Notice to Electors
Notice to Electors

RESOLUTION DIRECTING PUBLICATION OF NOTICE TO ELECTORS
RELATING TO BOND ISSUES

WHEREAS initial resolutions authorizing general obligation bonds have been adopted by the Common Council of the City of Burlington, Racine and Walworth Counties, Wisconsin (the "City") and it is now necessary that the initial resolutions be published to afford notice to the residents of the City of their adoption;

NOW, THEREFORE, BE IT RESOLVED that the City Clerk shall, within 15 days, publish a notice to the electors in substantially the form attached hereto in the official City newspaper as a class 1 notice under ch. 985, Wis. Stats.

Adopted, approved and recorded April 3, 2019.

Jeannie Hefty
Mayor

Attest:

Diahnn C. Halbach
City Clerk

(SEAL)

CITY OF BURLINGTON

NOTICE TO ELECTORS RELATING TO BOND ISSUES

NOTICE IS HEREBY GIVEN, that on April 3, 2019, at a meeting of the Common Council of the City of Burlington, the following resolutions were adopted and recorded pursuant to Section 67.05(1), Wisconsin Statutes:

INITIAL RESOLUTION AUTHORIZING
\$940,000 GENERAL OBLIGATION BONDS FOR
STREET IMPROVEMENT PROJECTS

BE IT RESOLVED by the Common Council of the City of Burlington, Racine and Walworth Counties, Wisconsin, that there shall be issued, pursuant to Chapter 67, Wisconsin Statutes, general obligation bonds in an amount not to exceed \$940,000 for the public purpose of paying the cost of street improvement projects.

INITIAL RESOLUTION AUTHORIZING
\$370,000 GENERAL OBLIGATION BONDS FOR
SEWERAGE PROJECTS

BE IT RESOLVED by the Common Council of the City of Burlington, Racine and Walworth Counties, Wisconsin, that there shall be issued, pursuant to Chapter 67, Wisconsin Statutes, general obligation bonds in an amount not to exceed \$370,000 for the public purpose of paying the cost of sewerage projects.

The Wisconsin Statutes (s. 67.05(7)(b)) provide that the initial resolutions need not be submitted to the electors unless within 30 days after adoption of the initial resolutions a petition is filed in the City Clerk's office requesting a referendum. This petition must be signed by electors numbering at least 10% of the votes cast for governor in the City at the last general election. A petition may be filed with respect to any one or more of the initial resolutions.

City of Burlington

Diahm C. Halbach
City Clerk



COMMON COUNCIL REGULAR

ITEM NUMBER 14D

DATE: April 3, 2019

SUBJECT: **RESOLUTION 4945(47)** - To Approve a Resolution Providing for the Sale of Not to Exceed \$1,310,000 General Obligation Corporate Purpose Bonds.

SUBMITTED BY: Steven DeQuaker, Finance Director

BACKGROUND/HISTORY:

This is the fourth of five resolutions authorizing Ehlers to sell bonds on behalf of the City for Street improvements and Sewerage Improvements related to the Street Project for a total of both bonds not to exceed \$1.31M.

Jon Cameron with Ehlers will be in attendance at this evening's meeting to present the Pre-Sale reports and answer any questions.

A rating call with Standard & Poor's will be scheduled for sometime mid April. Currently, the City is Rated AA- for General Obligation debt. The rating call will either confirm or change those ratings.

BUDGET/FISCAL IMPACT:

Debt Service Interest Payment will begin in April 2020 for 20 years. Dollar amount of the not to exceed \$1,310,000 includes all fees and costs related to the sale of the GO Bonds. Again, this is the \$940,000 street portion and \$370,000 sewer portion of the Street Improvement Project.

RECOMMENDATION:

Staff Recommends adopting this resolution.

TIMING/IMPLEMENTATION:

Due to the timeliness of this bond sale, this item is for final consideration at tonight's Common Council Meeting

Attachments

Res 4945(47) GO Bond Resolution

RESOLUTION PROVIDING FOR THE SALE OF NOT TO EXCEED
\$1,310,000 GENERAL OBLIGATION CORPORATE PURPOSE BONDS

WHEREAS the Common Council of the City of Burlington, Racine and Walworth Counties, Wisconsin (the "City") has adopted initial resolutions authorizing the issuance of general obligation bonds for the following public purposes and in the following amounts:

\$940,000 to finance street improvement projects; and

\$370,000 to finance sewerage projects;

NOW, THEREFORE, BE IT RESOLVED that:

Section 1. Combination of Issues. The issues referred to above are hereby combined into one issue of bonds designated "General Obligation Corporate Purpose Bonds" (the "Bonds") and the City shall issue Bonds in an amount not to exceed \$1,310,000 for the purposes above specified.

Section 2. Sale of the Bonds. The Common Council hereby authorizes and directs that the Bonds be offered for public sale. At a subsequent meeting, the Common Council shall consider such bids for the Bonds as may have been received and take action thereon.

Section 3. Notice of Sale. The City Clerk (in consultation with Ehlers & Associates, Inc. ("Ehlers")) is hereby authorized and directed to cause the sale of the Bonds to be publicized at such times and in such manner as the City Clerk may determine and to cause copies of a complete Notice of Sale and other pertinent data to be forwarded to interested bidders as the City Clerk may determine.

Section 4. Official Statement. The City Clerk (in consultation with Ehlers) shall also cause an Official Statement to be prepared and distributed. The appropriate City officials shall determine when the Official Statement is final for purposes of Securities and Exchange Commission Rule 15c2-12 and shall certify said Official Statement, such certification to constitute full authorization of such Official Statement under this resolution.

Adopted, approved and recorded April 3, 2019.

Jeannie Hefty
Mayor

ATTEST:

Diahnn C. Halbach
City Clerk

(SEAL)



COMMON COUNCIL REGULAR

ITEM NUMBER 14E

DATE: April 3, 2019

SUBJECT: RESOLUTION 4946(48) - To Approve a Resolution Providing for the Sale of Approximately \$1,655,000 Waterworks System Revenue Bonds.

SUBMITTED BY: Steven DeQuaker, Finance Director

BACKGROUND/HISTORY:

During the 2019 Budget workshops, several items were discussed regarding the painting of the water tower and capital repairs and purchases. This is the fifth of five resolutions authorizing Ehlers to sell bonds on behalf of the City for Waterworks System Revenue Bonds related to the tank painting and those capital purchases.

Jon Cameron with Ehlers will be in attendance at this evening's meeting to present the Pre-Sale reports and answer any questions.

A rating call with Standard & Poor's will be scheduled for sometime mid April. Currently, the City is Rated AA- for General Obligation debt. The rating call will either confirm or change those ratings.

BUDGET/FISCAL IMPACT:

Debt service Interest payments for this will begin in October 2019, with Principal and Interest payments in 2020 for 20 years. This was accounted for in the 2019 budget. Dollar amount of the not to exceed \$1,655,000 includes all fees and costs related to the sale of the Revenue Bond.

RECOMMENDATION:

Staff recommends adoption of this resolution.

TIMING/IMPLEMENTATION:

Due to the timeliness of this bond sale, this item is for final consideration at tonight's Common Council Meeting

Attachments

Res 4946(48) Water Revenue Bond Resolution

RESOLUTION PROVIDING FOR THE SALE OF APPROXIMATELY \$1,655,000
WATERWORKS SYSTEM REVENUE BONDS

WHEREAS the City of Burlington, Racine and Walworth Counties, Wisconsin, is presently in need of approximately \$1,655,000 for the public purpose of paying the cost of additions, improvements and extensions to the City's Waterworks System; and

WHEREAS it is desirable to borrow said funds through the issuance of Waterworks System Revenue Bonds pursuant to Section 66.0621, Wis. Stats;

NOW, THEREFORE, BE IT RESOLVED that:

Section 1. The Bonds. The City shall issue its Waterworks System Revenue Bonds in an approximate amount of \$1,655,000 (the "Bonds") for the purpose above specified.

Section 2. Sale of Bonds. The Common Council hereby authorizes and directs that the Bonds be offered for public sale. At a subsequent meeting, the Common Council shall consider such bids for the Bonds as may have been received and take action thereon.

Section 3. Notice of Sale. The City Clerk (in consultation with Ehlers & Associates, Inc. ("Ehlers")) is hereby authorized and directed to cause the sale of the Bonds to be publicized at such times and in such manner as the City Clerk may determine and to cause copies of a complete, official Notice of Sale and other pertinent data to be forwarded to interested bidders as the City Clerk may determine.

Section 4. Official Statement. The City Clerk (in consultation with Ehlers) shall also cause an Official Statement to be prepared and distributed. The appropriate City officials shall determine when the Official Statement is final for purposes of Securities and Exchange Commission Rule 15c2-12 and shall certify said Official Statement, such certification to constitute full authorization of such Official Statement under this resolution.

Adopted, approved and recorded April 3, 2019.

Jeannie Hefty
Mayor

ATTEST:

Diahnn C. Halbach
City Clerk

(SEAL)



COMMON COUNCIL REGULAR

ITEM NUMBER 14F

DATE: April 3, 2019

SUBJECT: RESOLUTION 4947(49) - To consider approving the award for bid of a Livescan Fingerprint system to Gemalto Inc. in the amount of \$22,722.

SUBMITTED BY: Mark Anderson, Police Chief

BACKGROUND/HISTORY:

The State of Wisconsin and its police agencies have used an electronic method (Livescan) in which fingerprints that are taken for arrest and other purposes, are electronically taken and submitted. The City of Burlington Police Department has been involved in this electronic fingerprint system (Livescan) since 2013. Our current machine is no longer supported by its manufacturer and should be replaced.

BUDGET/FISCAL IMPACT:

The Wisconsin Department of Justice (DOJ) has awarded to the City of Burlington Police Department a \$21,130 Livescan Grant through the National Criminal History Improvement Program to offset the majority of the cost. The total cost for the Livescan system from Gemalto Government Business Group comes to \$22,722, less the awarded grant of \$21,130, for a total cost to the City of \$1,592.

RECOMMENDATION:

Staff recommends the Common Council award the bid for a Livescan Fingerprint system to Gemalto Inc.

TIMING/IMPLEMENTATION:

This item is for discussion at the April 3, 2019 Committee of the Whole meeting and due to timing is scheduled for final consideration at the April 3, 2019 Common Council meeting.

Attachments

Res 4947(49)

Quote

Resolution No. 4947(49)
Introduced by: Committee of the Whole

**A RESOLUTION APPROVING THE AWARD OF A LIVESCAN FINGERPRINT
SYSTEM FOR THE CITY OF BURLINGTON POLICE DEPARTMENT TO GEMALTO
INC. FOR THE AMOUNT OF \$22,722.00**

WHEREAS, on June 1, 2004 the Common Council did approve Resolution 3812(18), a Resolution Adopting a Purchasing Policy for the City of Burlington; and,

WHEREAS, the Purchasing Policy requires that all non-construction related Budget Items requiring expenditures of \$15,000 or more to be reviewed and pre-approved by the Common Council; and,

WHEREAS, the Council may direct, at its discretion, that the item is to be bid in the same manner as construction contracts, or that it is to be combined with or included in another governmental bid, but shall not be required to do so; and,

WHEREAS, the City of Burlington Police Department is scheduled to replace its Livescan Fingerprint system with funds included in the 2018 Police Department budget; and,

WHEREAS, the purchase of a Livescan Fingerprint system from Gemalto Inc. for the amount of \$22,722.00 has been recommended by the Chief of Police.

NOW, THEREFORE, BE IT RESOLVED by the Common Council of the City of Burlington that purchase of the aforementioned equipment is hereby approved for the amount of \$22,722.00.

Introduced: April 3, 2019
Adopted: April 3, 2019

Jeannie Hefty, Mayor

Attest:

Diahn Halbach, City Clerk



Address 1 Imation Way, Bldg. 4
Oakdale, MN 55128

Gemalto Government Business Group
Identity Management

Quote Number 00004058 Created Date 3/27/2019
Expiration Date 6/27/2019

Quote Name Burlington PD Livescan upgrade
Contact Name Brian Zmudzinski
Bill To Name Burlington Police Department
Bill To 224 East Jefferson Street
Burlington, Wisconsin 53105
United States
Ship To Name Burlington Police Department
Ship To 224 East Jefferson Street
Burlington, Wisconsin 53105
United States

Product Code	Product	Quantity	Sales Price	Total Price
75-0501-4408-0	Canon EOS Rebel DSLR Camera	1.00	USD 700.00	USD 700.00
75-0501-4431-2	Crossmatch LScan500 Palm Scanner	1.00	USD 10,000.00	USD 10,000.00
4462427	HPElite Desktop 800 G3	1.00	USD 1,299.00	USD 1,299.00
75-0501-4468-4	Labor Pasadena Engineering (BO)	12.00	USD 168.00	USD 2,016.00
75-0501-4466-8	Labor Pasadena QA (BO)	8.00	USD 140.00	USD 1,120.00
75-0501-4476-7	Labor Pasadena Support Services (BO)	12.00	USD 143.00	USD 1,716.00
75-0501-4477-5	Labor Project Management (BO)	6.00	USD 206.00	USD 1,236.00
75-0501-2073-4	Lexmark MS810n Laser Printer- B/W	1.00	USD 1,299.00	USD 1,299.00
75-0501-3041-0	LiveScan Onsite Installation/Training- Single Day (BO)	1.00	USD 2,000.00	USD 2,000.00
75-0501-2133-6	Mugshot Software	1.00	USD 800.00	USD 800.00
75-0501-2081-7	Non-Touch 19 Inch Monitor	1.00	USD 386.00	USD 386.00

Notes to the Customer	The Mugshot camera usually mounts to the Livescan cabinet. With this quote not including a Livescan cabinet; it is the customer's responsibility for the mounting of the mugshot camera.	Total Price	USD 22,572.00
		Shipping and Handling	USD 150.00
		Grand Total	USD 22,722.00

- **Payment Terms:** All payments for equipment and services will be made within 30 days following invoice submission.
- **Warranty:** CABIS and Livescan systems are delivered with a one-year hardware and software warranty. Software delivered shall be subject to licensing and agreement terms delivered with the software, use of the software constitutes acceptance of those terms.

Secure Credentials systems are delivered with a three-month software warranty and one-year hardware warranty.



Address

1 Imation Way, Bldg. 4
Oakdale, MN 55128

Gemalto Government Business Group
Identity Management

Access Control devices are delivered with a one-year warranty.
Leased equipment is covered under leasing terms (except for intentional damage).

- This quote is subject to availability at the time of order entry. It is valid for ninety (90) days, after which this quote will expire. Please contact Gemalto for a new quotation. An estimated delivery date range will be provided for all non-budgetary quotes. Due to resourcing requirements and the nature of the identity management business the delivery estimates are subject to change.
- Accepted forms of payment are (1) Company Check, (2) ACH Electronic Check / Wire. Please remit to:

(1) Company Check

Gemalto Cogent, Inc.
P.O. Box 845552
Dallas, TX 75284-5552
USA

(2) ACH Electronic Check / Wire Transfer

Citibank
Branch: 930- New York
Account Number: 31086345
ABA: 021000089
SWIFT: CITIUS33

For quotes including RMS Interface line item SKUs:

- 75-0501-2063-5
- 75-0501-2064-3
- 75-0501-2127-8
- 75-0501-2129-4

Cogent reserves the right to recall quoted prices for the above SKUs should a customer's particular interface requirements be deemed by Cogent Inc. to be a "Non-Standard, RMS Interface." These unique interfaces vary in complexity and can impact final cost and delivery significantly. If you are affected, Cogent will contact you to requote the interface using a time and material rate of \$250 per hour.

Created By	Chad Gardner
Title	Biometric Sales Manager
Phone	512-215-7366
Email	chad.gardner@gemalto.com



COMMON COUNCIL REGULAR

ITEM NUMBER 15A

DATE: April 3, 2019

SUBJECT: **ORDINANCE 2046(12)** - To amend Chapter 104-8(C) and 234-2(B) of the City of Burlington Municipal Code to Allow Dogs in City Parks.

SUBMITTED BY: Peter Riggs, Director of Public Works

BACKGROUND/HISTORY:

Chapter 234-2(B) and 104-8(C) of the City of Burlington Municipal Code regulate the presence of dogs in parks. At the February 20, 2019 Committee of the Whole meeting staff was directed to present a change to the code that would allow dogs in City parks. Specifically, staff was directed to specify a leash length and prohibit dogs in and around playgrounds, shelters, and athletic fields.

A variety of options exist for leash length with most comparable communities limiting length to either six or eight foot maximums. A six-foot leash length was selected by staff because it is consistent with Racine County regulations and would help avoid confusion on the multiuse path network in the City.

BUDGET/FISCAL IMPACT:

Allowing dogs in parks will require installation of dog waste collection stations and new signage reflecting current rules. The purchase and installation of these items is estimated at \$8,700, excluding labor costs. Additional labor will be needed to empty these collection stations throughout the year. It is estimated approximately 2 hours per week will be needed for a total annual cost of \$7,100 based on average DPW labor rates and fleet costs. Neither of these expenses were specifically allocated in the 2019 budget. Staff could absorb these costs in the operating budget with minimal impact to other services.

Signage to communicate the rules for dogs in parks would be posted at waste stations and park entry points. Staff does not recommend installation of signage at each playground, shelter, and athletic field as that would increase cost and add more regulatory signage to the park, which has been expressed as a concern.

RECOMMENDATION:

The Park Board does not support changing the ordinance. At the 1/17/19 meeting of the Park Board a motion to recommend a change to the ordinance failed to pass on a vote of 2 in favor and 4 opposed.

Staff does not have a strong recommendation in support or in opposition. Operationally, allowing dogs in parks would require additional financial and labor resources. Based solely on these additional resource needs, staff would not recommend changing the ordinance.

TIMING/IMPLEMENTATION:

This item was presented for discussion at the March 19, 2019 Committee of the Whole meeting and is scheduled for final consideration at the April 3, 2019 Common Council meeting.

Attachments

Ordinance 2046(12)

Correspondence regarding dogs in the park

**AN ORDINANCE TO AMEND SECTION 104-8(C), DOGS AND CATS RUNNING AT LARGE,
AND 234-2(B)(1), PARK REGULATIONS, OF THE CITY OF BURLINGTON MUNICIPAL
CODE TO ALLOW DOGS IN PARKS**

The Common Council of the City of Burlington do ordain as follows:

Section 1. Section 104-8(C), Dogs and cats running at large, is hereby deleted.

Section 2. Section 234-2(B)(1), Dogs in Parks, is hereby deleted, and in its place the following new Section 234-2(B)(1):

- (1) Any person who brings a dog or domestic animal into any City of Burlington park and/or multiuse path shall:
 - a. Keep said animal on a leash no longer than six (6) feet in length and under their control at all times;
 - b. Keep said animal out of any playground, picnic shelter, or athletic field;
 - c. Immediately remove the animal if it exhibits aggressive behavior;
 - d. Be liable for injury caused by said animal;
 - e. Be responsible for the immediate repair of damage caused by said animal;
 - f. Be responsible for immediately cleaning and removing any defecation of said animal;
 - g. Comply with all animal control ordinances as set forth in Chapter 104.

Section 3. This ordinance shall take effect and be in full force after its passage and publication as required by law.

Introduced: March 19, 2019
Adopted:

Jeannie Hefty, Mayor

Attest:

Diahn Halbach, City Clerk

Megan Watkins

From: Judy Y
Sent: Monday, March 25, 2019 8:38 AM
To: Mayor; Susan Kott; Theresa Meyer; Ryan Heft; Steve Rauch; Jon Schultz; Tom Preusker; Todd Bauman; Bob Grandi; Carina Walters; Megan Watkins
Subject: Allowing dogs in parks

The dogs that are in the dog parks are off leash and many times not watched. This makes for a dangerous situation. If dogs are allowed in public parks, they would be on leash as well as being watched by a responsible individual.

I am a dog owner and would like to see dogs allowed in all parks. Dogs become part of a family and it's a shame to leave them home.

Diahnn Halbach

From: Ali Riccio
Sent: Tuesday, March 19, 2019 8:45 AM
To: Mayor
Subject: Dogs in the park

As a dog owner and resident of Burlington, I would love to be able to take my dog to our parks. Because of the current dog law, I have go to Lake Geneva where they are so dog friendly and let her swim at the dog beach. While I am there, I usually buy coffee and lunch and sit outside with her. It would be nice not to have to drive there and spend my money in Burlington. Allowing dogs in the parks would also eliminate a lot of Goose poop because the dogs would help to keep them away.

Ali Riccio

Diahnn Halbach

From: Carina Walters
Sent: Friday, March 15, 2019 3:06 PM
To: Diahnn Halbach
Cc: Megan Watkins
Subject: Fwd: Dogs in City Parks

For packet

Sent from my iPhone

Begin forwarded message:

From: Peggy Wettengal
Date: March 15, 2019 at 2:29:28 PM CDT
To: mayor@burlington-wi.gov, bgrandi@burlington-wi.gov, skott@burlington-wi.gov, tpreusker@burlington-wi.gov, jschultz@burlington-wi.gov, rheft@burlington-wi.gov, srauch@burlington-wi.gov, tbauman@burlington-wi.gov, tmeyer@burlington-wi.gov, cwalters@burlington-wi.gov
Subject: Dogs in City Parks

Hello,

We have been residents of Burlington for 24 years and have grown to love this city. We have had dogs all of our lives and our dog is part of our family. My husband and I have been saying for years "why can't our dog come to the parks with us?" People may think that the dog owners will leave the dogs poop right where the dog deposits it, but that is not true. I bet 99.9% of dog owners would be happy to pick up the poop, if they were allowed to let their dog come for a walk in the park or sit on a blanket and enjoy a picnic or watch the kids on the swings. We have many wonderful parks in this city and it is a shame to not let the dogs come and enjoy them also.

Please consider passing this ordinance soon to let dogs enjoy all the parks and not just the one and only dog park in the area. The dog park is a great place to let them run and frolick with other dogs, but that is not the same as the socialization they get when being in other city parks.

Thank you!!

Peg and Jim Wettengal

Dear Mayor and Council Members,

I am writing to express my support for a change in the City Ordinance to allow dogs in our parks. I appreciate your willingness to rethink the issue.

As a member of the marketing and branding committees I presented information to you at a recent city council meeting. You will recall that through surveys we conducted, members of our community expressed an interest in allowing dogs in our parks.

We also want to attract new, young families and they come with dogs, dogs who are considered part of the family. The statistics validate this fact as 70% of "30 somethings" own dogs. I myself am not a dog owner but I enjoy dogs. My daughter & son-in-law have a dog and when they were recently looking to relocate from Chicago they searched for a "dog friendly" community and they found one. They now reside in Denver Colorado.

I realize not everyone is in favor of this and I respect that. As I travel to other cities I have purposely sought out and taken pictures of signage re: dogs in parks. I feel an ordinance requiring dogs be leashed and owners clean up of dog waste would be appropriate and effective. Waste stations in the parks would help to eliminate concerns about dog waste.

I typically hear concerns re: potential dog waste but we currently have significant Goose waste in all of our parks, so this is a moot argument.

I am among a group of women who routinely walk in our community for exercise. Some of our members may bring their dogs on these walks, unfortunately we are not able to enjoy our beautiful parks when the dogs join us.

We do have a wonderful dog park where dogs can be off leash to run and socialize with other dogs. Not allowing dogs in all or parks limits our dog owners to one park they can enjoy with their pets. I am hopeful you will reconsider and propose a new ordinance to allow dogs in our parks.

Thank you for your time and consideration of this matter.

Rosemary Dolatowski

Burlington , WI 53105

Megan Watkins

From: Hoffman Patricia
Sent: Monday, March 11, 2019 9:57 PM
To: Mayor; Bob Grandi; Susan Kott; Tom Preusker; Jon Schultz; Ryan Heft; Steve Rauch; Todd Bauman; Theresa Meyer; Carina Walters
Cc: HOFFMAN Pat
Subject: Dogs in City Parks

Dear Mayor Hefty and Aldermen/women,

I am writing to express my support for a change in the City Ordinance to allow dogs in our parks. I appreciate the enormous amount of time that has been devoted to this subject over the past several years and especially your willingness to rethink the issue.

I believe that the marketing and branding committees that worked for so many months to bring revitalization ideas to the City Council have the right idea on this issue—we want to attract new, young families and they come with dogs, dogs who are considered part of the family. I myself am a dog owner and lover—and yes, I realize not everyone is and I respect that. I feel that a well crafted ordinance that requires reasonable limits such as leashes and clean up of dog waste will be easier in the long run to enforce than the sweeping current law that our police do not have the person power to enforce. The current situation leaves too many dogs in parks with no rules to govern their presence.

As I stated at the Park Board Meeting a few months ago—the issue of animal waste is an empty argument from my perspective. The geese cause a far greater amount of animal waste and we have no way of getting them to clean up after themselves. Frankly, animal waste from rabbits, squirrels, birds, and all manner of creepy crawly things is everywhere and cannot be controlled. A well written ordinance can at least go a long way towards the clean up of dog waste. Of course there will be people who violate—there are already people who feel no compunction about walking away from the deposits their dogs make or who let their cats run feral. Nothing we can do will change some people but we can make every effort to attract new residents who value our community and our parks and who want them to remain pleasant for all our citizens.

I am hopeful that a new ordinance can be enacted in the very near future. Thank you for your consideration.

Patricia Hoffman
308 S Oakland Ave
phoffman308@gmail.com

Diahnn Halbach

From: Melissa Grandi
Sent: Tuesday, March 5, 2019 6:24 PM
To: Mayor; Bob Grandi; Susan Kott; Tom Preusker; Jon Schultz; Ryan Heft; Steve Rauch; Todd Bauman; Theresa Meyer; Carina Walters
Subject: Dogs in City Parks

Good evening,

This email is to express our family's support of allowing dogs in all of our city's parks. As a young family with small children, we feel no apprehension or concern with having leashed dogs enjoying the parks along with us. We moved to Burlington from Chicago, where dogs were frequently welcomed in not only parks, but also many stores and restaurant patios. This is becoming common in many communities as dogs have become such an integral part of families, both young and old. It seems unfair to restrict people from enjoying our wonderful community parks with them. We hope you'll take this into consideration.

Thank you for your time,
Melissa and Andrew Statz and family

Megan Watkins

From: Suzanne Nelson
Sent: Saturday, March 9, 2019 11:21 AM
To: Mayor; bgrand@burlington-wi.gov; Susan Kott; tpresker@burlington-wi.gov; Jon Schultz; rheft@burlington-wi.gov; srauch@burlington-wi.gov; tbauman@burlington-wi.gov; Theresa Meyer; cwalters@burlington-wi.gov
Subject: Dogs in City Parks

Hello,

We are sending this message in support of allowing leashed dogs in all our city parks. We encourage you to allow families and individuals with dog pets to be welcomed in our parks. Dogs have become important members of families. It is becoming a trend all over the country to allow dogs with leashes in parks. I know of families who have not chosen to live in certain cities because dogs were not allowed to be with them when they recreate. We have traveled the United States and have not seen any problem with dogs being with families in parks or other public areas. Let's be proactive and show that we are welcoming to families and their dogs.

Thank You for taking time to hear our opinions.
Greg and Suzanne Nelson



Bob LaBadie ▶ Jeannie Hefty



Feb 28 at 1:27 PM • 🐶

JEANNIE. JUST READ THE ARTICLE ABOUT DOGS IN OUR PARKS. THAT HAS BUGGED ME FOR YEARS. I AM GLAD THE ALDERMAN FINALLY BROUGHT IT UP.. MOST DOG OWNERS ARE VERY RESPONSIBLE PEOPLE(PICKING UP THE CRAP LEFT BEHIND AND BEING ON A LEASH. KEEP GOING FORWARD WITH THIS. IM GLAD TODD REACHED OUT TO LAKE GENEVA FOR ANOTHER OPINION. IM 110% BEHIND THE CHANGE..

1 Comment



Like



Comment



Share

Megan Watkins

From: Burlington Flowers
Sent: Monday, March 11, 2019 1:46 PM
To: Mayor
Subject: Dogs and Parks

Dear Ms. Mayor,

I'm writing to express my concern regarding dogs in city parks. I don't believe that adding another ordinance to the books makes any sense. People need to take responsibility. I do believe that dog owners have the right to walk dogs leashed and under control in the parks. Why make another ordinance when we can't keep up with the ones we have. I do believe a great solution would be to put the responsibility where it belongs. The Owner!

Increase the fine so high they understand facieses won't be tolerated on any city property. No new ordinance just increasing the current fines! I would be willing to bet the problem would be solved or we will have an monetary increase to the City. I'm sure advertising and people to remind others that it could cost them a large fine \$100.00 will also help. I have had much success using this tactic on parking violators.

Respectfully,
Kevin M. O'Brien

Megan Watkins

From: noreply@civicplus.com
Sent: Friday, March 1, 2019 8:51 AM
To: Mayor; Susan Kott; Theresa Meyer; Ryan Heft; Steve Rauch; Jon Schultz; Tom Preusker; Todd Bauman; Bob Grandi; Carina Walters; Megan Watkins
Subject: Online Form Submittal: Correspondence to Mayor & Aldermen

If you are having problems viewing this HTML email, click to view a [Text version](#).

Correspondence to Mayor & Aldermen

Describe your concern:	
Description/Concern*	
I would like you to maintain the current no-dogs ordinance in the city parks, due to safety and nuisance behaviors.	
Photograph: []	
Your Information	
Name:	Margaret L Epping
Street Number and Name:	
Address Line 2:	
City:	BURLINGTON
State:	WI
Zip Code:	53105-1141
Phone Number:	
Fax Number:	
Email Address:	
Preferred Contact Method:*	[Email V]

* indicates required fields.

View any uploaded files by [signing in](#) and then proceeding to the link below:
<http://www.burlington-wi.gov/Admin/FormHistory.aspx?SID=483>

The following form was submitted via your website: Correspondence to Mayor & Aldermen

Description/Concern: I would like you to maintain the current no-dogs ordinance in the city parks, due to safety and nuisance behaviors.

Photograph:: No file was uploaded

Name:: Margaret L Epping

Street Number and Name::

Address Line 2::

City:: BURLINGTON

State:: WI

Megan Watkins

From: William Milatz
Sent: Saturday, March 2, 2019 3:02 PM
To: Mayor; Susan Kott; Bob Grandi; srauch@burlington-i.gov; Todd Bauman
Subject: Park Ordinance Change-Dogs
Attachments: Park Ordinance Dogs.xlsx

Attached find my letter of concern regarding the possible ordinance change for allowing dogs in our parks. I am strongly against the change.

William W. Milatz,

TO : Ms. Jenny Amborn, Park Board President

4-Mar-19

Susan Kott, First District Alderman, Bob Grandi, Second District Alderman

Steve Rauch, Third District Alderman, Todd Bauman, Fourth District Alderman

Jeannie Hefty, Mayor

FROM : William W. Mialtz, Burlington Women's Recreational Softball League Administrator

T

RE : Ordinance Not Allowing Dogs in our Parks

I am a former City of Burlington Volunteer Firefighter, Retired. I was appointed to the Burlington Park Board during Jeannie Hefty's first mayoral term in 1992, serving the the Park Board for 15 years until 2007, serving as Park Board President for 9 years, and lastly an appointed member of the Planning Commission for 9 years.

Currently, I have been the administrator for the Burlington Women's Recreational Softball League for 5 or 6 years during the summer using the Congress Street Softball Park for the games, and a former amateur baseball umpire and for 30 years I was a certified WIAA softball and baseball umpire.

I have a real concern and love for all our parks regarding the possible ordinance change which would allow dogs in any of our parks. I am completely against this change for a number of reasons, the same which was voted 4 to 2 from the Park Board to not change the ordinance. I am in agreement with their safety, nuisance, and sanitation concerns and I place on the league schedule that no one should bring a dog to the Congress Street Diamond on game nights and I strictly enforce the ordinance in a forceful manner due to children roaming the park during each game day.

The city does have a park specifically for dogs on the south side of the city for exercise and play. I do strongly feel that the ordinance should not be changed for the concerns that I stated, for the safety of children that are in our beautiful parks year round and I support the Park Board's 4 to 2 vote.

Respectfully submitted,

William W. Milatz

Diahnn Halbach

From: Bil
Sent: Thursday, March 7, 2019 4:56 PM
To: Jeannie Hefty; Susan Kott; tmeyer@burlington-wi.gov; Bob Grandi; rhefy@burlington-wi.gov; Shultz, JonExtFrwr; Steve Rauch; Tom Preusker; Todd Bauman; Peter Riggs; Carina Walters; Alan Babe; Anderson, Mark; Zmudzinski, Brian; Gregory Guidry
Cc: enadolski@standardpress.com
Subject: Dogs in Parks

Good Afternoon

Thank you for all the time and dedication all of you put in for the City of Burlington.

I was reading the article in the local paper about allowing dogs in the parks and just had to respond.

First and foremost, I'm a dog person, I grew up with dogs, and like dogs a lot.

And dogs like me.

But not everyone should be obligated to like dogs.

The idea of bending the rules to allow dogs in all the public parks is just plain goofy.

Is that not why we have a Dog Park?

A park JUST for the dogs.

A park I gave a pretty good chunk of change towards when it was designed and built years ago.

When I take a walk through the community, I often see 'packages' left behind by dogs, or dog owners doing the pretend pick-up. Do we really want that in the public parks as well?

While the concept might seem to make sense, once you open the flood gates, it's difficult to hold the water back.

Dog owners live in dog world, and some dogs are just nasty by nature. Burlington should not have to conform to the dogs.

That does not mean that all dogs should be kept at home. But some places should be free from dogs just because some people love to sit or lie on the grass where no dogs have possibly done their necessities and young

children don't know when a dog approaches them if they are so friendly, just scare them. Not to mention young kids playing on the grass next to where a dog had done their business even if it has been removed, the germs would still be there.

Anyway just to have some places only for people should not be a problem. Should it?

Thank you for your time.
Bil Scherrer

Diahnn Halbach

From: Carina Walters
Sent: Monday, March 11, 2019 11:51 AM
To: Diahnn Halbach
Cc: Megan Watkins
Subject: FW: a request has been modified
Attachments: ATT00001.bin

Diahnn,
Can this be placed in the Council packet.

From: do_not_reply@civicplus.com [mailto:do_not_reply@civicplus.com]
Sent: Monday, March 11, 2019 10:53 AM
To: Peter Riggs <priggs@burlington-wi.gov>; Angela Hansen <ahansen@burlington-wi.gov>; Megan Watkins <Megan@burlington-wi.gov>; Carina Walters <cwalters@burlington-wi.gov>
Subject: a request has been modified

Recent Activity for Your Request

Comment added by *Angela Hansen* on March 11, 2019 10:52 AM

Thank you Mr. Euler for your opinion regarding this matter. We always appreciate feedback from our residents. We also recommend you notify your aldermen (Todd Bauman - tbauman@burlington-wi.gov & Tom Preusker - tpreusker@burlington-wi.gov) regarding your stance on this issue as they along with the other members of the City Council make the final decision regarding whether or not to allow dogs in City parks.

Park -General Inquiry/Request for Service/Complaint Form

#436

Log In To
Request Tracker

Just my opinion, please: The City considering allowing dogs in public parks must be avoided for sanitary conditions as well as safety issues !! Who wants to step into messes anywhere in a public park?!!! There is already a dg-park with enough expense as it is. People are animal crazy nowadays. Also, who wants to be accosted by a critter ?!!! Thanks for reading.



COMMON COUNCIL REGULAR

ITEM NUMBER 15B

DATE: April 3, 2019

SUBJECT: ORDINANCE 2047(13) - To approve annexing territory located at 1063 Spring Valley Road (51-002-02-19-06-016-000) to the City of Burlington, Racine County, Wisconsin.

SUBMITTED BY: Megan Watkins, Assistant City Administrator | Zoning Administrator

BACKGROUND/HISTORY:

Gary and Heather Kellermeier of 1063 Spring Valley Road have submitted a petition for direct annexation for property located at 1063 Spring Valley Road. This parcel is contiguous and across the street from the Aurora Health Center. The property petitioned for annexation will consist of 0.48 acres and will be permanently zoned Rs-2, Single Family Residential District. The applicant is requesting this annexation in order to have access to municipal water and sewer for their residence. The population of this parcel is four with two electors.

The passage of this ordinance is the final step in the annexation process. The Plan Commission recommended approval of the annexation with permanent zoning of Rs-2, Single-Family Residential District at its March 12, 2019 meeting. Additionally, the Department of Administration has found this annexation in the public interest per Wis.Stat. 66.0217(6), as indicated in the attached letter.

BUDGET/FISCAL IMPACT:

The 2018 Town of Burlington property tax amount for the parcel was \$2,789.89. In the event that this land is annexed to the City, then pursuant to Wis. Stat. ss. 66.1105(4)(gm)1 the City of Burlington pledges to pay the Town of Burlington an amount equal to the property taxes levied on the territory that is being annexed for a term of five years.

RECOMMENDATION:

Staff recommends acceptance of the Unanimous Petition for Direct Annexation from Gary and Heather Kellermeier.

TIMING/IMPLEMENTATION:

This item is for discussion at the March 19, 2019 Committee of the Whole meeting, Public Hearing the same night, and scheduled for final consideration at the April 3, 2019 Common Council meeting.

Attachments

Ord 2047(13) Kellermeier 1063 Spring Valley Rd annexation
Annexation Petition
Letter from DOA
Map

**AN ORDINANCE ANNEXING TERRITORY LOCATED AT 1063 SPRING VALLEY
ROAD (51-002-02-19-09-002-000) TO THE CITY OF BURLINGTON,
RACINE COUNTY, WISCONSIN**

The Common Council of the City of Burlington, Wisconsin, do ordain as follows:

SECTION 1. Territory Annexed. In accordance with §66.021 of the Wisconsin Statutes and the petition for direct annexation by unanimous approval filed with the City Clerk on the 17th day of January, 2019, the following described territory having a population of four (4) and located in the Town of Burlington, Racine County, Wisconsin, is annexed to the City of Burlington, Wisconsin:

Town of Burlington Tax Key Number: 51-002-02-19-06-016-000
Population Total – 4 (2 electors)

Beginning at the Southwest corner of the Northwest $\frac{1}{4}$ of the Northwest $\frac{1}{4}$ of Section 6, Township 2 North, Range 19 East of the 4th P.M., run thence North on the West line of the Northwest $\frac{1}{4}$ of the Northwest $\frac{1}{4}$ of Section 6, 560.00 feet to a point which marks the place of beginning of a parcel of land hereinafter described; thence continue North on the said West line 105.00 feet to a point; thence East parallel with the South line of the Northwest $\frac{1}{4}$ of the Northwest $\frac{1}{4}$ of said section, 200.0 feet to a point; thence South parallel with the West line of the Northwest $\frac{1}{4}$ of the Northwest $\frac{1}{4}$ of said section, 105.00 feet to a point; thence West parallel with the South line of the Northwest $\frac{1}{4}$ of the Northwest $\frac{1}{4}$ of said section, 200.00 feet to a point and the place of beginning. Said land being in the Town of Burlington, Racine County, Wisconsin. Said land contains 0.48 acres.

SECTION 2. Effect of Annexation. From and after the date of this ordinance, the territory described in Section 1 shall be a part of the City of Burlington for any and all purposes provided by law and all persons coming or residing within such territory shall be subject to all ordinances, rules and regulations governing the City of Burlington.

SECTION 3. Zoning Classification. Upon recommendation of the Planning Commission, the territory annexed to the City of Burlington by this ordinance is zoned Rs-2, Single-Family Residential District.

SECTION 4. Ward Designation. The territory described in Section 1 of this ordinance is hereby made part of the fifth ward of the City of Burlington, subject to the ordinances, rules and regulations of the City of Burlington governing wards. The population of the property is four (two electors).

SECTION 5. Pursuant to section 60-4 of the Code of the City of Burlington, the property set forth in Section 1 shall be added to the official map of the City of Burlington, upon the recommendation of the Plan Commission at its March 12, 2019 meeting and the public hearing held by the Common Council at its March 19, 2019 meeting.

SECTION 6. Payment to Town. Pursuant to Wis. Stat. ss. 66.1105(4)(gm)1, the City of Burlington pledges to pay the Town of Burlington an amount equal to the property taxes levied on the territory that is being annexed for a term of five years.

SECTION 7. Severability. If any provision of this ordinance is invalid or unconstitutional, or if the application of this ordinance to any person or circumstances is invalid or unconstitutional, such invalidity or unconstitutionality shall not affect the other provisions or applications of this ordinance which can be given effect without the invalid or unconstitutional provision or application.

SECTION 8. It is further ordained that the Clerk shall cause this Ordinance to be published as a Class 1 notice. The Clerk shall also perform the filing requirements of Wis. Stat. s. 66.0223(1).

SECTION 9. Effective Date. This ordinance shall take effect upon passage, public hearing and publication as provided by law.

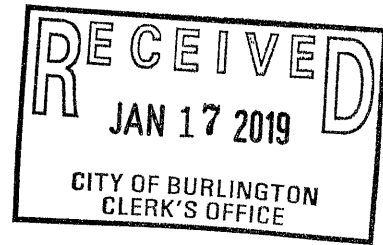
Introduced: March 19, 2019
Adopted:

Jeannie Hefty, Mayor

Attest:

Diahnn Halbach, City Clerk

January 8, 2019



City Clerk Diahnn Halbach
300 N. Pine Street
Burlington, WI 53105

Re: Annexation of 0.488 Acres of Property from the Town of Burlington to
the City of Burlington

Dear Ms. Halbach:

In accordance with Section 66.0225, Wis. Stats., I respectfully submit for your information the enclosed Petition for Direct Annexation by Unanimous Consent filed with the City of Burlington, Racine County by Gary T. Kellermeier and Heather R. Kellermeier to annex real property located in the Town of Burlington to the City of Burlington.

The Petitioner requests to have the property zoned Single Family Residential at the time of annexation.

Per Wis. Stats. copies of this Notice are provided to:

Clerk Town of Burlington
Clerk City of Burlington

If you have any questions in regard to this letter or the enclosed Petition, please call the undersigned at 262-745-7524.

Sincerely,

A handwritten signature in black ink, appearing to read "Gary T. Kellermeier".

Gary T. Kellermeier

Enclosures:

Copy of Request for Annexation Review Application WI DOA
Copy of Petition for Direct Annexation by Unanimous Consent

PETITION FOR DIRECT ANNEXATION BY UNANIMOUS APPROVAL

BY UNANIMOUS CONSENT OF PROPERTY OWNERS OF TERRITORY LOCATED IN THE TOWN OF BURLINGTON RACINE COUNTY WISCONSIN TO THE CITY OF BURLINGTON RACINE COUNTY WISCONSIN PURSUANT TO SECTION 66.0217 WIS STATS.

THIS PETITION of Gary T. Kellermeier and Heather R. Kellermeier, hereinafter referred to as Petitioners as the owners of record of real property known as 1063 Spring Valley Road, Burlington, Wisconsin which is in the territory sought to be annexed, do respectfully state represent and show to the City of Burlington as follows:

1. The Petitioners are the owners of record of the real property in the territory sought to be annexed which property is located contiguous to the City of Burlington in the Town of Burlington Racine County Wisconsin and legally described in Exhibit A herein after Subject Territory.
2. The Petitioners respectfully request all of the Subject Territory contiguous to the City of Burlington Racine County, Wisconsin and currently in the Town of Burlington Racine County, Wisconsin be annexed to the City of Burlington.
3. Attached hereto as Exhibit B and incorporated herein by reference is a scale map of the subject Territory sought to be annexed.
4. There are two electors residing in the Subject Territory sought to be annexed hereunder.
5. The current population of the Subject Territory sought to be annexed hereunder is four.
6. The Subject Territory is presently zoned Residential by the Town of Burlington pursuant to the Town of Burlington and Racine County Ordinance.
7. The Petitioner believes this Petition and the Subject Territory sought to be annexed hereunder meets all legal requirements for annexation and such annexation is in the public interest.

As provided by law this Petition Exhibit A Legal Description of Lands to be Annexed and Exhibit B Scaled Annexation map will be filed with the Clerk of the City of Burlington Racine County Wisconsin and also with the Clerk of the Town of Burlington Racine County Wisconsin.

We, the undersigned, constituting all of the owners of the real property, and all of the electors residing in, the following territory of the Town of Burlington, Racine County, Wisconsin, lying contiguous with the City of Burlington to annex the territory described below and shown on the attached scale map to the City of Burlington, Racine County, Wisconsin.

We, the undersigned, elect that this annexation shall take effect to the full extent consistent with outstanding priorities of other annexation, incorporation or consolidation proceedings, if any.

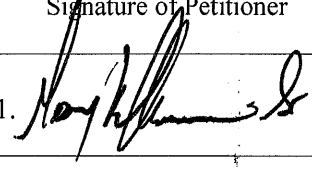
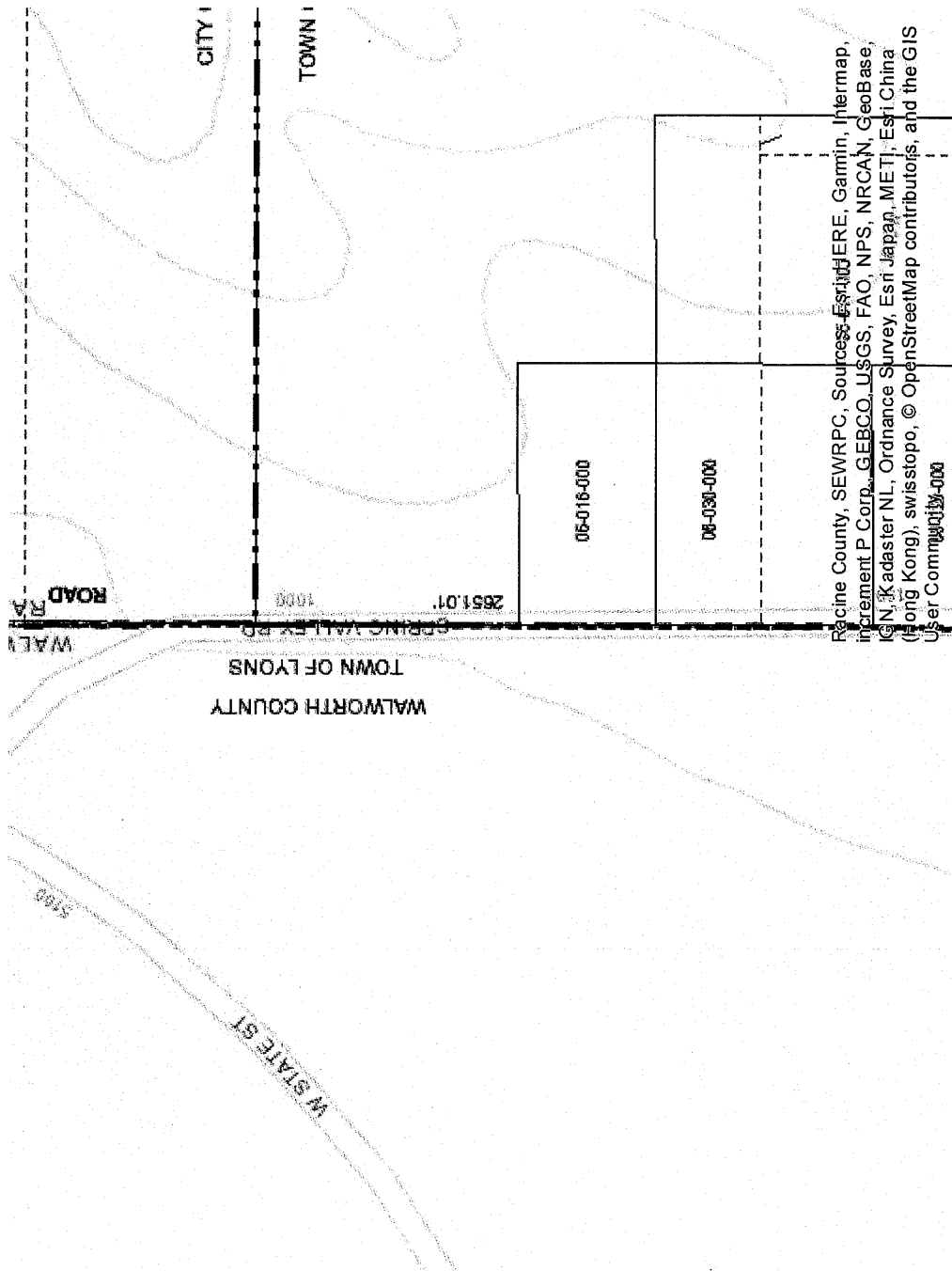
Signature of Petitioner	Date of Signing	Owner/Elector	Address or Description of Property
1. 	1-8-19	Owner	1063 Spring Valley Road Burlington, WI 53105
2. Heather Z. Kellerman	1-8-19	Owner	1063 Spring Valley Road Burlington, WI 53105

EXHIBIT A: LEGAL DESCRIPTION OF LAND TO BE ANNEXED

Beginning at the Southwest corner of the Northwest $\frac{1}{4}$ of the Northwest $\frac{1}{4}$ of Section 6, T2N, R19E of the 4th P.M., run thence North on the West line of the Northwest $\frac{1}{4}$ of the Northwest $\frac{1}{4}$ of Section 6, 560.00 feet to a point which marks the place of beginning of a parcel of land hereinafter described; thence continue North on the said West line 105.00 feet to a point; thence East parallel with the South line of the Northwest $\frac{1}{4}$ of the Northwest $\frac{1}{4}$ of said section, 200.00 feet to a point; thence South parallel with the West line of the Northwest $\frac{1}{4}$ of the Northwest $\frac{1}{4}$ of said section, 105.00 feet to a point; thence West parallel with the South line of the Northwest $\frac{1}{4}$ of the Northwest $\frac{1}{4}$ of said section, 200.00 feet to a point and the place of beginning. Said land being in the Town of Burlington, Racine County, Wisconsin.

EXHIBIT B: PLAT OF SURVEY



Walworth County, SEWRPC, Sources: Esri HERE, Garmin, Intermap, increment P Corp., GEBCO, USGS, FAO, NPS, NRCAN, GeoBase, IGN, Kadaster NL, Ordnance Survey, Esri Japan, METI, Esri China (Hong Kong), swisstopo, © OpenStreetMap contributors, and the GIS User Community

116 E. CHESTNUT STREET
BURLINGTON, WISCONSIN 53105
PHONE: 414-763-2652

ROBERS & BOYD, INC.
CONSULTING ENGINEERS
LAND SURVEYORS

809 - 43RD STREET
KENOSHA, WISCONSIN 53140
PHONE: 414-658-4488

PLAT OF RESURVEY AND PROPOSED HOUSE LOCATION
FOR

WARD A. McDONALD and MARY L. McDONALD

Description

Beginning at the Southwest corner of the Northwest 1/4 of the Northwest 1/4 of Section 6, T2N., R19E., of the 4th P.M., run thence North on the West line of the Northwest 1/4 of the Northwest 1/4 of Section 6, 560.00 feet to a point which marks the place of beginning of a parcel of land hereinafter described; thence continue North on the said West line 105.00 feet to a point; thence East parallel with the South line of the Northwest 1/4 of the Northwest 1/4 of said section, 200.00 feet to a point; thence South parallel with the West line of the Northwest 1/4 of the Northwest 1/4 of said section, 105.00 feet to a point; thence West parallel with the South line of the Northwest 1/4 of the Northwest 1/4 of said section, 200.00 feet to a point and the place of beginning. Said land being in the Town of Burlington, Racine County, Wisconsin.

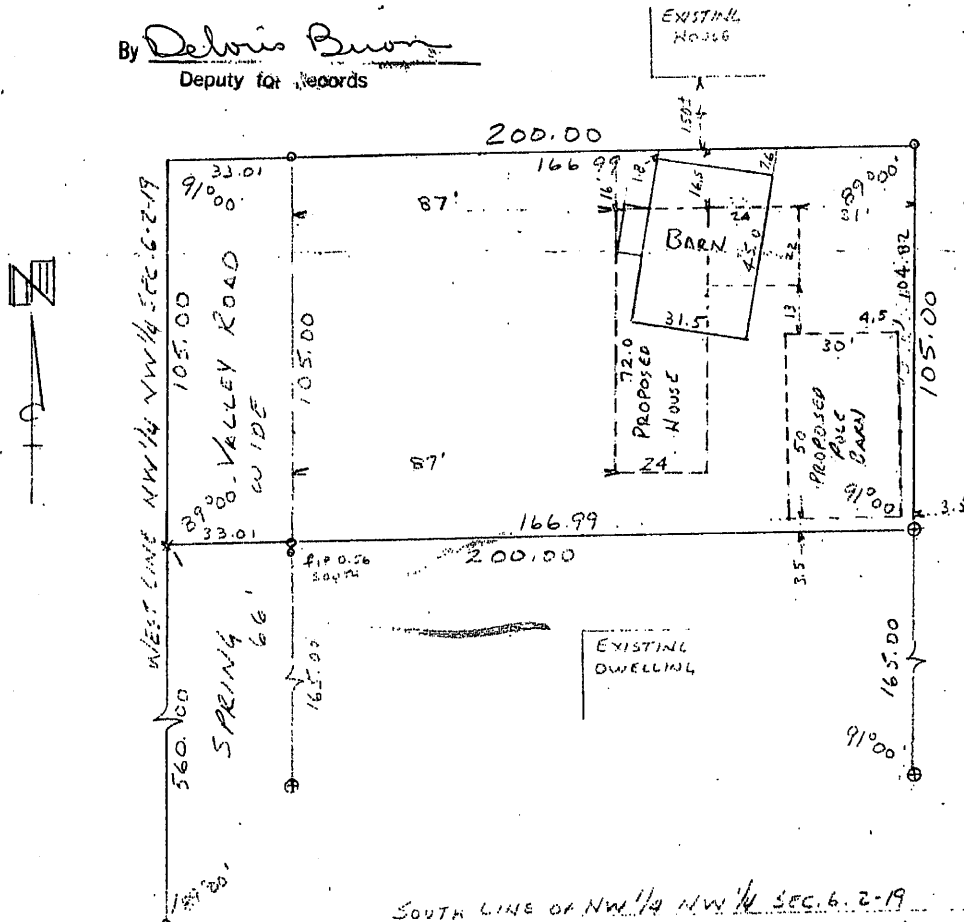
The above description is taken from warranty deed dated April 28, 1972.

002-02-19-06-016-000

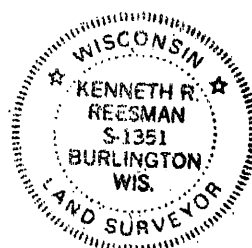
Racine County Surveyor File No 7165
Received for

JUN 2 1977

By Deloris Buon
Deputy for records



SOUTH LINE OF NW 1/4 NW 1/4 SEC. 6, T2N. R19E.



- ~ LEGEND ~
- o FOUND IRON PIPE
 - ⊕ FOUND CONC. MONUMENT
 - o SET SPIKE IN PAVEMENT
 - x SET 1"X24" IRON PIPE
- SCALE 1"=40'

"I CERTIFY THAT I HAVE SURVEYED THE ABOVE DESCRIBED PROPERTY AND THAT THE ABOVE PLAT IS AN ACCURATE SURVEY AND A TRUE REPRESENTATION THEREOF AND CORRECTLY SHOWS THE EXTERIOR BOUNDARY LINES AND LOCATION OF BUILDINGS AND OTHER IMPROVEMENTS ON SAID PROPERTY AND THE CORRECT MEASUREMENTS THEREOF."

Kenneth R. Reesman
WISCONSIN REGISTERED LAND SURVEYOR

3-29-77
DATE

REVISED 4-25-77

77046
JOB NUMBER

EXHIBIT C: PURPOSE OF ANNEXATION

Petitioner's Name and Address: Gary T. Kellermeier and Heather R. Kellermeier
1063 Spring Valley Road
Burlington, WI 53105

Tax Key Number: 002-02-19-06-016-000

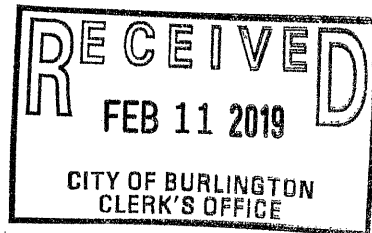
Intent: The intent of this petition is to connect to municipal sewer and water services.

Number of Electors: 2

Approximate Value: Land \$24,600 Improvements \$146,000

Present Land Use: Undeveloped _____% Commercial _____%
Industrial _____% Residential x % Recreational _____%

Anticipated Land Use: Undeveloped _____% Commercial _____%
Industrial _____% Residential x % Recreational _____%



TONY EVERS
GOVERNOR
JOEL BRENNAN
SECRETARY

Municipal Boundary Review
PO Box 1645, Madison WI 53701
Voice (608) 264-6102 Fax (608) 264-6104
Email: wimunicipalboundaryreview@wi.gov
Web: <http://doa.wi.gov/municipalboundaryreview>

February 07, 2019

PETITION FILE NO. 14187

DIAHNN HALBACH, CLERK
CITY OF BURLINGTON
300 N PINE ST
BURLINGTON, WI 53105-1435

ADELHEID STREIF, CLERK
TOWN OF BURLINGTON
32288 BUSHNELL RD
BURLINGTON, WI 53105-9426

Subject: KELLERMEIER ANNEXATION

The proposed annexation submitted to our office on January 18, 2019, has been reviewed and found to be in the public interest. In determining whether an annexation is in the public interest, s. 66.0217 (6), Wis. Stats. requires the Department to examine "[t]he shape of the proposed annexation and the homogeneity of the territory with the annexing village or city...." so as, to ensure the resulting boundaries are rational and compact. The statute also requires the Department to consider whether the annexing city or village can provide needed municipal services to the territory. The subject petition is for territory that is reasonably shaped and contiguous to the **CITY OF BURLINGTON**, which is able to provide needed municipal services.

Note:

- A graphic scale must be included on the scale map of the territory to be annexed (ref: s. 66.0217 (1) (g) Wis. Stats.).
- The existing municipal boundary must be clearly shown and identified on the scale map of the territory to be annexed (ref: s. 66.0217 (1) (g) Wis. Stats.).
- The metes and bounds description of the territory to be annexed must commence from a monumented Section or Quarter-Section corner of the section in which the territory lies (ref: s. 66.0217 (1) (c), Wis. Stats.).
- The location of the territory to be annexed must be given by reference to the Quarter-Section, Section, Township and Range in the legal description of the territory (ref: 66.0217 (1) (c), Wis. Stats.).

The Department reminds clerks of annexing municipalities of the requirements of s. 66.0217 (9)(a), Wis. Stats., which states:

"The clerk of a city or village which has annexed shall file immediately with the secretary of administration a certified copy of the ordinance, certificate and plat, and shall send one copy to each company that provides any utility service in the area that is annexed. The clerk shall record the ordinance with the register of deeds and file a signed copy of the ordinance with the clerk of any affected school district..."

State and federal aids based on population and equalized value may be significantly affected through failure to file with the Department of Administration. Please file a copy of your annexing ordinance, including a statement certifying the population of the annexed territory. **Please include your MBR number 14187 with your ordinance.** Ordinance filing checklist available at <http://mds.wi.gov/>, click on "Help on How to Submit Municipal Records". Email scanned copy of required materials (color scan maps with color) to mds@wi.gov or mail to: Wisconsin Department of Administration, Municipal Boundary Review, PO Box 1645, Madison WI 53701-1645.

Page 2
February 07, 2019

PETITION FILE NO. 14187

The petition file is available for viewing at: <http://mds.wi.gov/View/Petition?ID=2261>
Please call me at (608) 264-6102, should you have any questions concerning this annexation review.

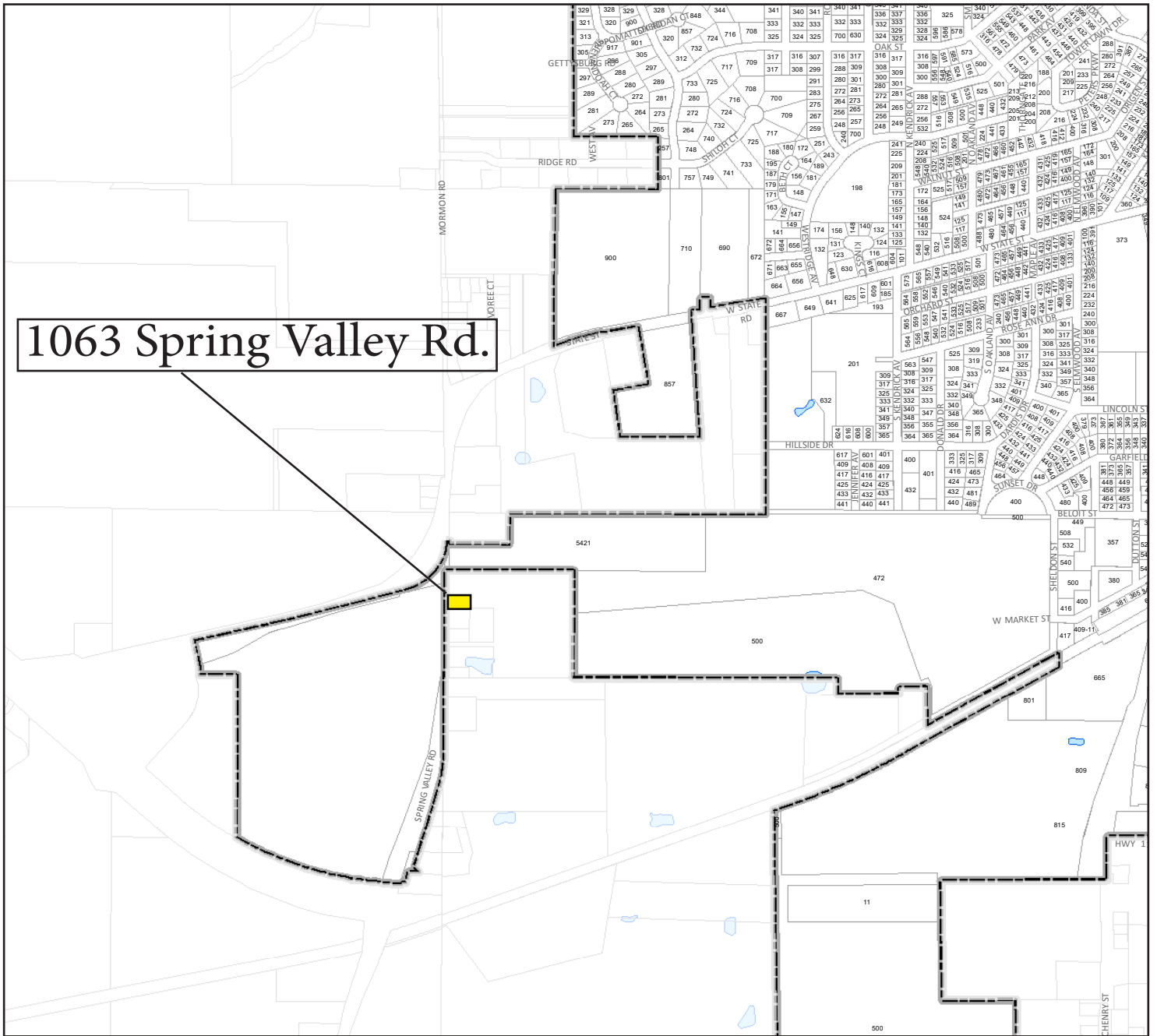
Sincerely,

A handwritten signature in black ink, appearing to read "Erich Schmidtke", with a stylized flourish at the end.

Erich Schmidtke, Municipal Boundary Review

cc: petitioner

1063 Spring Valley Rd.





COMMON COUNCIL REGULAR

ITEM NUMBER 15C

DATE: April 3, 2019

SUBJECT: ORDINANCE 2048(14) - To consider approval of a Rezone Map Amendment request at 157 S. Pine Street from B-2 District to Rd-2 District.

SUBMITTED BY: Megan Watkins, Assistant City Administrator | Zoning Administrator

BACKGROUND/HISTORY:

This item is to consider recommending approval of a rezone request from Debra Tupy for property located at 157 S. Pine Street. The applicant is requesting to rezone the property B-2, Central Business District to Rd-2, Two-Family Residential District (as the current zoning designation does not allow for first floor apartments). The applicant proposes to use the property for multi-family housing. The Rd-2 District is directly adjacent to the property.

The Plan Commission granted a variance for this property to Chapter 315-21 that requires a minimum lot size of 11,000 square feet in the Rd-2 District, as the parcel at 155 S. Pine Street is only 7,745 square feet. The Commission further approved a Conditional Use at their March 12, 2019 meeting in order for the applicant to use this property in the Rd-2 District as a four-unit residence.

BUDGET/FISCAL IMPACT:

N/A

RECOMMENDATION:

The Plan Commission and City Staff recommend approval of this rezone map amendment.

TIMING/IMPLEMENTATION:

This item is for discussion at the March 19, 2019 Committee of the Whole meeting, with a Public Hearing scheduled the same evening and is scheduled for final consideration at the April 3, 2019 Common Council meeting.

Attachments

Ord 2048(14) 157 S. Pine St. Rezone
157 S. Pine St. Survey

AN ORDINANCE AMENDING THE OFFICIAL ZONING MAP BY REZONING 157 S. PINE STREET FROM B-2, CENTRAL BUSINESS DISTRICT TO RD-2, TWO-FAMILY RESIDENTIAL DISTRICT

WHEREAS, Debra Tupy, applicant, requests property located at 157 S. Pine Street, as described in Attachment "A" to be rezoned to Rd-2, Two-Family Residential, in order to use the property for multi-family housing; and,

WHEREAS, this request was heard at, and recommended for approval by the Plan Commission at their July 10, 2018 meeting; and,

WHEREAS, a public hearing was held regarding this matter at the Common Council's March 19, 2019 meeting.

NOW THEREFORE BE IT ORDAINED that the Common Council of the City of Burlington, Racine County and Walworth County, State of Wisconsin does as follows:

Section 1. The district map of the City of Burlington, as it is incorporated by reference and made part of the City Zoning Ordinance, is hereby amended and changed in relation to the zoning classification of land more particularly described as follows:

Owner:	DAT Company LLC
Applicant:	Debra Tupy
Location of Request:	157 S. Pine Street
Existing Zoning:	B-2, Central Business District
Proposed Zoning:	Rd-2, Two-Family Residential District
Proposed Use:	To use the property for multi-family housing

Section 2. The district map in all other respects shall remain the same.

Section 3. This ordinance shall take effect upon its passage and publication as provided by law.

NOW THEREFORE BE IT FURTHER ORDAINED that the City Clerk shall provide a copy of this ordinance to Planning and Development Director, Julie Anderson, of Racine County Planning and Development, located at 14200 Washington Ave., Sturtevant, WI 53177.

Introduced: March 19, 2019
Adopted:

Jeannie Hefty, Mayor

Attest:

Diahnn Halbach, City Clerk

ATTACHMENT A

Legal Description

206-03-19-32-540-230

157 S. PINE STREET

LOT 13, BLOCK 2, PERKINS NORTH PARK, ACCORDING TO THE RECORDED PLAT THEREOF. SAID LAND BEING IN THE CITY OF BURLINGTON, COUNTY OF RACINE AND STATE OF WISCONSIN.

ALSO:

PART OF LOT 12, BLOCK 2, PERKINS NORTH PARK, ACCORDING TO THE RECORDED PLAT THEREOF AND MORE PARTICULARLY DESCRIBED AS FOLLOWS: BEING AT THE MOST NORTHERLY CORNER OF SAID LOT 12; RUN THENCE SOUTHEASTERLY ALONG THE WESTERLY LINE OF SOUTH PINE STREET, 3.00 FEET; THENCE SOUTHWESTERLY PARALLEL WITH THE NORTHWESTERLY LINE OF LOT 12, 123.00 FEET THE SOUTHWESTERLY LINE OF LOT 12; THENCE NORTHWESTERLY ALONG THE SOUTHWESTERLY LINE OF LOT 12, 3.00 FEET TO THE MOST WESTERLY CORNER OF LOT 12; THENCE NORTHEASTERLY ALONG THE NORTHWESTERLY LINE OF LOT 12, 123.00 FEET TO THE PLACE OF BEGINNING. SAID LAND BEING IN THE CITY OF BURLINGTON, COUNTY OF RACINE AND STATE FO WISCONSIN.

206031937540230

PLAT OF SURVEY -OF-

LOT 13, BLOCK 2, PERKINS NORTH PARK, ACCORDING TO THE RECORDED PLAT THEREOF. SAID LAND BEING IN THE CITY OF BURLINGTON, COUNTY OF RACINE AND STATE OF WISCONSIN.

ALSO:

PART OF LOT 12, BLOCK 2, PERKINS NORTH PARK, ACCORDING TO THE RECORDED PLAT THEREOF AND MORE PARTICULARLY DESCRIBED AS FOLLOWS: BEING AT THE MOST NORTHERLY CORNER OF SAID LOT 12; RUN THENCE SOUTHEASTERLY ALONG THE WESTERLY LINE OF SOUTH PINE STREET, 3.00 FEET; THENCE SOUTHWESTERLY PARALLEL WITH THE NORTHWESTERLY LINE OF LOT 12, 123.00 FEET TO THE SOUTHWESTERLY LINE OF LOT 12; THENCE NORTHWESTERLY ALONG THE SOUTHWESTERLY LINE OF LOT 12, 3.00 FEET TO THE MOST WESTERLY CORNER OF LOT 12; THENCE NORTHEASTERLY ALONG THE NORTHWESTERLY LINE OF LOT 12, 123.00 FEET TO THE PLACE OF BEGINNING. SAID LAND BEING IN THE CITY OF BURLINGTON, COUNTY OF RACINE AND STATE OF WISCONSIN.

SURVEY FOR: MARVIN DANIEL

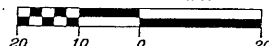
SURVEY LOCATION: 157 S. PINE STREET

BEARINGS HEREON RELATE TO THE SOUTH-
WESTERLY LINE OF PINE STREET, ASSUMED
BEARING SOUTH 32°43'00" EAST.

LEGEND

- ⊙ FOUND CONCRETE MONUMENT
- FOUND IRON PIPE
- ✕ FOUND IRON BAR
- SET MASONRY NAIL
- () RECORDED AS

GRAPHIC SCALE



SCALE 1" = 20'

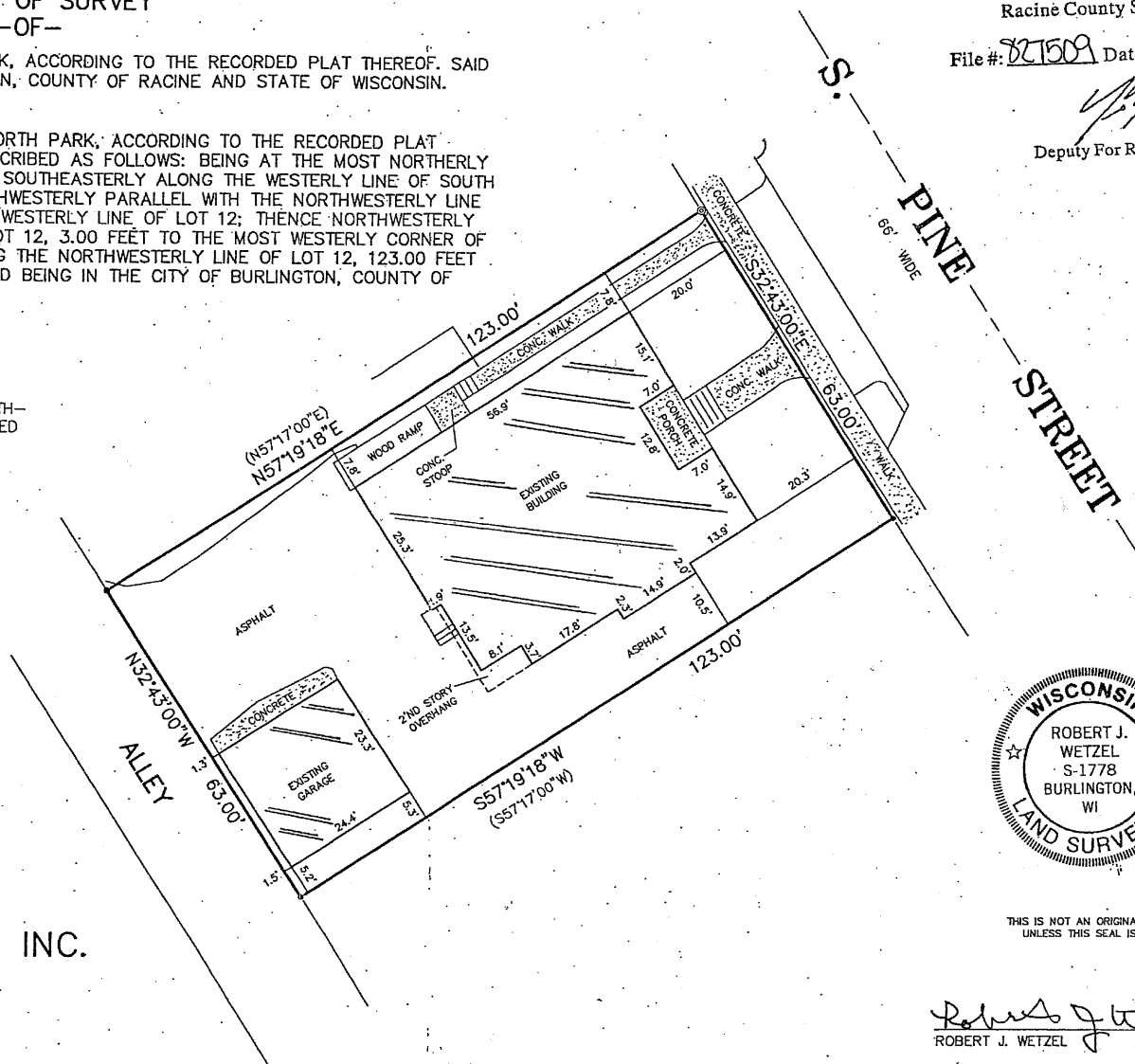
"I hereby certify that I have surveyed the above described property and that the above map is a correct representation thereof and shows the size and location of the property, its exterior boundaries, the location of all visible structures and dimensions of all principal buildings thereon, boundary fences, apparent easements, roadways and encroachments, if any."

"This survey is made for the use of the present owners of the property, and those who purchase, mortgage, or guarantee the title thereto within one year from date hereof."



B.W. SURVEYING, INC.

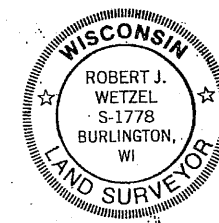
LAND SURVEYS
MAPPING AND PLANNING
412 N. PINE STREET
BURLINGTON, WI 53105
(262)-767-0225



Racine County Surveyor

File #: 821509 Date: 5-2-18

Deputy For Records



THIS IS NOT AN ORIGINAL PRINT
UNLESS THIS SEAL IS RED.

Robert J. Wetzel
ROBERT J. WETZEL S-1778

JANUARY 24, 2018
DATE

9540
JOB NUMBER



COMMON COUNCIL REGULAR

ITEM NUMBER 16A

DATE: April 3, 2019

SUBJECT: MOTION 19-924 - To consider approval of the Southeastern Wisconsin Regional Planning Commission (SEWRPC) Stormwater Management Evaluation Study of the industrial area on the southwest side of the City that includes Lavelle Industries, KW Precast, Ardagh Group, WeEnergies, Asphalt Contractors, and Cretex Materials properties.

SUBMITTED BY: Carina Walters, City Administrator

BACKGROUND/HISTORY:

Staff is seeking Common Council approval of the Southeastern Wisconsin Regional Planning Commission (SEWRPC) Stormwater Management Evaluation Study of the industrial area on the southwest side of the City that includes Lavelle Industries, KW Precast, Ardagh Group, WeEnergies, Asphalt Contractors, and Cretex Materials properties. The stormwater evaluation was commissioned by speaker Robin Vos who sought \$50,000 in the state budget to review the flooding that occurs in the City Burlington. The expenditure was approved within the state budget.

Lavelle Industries has had a long history of flooding on their site and as a result of the 2017 Flood, the City and surrounding businesses expressed their concern to Legislators as Lavelle, KW Precast, Ardagh, and Cretex Materials were almost a total loss. Due to the regional impact, a study of the stormwater in the southwestern portion of the City along McHenry Avenue was conducted.

SEWRPC spent approximately one year studying the storm water system in order to identify the stormwater route ultimately leading to the Fox River. The major project tasks completed for the evaluation included:

- Compiling existing conditions data for the storm sewer and contributing drainage areas.
- Conducting site visits to confirm subbasin divides for the drainage area.
- Developing an existing conditions hydrologic and hydrolic model for the storm sewer study route.
- Studied viable alternatives to reduce flooding for the area
- Developed planning-level cost estimates for the alternatives.

This evening Laura Herrick and Karin Hollister of SEWRPC are here to present the report and findings to the Common Council.

BUDGET/FISCAL IMPACT:

As this is a regional effort, SEWRPC will outline the alternatives including the possible budget numbers for various entities.

RECOMMENDATION:

Staff recommends approval of the study.

TIMING/IMPLEMENTATION:

This item is being presented at the March 19, 2019 Committee of the Whole Meeting and based on the discussion with the stakeholders, next steps include implementation of the various alternatives proposed and is scheduled for final consideration at the April 3, 2019 Common Council meeting.

Attachments

SEWRPC Memo

SOUTHEASTERN WISCONSIN REGIONAL PLANNING COMMISSION

W239 N1812 ROCKWOOD DRIVE • PO BOX 1607 • WAUKESHA, WI 53187-1607 •

TELEPHONE (262) 547-6721
FAX (262) 547-1103

Serving the Counties of:

KENOSHA
MILWAUKEE
OZAUKEE
RACINE
WALWORTH
WASHINGTON
WAUKESHA



SEWRPC Staff Memorandum

BURLINGTON STORMWATER MANAGEMENT EVALUATION

February 11, 2019

INTRODUCTION AND SCOPE

In a meeting with the Southeastern Wisconsin Regional Planning Commission (SEWRPC) staff on September 7, 2017, the Burlington City Administrator requested that SEWRPC staff prepare a stormwater management analysis for a portion of the City's storm sewer system (Map 1). The area of interest, referred to herein as the study site area, is an industrial area on the southwest side of the City that includes the Lavelle Industries, KW Precast, Ardagh Group, WE Energies, Asphalt Contractors, and Cretex Materials properties. The low-lying areas on these properties along the west side of McHenry Street (CTH P), south of the Canadian National Railroad and north of the STH 11 Burlington Bypass, are subject to flooding resulting from high-intensity rainfall events. While the extreme rainfall events of July 2017 created widespread flooding for the study site area and the City, the Lavelle and Ardagh properties have experienced long-standing flooding issues on a frequent basis over the years.

The main objective of this planning-level evaluation is to create a reasonable representation of the existing storm sewer system serving the study site area (herein referred to as the storm sewer study route), and evaluate up to five alternatives to reduce surface flooding for the properties identified above. Major project tasks completed for this evaluation include:

- Compile existing conditions data for the storm sewer network and contributing drainage areas.
- Conduct site visits to confirm subbasin divides for the contributing drainage areas and the drainage system configuration within the study site area.
- Develop an existing conditions hydrologic and hydraulic model for the storm sewer study route and contributing drainage areas.

- Starting from the existing conditions model, evaluate viable alternatives to reduce flooding for the study site area.
- Develop planning-level cost estimates for the viable alternatives.

DESCRIPTION OF STUDY AREA

This evaluation is focused on the areas served by the storm sewer study route and flooding in the study site area, which has repeatedly affected the properties located along the west side of McHenry Street south of Market Street. The storm sewer study route and the subbasins delineated for this evaluation are highlighted on Map 1. The total drainage area considered to contribute runoff to the storm sewer study route is approximately 550 acres. Subbasin areas were determined based on topographic data and the City's storm sewer pipe networks. The delineation performed for the storm sewer study route included 28 subbasins served by City storm sewers, and 12 subbasins within the study site area. For this evaluation, the City's portion of the storm sewer study route will be referred to as the municipal storm sewer.

Map 2 presents the study site area and the 12 associated subbasins in detail. The total study site area is approximately 300 acres with nearly half of the area on the west side comprised of numerous low-lying depressional areas without outlets and thus do not contribute runoff to the storm sewer study route. Table 1 provides a summary of the subbasins that comprise the study site area, including drainage area and outlet information.

The Canadian National (CN) Railroad splits the study site area into two distinct areas that are connected by a 36-inch diameter concrete culvert running underneath the railroad tracks. The lower area, south of the railroad tracks, includes the Lavelle property that has frequently experienced flooding. The upper area, north of the railroad tracks, includes the properties of KW Precast, Cretex Materials, WE Energies, and Asphalt Contractors. Under existing conditions excess rainfall from the upper area becomes stormwater runoff and flows to the Lavelle property through the 36-inch culvert under the railroad tracks. Once on the Lavelle property, runoff enters the onsite storm sewer system from which it discharges into the municipal storm sewer, and flows generally east to the outlet at the Fox River.

The remaining subbasins within the study site area include the Ardagh property which is just north of the STH 11 Burlington Bypass and west of McHenry Street. Runoff from the Ardagh property drains into the municipal storm sewer at two separate locations near the upstream extent of the storm sewer study route along McHenry Street. The Ardagh property experiences flooding and frequently has standing water in the parking lot on the east side of the site. Anecdotal evidence indicates that flooding issues have gotten worse

for the Ardagh property since the construction of the STH 11 Burlington Bypass. The Ardagh property subbasins are self-contained and not hydraulically connected to the Lavelle property; the railroad spur between the two properties is high enough to prevent cross-flow even during the extreme flooding of July 2017.

INPUT DATA SOURCES

The following data sources were used to develop the hydrologic/hydraulic model for the storm sewer study route. All elevations defined in this document are referenced to National Geodetic Vertical Datum of 1929 (NGVD29), and any vertical datum conversions or assumptions are stated below.

Land Data

- 2010 Racine County topographic contour data with 2-foot contours, referenced to NGVD29
- 2015 Racine County digital orthophotography
- 2010 SEWRPC land use inventory
- 2016 Natural Resources Conservation Service (NRCS) Soil Survey Geographic Database (SSURGO) hydrologic soil group data

Infrastructure Data

The following information was provided by Kapur & Associates:

- City of Burlington municipal storm sewer system data was provided in a GIS file. The GIS file was used in conjunction with supplemental large-scale system maps to determine pipe lengths, pipe diameters, invert elevations, manhole locations and depths for the storm sewer study route. Elevation data for the municipal storm sewer system are referenced to NGVD29.
- 2007 Stormwater Pollution Prevention Plan (SWPPP) for the KW Precast site (formerly JW Peters) provided data for hydraulic features including site ponds and storage features, pipes, and culverts. Elevation data utilized for the 2007 SWPPP are referenced to an undefined local vertical datum. The following datum relationship was developed based on the topographic data, field measurements and engineering judgement to convert SWPPP elevations to NGVD29.
 - $\text{NGVD29 Elevation} = \text{SWPPP Elevation} + 698 \text{ feet}$
 - This elevation conversion assumption applies to the elevations of the KW Precast drainage features, the area near the railroad tracks at the outlet of the KW Precast pond and the 36-inch diameter culvert running under the railroad tracks.

- Plan drawings from previous Lavelle expansion projects provided information related to the on-site storm sewer system, the existing stormwater pond, and local grade elevations. All elevation data obtained from the following reference materials are assumed to be referenced to NGVD29:
 - 2009 parking lot plan by Kapur & Associates
 - 2011 parking lot surfacing plan by Reesman's Excavating & Grading
 - 2014 site survey performed by Baxter & Woodman
 - 2015 parking lot expansion plan by Lynch & Associates
 - 2017 site improvement plans by Lynch & Associates
 - 2018 conceptual design expansion plans by Peter Scherrer Group
- STH 11 Burlington Bypass and McHenry Street (CTH P) Interchange drawings developed by Kapur & Associates in 2008 provided data related to the Wisconsin Department of Transportation (WisDOT) stormwater pond located near the northeast ramp access for McHenry Street, drainage culverts, and modifications to the municipal storm sewer system under McHenry Street. The vertical datum for this plan set is NGVD29.
- McHenry Street (CTH P) utility improvement plans developed by Kapur & Associates in 2009 provided data related to municipal storm sewer modifications. All elevation data are assumed to be referenced to NGVD29.

Rainfall Data

- National Oceanic and Atmospheric Administration (NOAA) Atlas 14, Volume 8, Version 2.0
- 2006 SEWRPC rainfall distribution

Fox River Water Level Data

- National Weather Service (NWS) Advanced Hydrologic Prediction Service (AHPS) River Stage Gauging Station: Fox River at Burlington (BRGW3). The datum conversion for river stage height provided on the NWS website is assumed to be equivalent to NGVD29.
- Federal Emergency Management Agency (FEMA) Racine County Flood Insurance Study (FIS) Volume 2, effective date: May 2, 2012

MODEL DEVELOPMENT

The Environmental Protection Agency (EPA) Storm Water Management Model (SWMM) model is a dynamic rainfall-runoff-routing model and was used to represent hydrologic and hydraulic features serving the study site area. EPA SWMM is public domain software, and the model version used for this evaluation is 5.1.012. EPA SWMM simulates rainfall over subbasins and generates runoff hydrographs, which are routed through

various hydraulic features including ponds, culverts and pipes. The model was run using single storm event simulation with dynamic wave flow routing, which allows for the evaluation of pressure flow, reverse flow, and other complicated hydraulics that are not accommodated by other more simplified routing approach methods. The model results include runoff timing, volumes, flow rates, flow depths, and ponded depths for each model component throughout the duration of the simulation.

Hydrologic Features – Subbasin Characterization

Following subbasin delineation, the hydrologic parameters affecting stormwater runoff generation were developed for each subbasin shown on Map 1. Physical subbasin parameters were measured and the longest flow path for each subbasin was identified and used to derive the average slope and the characteristic subbasin width. Parameters representing depression storage and surface roughness for overland flow were established for pervious and impervious surfaces based on standard values provided in the SWMM Hydrology Reference Manual. The NRCS curve number method was utilized to model infiltration, and a composite curve number was developed for each subbasin by overlaying the land use data on soil data. The percent impervious cover was estimated based on the types of land use within each subbasin. The one exception is Subbasin A4, which encompasses the Lavelle building and front loading dock footprint and represents the roof drain system that discharges directly into Lavelle's storm sewer pipe that runs under the building. Subbasin A4 is considered to be 100 percent impervious and is assigned a curve number of 98, consistent with directly connected impervious surfaces. The model routes runoff hydrographs from each subbasin directly to either a stormwater storage feature or to a manhole located on the storm sewer study route.

Hydraulic Features

The existing hydraulic features included in the SWMM model drainage network are discussed below, starting at the downstream end of the drainage network and moving upstream through the system. Figure 1 illustrates the existing conditions model schematic for the hydraulic features in the study site area.

Municipal Storm Sewer Study Route

The municipal portion of the storm sewer study route was modeled using pipe and manhole data provided by Kapur & Associates. The study route consists of one 36-inch diameter circular concrete pipe along McHenry Street, transitioning into one 48-inch diameter circular concrete pipe along Market Street and continuing downstream to the outlet at the Fox River.

When storm sewer pipes receive more runoff than they are designed to carry, the SWMM model stores this excess water until it can be reintroduced into the system as capacity allows. The dynamic wave routing

method allows the modeler to define a surface area over which the ponding would occur above a manhole or pipe junction. Four such ponded areas are provided in the model along the municipal portion of the storm sewer study route to account for sag storage on roadways or low-lying areas adjacent to McHenry Street or Market Street. The ponded areas included in the SWMM model were estimated using topographic contour data at the four discrete locations.

The municipal storm sewer pipe network branches shown on Map 1 feeding into the storm sewer study route were not explicitly represented in the SWMM model for this evaluation; however, the subbasins served by these storm sewer branches are included in the model, and the runoff hydrographs from these subbasins are routed directly into the storm sewer study route. The subbasin delineations for the municipal storm sewers were based on the data received and engineering judgment, employing assumptions for flow split locations at local high points in the storm sewer pipe network. Map 1 also includes several subbasins identified as non-contributing to the storm sewer study route, based on the data received and engineering judgement.

Lavelle Storm Sewer Network and Existing Pond

Stormwater runoff on the Lavelle property enters the municipal storm sewer through a 15-inch diameter concrete storm sewer pipe that runs under their building. Data for the Lavelle storm sewer network was obtained from plan drawings and field measurements/observations. Plan drawings were used to define the invert elevations at the upstream and downstream ends of the system, and intermediate invert elevations are assigned assuming a constant slope between known elevations. The Lavelle roof drain system enters the 15-inch pipe under the building, and as there were no details available for the layout of the roof drain system, runoff from the roof drains was modeled to discharge into the 15-inch pipe at one central location under the building. The Lavelle storm sewer network also collects runoff from the parking lot and local area around the Lavelle building and provides an outlet for the existing pond on the property. A backflow prevention valve was installed in September 2017 on the 15-inch diameter Lavelle storm sewer pipe just upstream of the municipal connection. This valve is included in the SWMM model as a flap gate to prevent flow from the municipal storm sewer system from entering the Lavelle storm sewer pipes and pond.

The existing pond just west of the parking lot at Lavelle collects runoff and drains directly into the Lavelle storm sewer network through a 12-inch diameter pipe with a flared end section. The existing pond has an approximate bottom elevation of 779 feet NGVD29 and a top elevation of 782 feet NGVD29, and provides approximately 0.3 acre-feet of stormwater storage. For modeling purposes, the storage curve for the Lavelle pond was extended above the top of the pond up to an elevation of 788 feet NGVD29 using both the 2010

contour data and the 2015 design drawings in order to represent the available flood storage at the Lavelle site beyond the existing pond and estimate the maximum water level at Lavelle during modeled flood events. Figure 2 presents the approximate contours above the top of pond elevation of 782 feet NGVD used to develop the storage curve for the Lavelle site. Localized flooding in the Lavelle parking lot occurs when water levels rise above the catch basin rim elevations, and site flooding becomes more widespread as water levels rise above the existing top of pond elevation of approximately 782 feet NGVD.

Culvert under Railroad and Upstream Storage Area

Runoff from subbasins upstream of the CN Railroad drain onto the Lavelle site through a 36-inch diameter circular concrete culvert that runs under the railroad tracks. The culvert empties into a low-lying area on the south side of the railroad tracks and from there runoff flows overland to the existing Lavelle pond. The invert elevations of the railroad culvert were approximated using data from the KW Precast SWPPP along with data from the 2014 Baxter & Woodman survey. The SWPPP includes a small storage area at the upstream end of the 36-inch culvert, which receives discharge from the upstream KW Precast pond and collects runoff the drains to the low-lying areas along the north side of the CN railroad. The railroad stormwater storage area is located between the CN railroad and the Cretex Materials access road, and is modeled in SWMM using the same storage curve utilized for the KW Precast SWPPP.

Existing KW Precast Pond

The existing KW Precast pond was constructed for water quality control purposes. As a flow-through pond, with the inlet and outlet pipes installed at the same elevation, it does not offer significant stormwater storage capacity. The pond and related hydraulic features were included in the SWMM model based on data provided within the KW Precast SWPPP. The pond storage curve presented in the SWPPP indicates there is approximately 6.5 acre-feet of stormwater storage available between the lowest pond outlet feature and the lowest elevation along the top of the existing pond (approximately 785.4 feet NGVD). For modeling purposes, the existing pond storage curve from the SWPPP was extended to elevation 787 feet NGVD using 2010 contour data. The existing KW pond outlet is multi-level with a low-level orifice and an overflow weir that both discharge into the 54-inch diameter concrete outlet pipe running under the Cretex Materials access road to the 36-inch concrete culvert under the CN railroad. An overflow route for this pond is included in the SWMM model to provide a relief route for runoff exceeding the modeled pond storage capacity. The overflow route is based on emergency spillway data from the KW Precast SWPPP and available topography. The overflow route allows excess runoff to flow over the road on the east side of the pond, and is routed to the storage feature described above at the upstream end of the CN railroad culvert.

Design Storm Events

NOAA Atlas 14 was used to obtain rainfall depth and duration data for the study site area in the City of Burlington. The rainfall depth-duration data was used in conjunction with the SEWRPC storm distribution to develop the design storm input. Several design storm events were modeled in SWMM, ranging from the 50-percent-annual-probability (2-year recurrence interval) to the 1-percent-annual-probability (100-year recurrence interval). All events reflect a 24-hour storm duration. Table 2 presents the design storm rainfall data used in this evaluation.

Fox River Water Level

While Fox River flooding presents a serious risk to the City of Burlington, the scope of this analysis is focused on flooding in the study site area on the southwestern side of the City, which results from excess stormwater runoff due to high-intensity rainfall events. While it is recognized that high water levels on the Fox River can inhibit flow from the municipal storm sewer system and create flooding issues for low-lying areas near the river, the Fox River is not the primary source of flooding issues for the study site area. Additionally, the Fox River drainage area above Burlington is approximately 744 square miles and takes several days to reach peak flood levels in the City, while the single storm events considered in this analysis would peak significantly earlier. Therefore, relatively normal river water levels were used for this evaluation and are discussed below.

The water level in the Fox River serves as the downstream boundary condition for the modeled storm sewer study route. The downstream boundary condition was developed based on water level data recorded at the NWS river stage gauge station for the Fox River at Burlington, which is located nearly one mile upstream of the storm sewer study route outlet. Based on NWS gauge data, minor flood stage occurs at 11 feet with the flood action stage established at 9 feet. For this evaluation a river stage of 8 feet at the NWS gauge was used, which is one foot below the flood action stage and corresponds to an approximate elevation of 751.7 feet NGVD29. The water level at the storm sewer study route outlet nearly one mile downstream is estimated to be approximately one foot below the water level at the NWS gauge station, based on the water surface gradient for the Fox River flood profiles presented in the Racine County FIS. Hence, a water surface elevation of 750.7 feet NGVD29 in the Fox River was utilized as the downstream boundary condition for the SWMM model. This elevation corresponds to approximately 2 feet of water above the invert elevation of the municipal storm sewer outlet pipe.

EXISTING CONDITIONS MODEL RESULTS

The existing conditions model developed for this evaluation was run for various design storm events. For each storm event, the model generates stormwater runoff hydrographs and routes runoff through the stormwater ponds and storm sewer study route. The total volume of runoff generated during the 1-percent-annual-probability (100-year recurrence interval) storm event for each subbasin in the study site area is presented in Table 3.

Table 4 presents the SWMM model results for the maximum water level in the existing stormwater ponds at Lavelle and KW Precast for each storm event. The existing conditions model results indicate that the existing stormwater pond at Lavelle is not sufficient to handle the 50-percent-annual-probability (2-year recurrence interval) storm event without flooding, with a maximum water level at the site of nearly 1.5 feet above the top of the pond during this storm event. The existing KW Precast pond has the capacity to store up to the 4-percent-annual-probability (25-year recurrence interval) storm event, but the pond is overtopped (i.e. water levels exceed the top of pond elevation) for larger storm events.

Based on the City's stormwater management ordinance, the municipal storm sewer system should be designed to convey the 10-percent-annual-probability (10-year recurrence interval) storm event with a 24-hour duration. Figure 3 shows the maximum water surface profile along the municipal storm sewer system during the 5-year recurrence interval storm event. The SWMM model indicates that while some pipe capacities are exceeded, the system can convey the 5-year recurrence interval storm event without street flooding along the municipal storm sewer study route. The maximum water surface profile along the municipal storm sewer line during the 10-year recurrence interval storm event, presented in Figure 4, shows minor ponding on Market Street just west of the intersection with Pine Street and further upstream near the intersection with Emerson Street. The current level of service of the municipal storm sewer study route is estimated to be just below the 10-year recurrence interval storm event. Model runs indicate that conveyance improvements to the storm sewer study route, as required to meet the 10-year recurrence interval level of service, would not alleviate flooding in the study site area and would have a negligible impact on water levels at Lavelle.

For storm events with a 10-year recurrence interval and larger, the municipal storm sewer operates under surcharge conditions. This means that modeled water depths create flooding above the top of manholes in the street at several locations along the storm sewer study route. In addition, portions of the study site area where stormwater runoff collects are significantly lower in elevation than the flood elevations in the municipal storm sewer system. Due to this elevation differential, drainage from the study site area is

inhibited as outflow to the municipal storm sewer is temporarily reduced to zero. Hence the stormwater generated over the study site area must be stored until adequate capacity is available in the downstream municipal storm sewer. The backflow prevention valve on the Lavelle storm sewer line prevents reverse flow onto the site from the municipal storm sewer system. The duration over which stormwater from the study site area cannot discharge into the municipal storm sewer under existing conditions is also presented in Table 4.

EVALUATION OF STORMWATER MANAGEMENT ALTERNATIVES

There are two types of issues that contribute to flooding at the study site area on the southwest side of the City of Burlington. The first is the lack of storage available to detain the volume of stormwater runoff generated during rainfall events, and the second issue is the inability to convey stormwater away from the study site area while the municipal storm sewer is surcharged. This analysis considers stormwater management alternatives that address both stormwater storage and conveyance capacity improvements, and evaluates the relative effectiveness of the alternatives at reducing flooding in the study site area. Increasing the stormwater storage capacity in the study site area is necessary to detain and control stormwater. The City stormwater management ordinance requires stormwater storage facilities accommodate up to the 1-percent-annual-probability (100-year recurrence interval) storm event with 24-hour duration. The proposed stormwater storage facilities discussed below are all designed to be drained by gravity, and are intended to drain completely following a rainfall event. In order for the ponds to be dry in between storm events, it is assumed that the study site area groundwater levels are lower than the bottom of the proposed ponds.

Stormwater management alternatives to alleviate flooding in the study site area include both storage alternatives and conveyance improvement alternatives. For this evaluation, the flood protection criteria is established as the top of pond elevation and the level of flood protection is considered to be the storm event that is contained within the proposed pond(s) without overtopping. Various combinations of stormwater management alternatives are evaluated in the following sections.

Alternative 1A: Lavelle Stormwater Storage Pond – Existing Site Layout

The existing conditions SWMM model indicates that the stormwater storage currently available in the study site area is inadequate to contain the 2-year recurrence interval storm event without causing flooding at the Lavelle property. The proposed Lavelle stormwater storage pond represents an expansion of the existing pond and maximizes use of the open space west of the Lavelle building and parking lot. Map 3 shows the proposed 3.1-acre footprint of the Lavelle stormwater pond and the new outlet. The proposed pond will be

excavated to a bottom elevation of 777 feet NGVD29, which is two feet deeper than the existing Lavelle pond. The proposed pond will have a top elevation of 783 feet NGVD29 with 3H:1V side slopes, and the storage capacity below elevation 783 feet NGVD29 is approximately 16.3 acre-feet. An emergency spillway for stormwater runoff exceeding the pond storage capacity is not considered for the proposed new pond at Lavelle, as the pond is located in the lowest-lying area on the property and as such there is no overland relief route available when the pond is overtopped. For the SWMM model, the storage curve was extended above the top of the pond to an elevation of 788 feet NGVD29 using the 2010 topographic contours to characterize the total available storage above grade. The proposed top of pond elevation is established approximately one foot below the personnel entrance to Lavelle from the parking on the west side of the building. Even with the flood protection provided by the proposed pond under conditions during which the pond is not overtopped, there would be minor flooding in low-lying areas of the Lavelle parking lot any time water levels in the pond are higher than the catch basin rim elevations in that lot which could affect vehicles parked in these areas.

A new 18-inch diameter concrete outlet pipe is proposed at the southeast corner of the pond, with a new end section and an invert elevation of 777 feet NGVD29. The new pond outlet pipe will connect to the municipal storm sewer under McHenry Street at the manhole located across from the southern-most driveway access to Lavelle, as shown on Map 3. Upstream of the 18-inch pipe connection with the municipal storm sewer manhole, a structure containing a backflow prevention valve is proposed. The existing Lavelle pond outlet pipe and stormwater system serving the parking lot and building roof drain system will remain unchanged and will be connected to the new pond. This connection is necessary because the existing Lavelle pond also receives runoff from the Lavelle building roof drain system. When the municipal storm sewer is surcharged and cannot accept flow from Lavelle, runoff from the building roof is routed into the 15-inch pipe running beneath the building and is forced to flow in reverse, upstream to the stormwater pond.

Model Runs and Results for Alternative 1A

Several model runs were developed to evaluate the proposed stormwater pond at Lavelle under Alternative 1A. The model runs are described below, and the model results are presented in Table 5.

- The first model run considered only the proposed stormwater pond and outlet at Lavelle, without any other changes to the study site area, and this condition was evaluated for the 1-percent-annual-probability (100-year recurrence interval) storm event. Model results indicate the flooding depth at Lavelle is reduced approximately 1.5 feet compared to existing conditions model results, but the maximum water level is still approximately 2.5 feet above the top of the proposed Alternative 1A pond.

- The second model run was performed for the same 100-year recurrence interval storm event to evaluate the benefit of restricting the KW Precast pond outlet from the existing 54-inch diameter pipe to a 12-inch diameter concrete pipe. Compared to the first model run, restricting the outlet of the existing KW Precast pond produced slightly lower flood levels at Lavelle, with higher water levels in the existing KW Precast pond such that the pond and the adjacent road to the east of the pond are overtopped.
- The proposed Lavelle Alternative 1A stormwater pond alone does not prevent flooding on the Lavelle site during the 100-year recurrence interval storm event. Storm events of smaller magnitudes were evaluated using the SWMM model to determine the maximum level of flood protection for Alternative 1A. Based on the model results, the proposed Alternative 1A pond at Lavelle, when combined with restricting the existing KW Precast pond outlet to the 12-inch diameter pipe, can store the 4-percent-annual-probability (25-year recurrence interval) storm event without overtopping.

Alternative 1B: Lavelle Stormwater Storage Pond – Proposed Site Expansion

Lavelle Industries has announced their intention to expand operations at their Burlington location. The proposed expansion includes building additions extending into the existing parking lot. Additionally, the parking lot footprint will be increased under the proposed site expansion. As with the proposed Lavelle pond evaluated under Alternative 1A, the open space behind Lavelle industries is utilized for a new stormwater storage pond; however, the proposed site expansion reduces the area available for stormwater management. Maximizing the available space under the planned site expansion yields a proposed Alternative 1B stormwater pond with a footprint of approximately 2.0 acres, as illustrated on Map 4. The proposed stormwater pond was modeled with a bottom elevation of 777 feet NGVD29, a top elevation of 783 feet NGVD29, and 3H:1V side slopes. The pond storage capacity below elevation 783 feet NGVD29 is approximately 9.8 acre-feet for Alternative 1B. As previously explained under Alternative 1A, the pond storage curve was extended to elevation 788 feet NGVD for modeling purposes, and the Lavelle parking lot may experience minor flooding even with the proposed stormwater pond.

Similar to Alternative 1A, a new 18-inch diameter concrete outlet pipe was proposed at the southeast corner of the pond, with a new end section and an invert elevation of 777 feet NGVD29. The new pond outlet pipe follows the same route and is proposed to have the same connection and backflow prevention valve described under Alternative 1A. With the proposed parking lot expansion, the existing 12-inch diameter Lavelle pond outlet pipe will be extended west into the proposed Alternative 1B stormwater pond. A new

manhole structure will be provided at the connection with the existing outlet pipe, and a new end section will be provided within the proposed Alternative 1B pond at the pipe inlet.

Model Runs and Results for Alternative 1B

Several model runs were developed to evaluate the proposed stormwater pond at Lavelle under Alternative 1B. The model runs are described below, and the model results are presented in Table 6.

- The 1-percent-annual-probability (100-year recurrence interval) storm event model run considered the proposed Alternative 1B stormwater pond and outlet at Lavelle with the proposed site expansion, in conjunction with the existing KW Precast pond outlet restricted to a 12-inch diameter pipe. The stormwater pond at Lavelle for Alternative 1B is not able to contain the 100-year recurrence interval storm event, and the maximum water surface elevation at Lavelle is nearly one foot higher than the same conditions modeled for Alternative 1A.
- Storm events of smaller magnitudes were evaluated to determine the maximum level of flood protection for the Alternative 1B stormwater pond, with the existing KW Precast pond outlet restricted. Based on the model results provided in Table 6, the proposed Alternative 1B pond at Lavelle under site expansion conditions would be expected to contain the 10-percent-annual-probability (10-year recurrence interval) storm event without overtopping.

Alternative 2: KW Precast Stormwater Storage Pond

Alternative 2 proposes a new stormwater storage pond for the KW Precast site in order to detain runoff generated on that site. The proposed location for the new storage facility is north of the existing KW Precast pond, and is connected to the existing pond through four existing culverts that run beneath the KW Precast entrance road. This configuration allows runoff to be captured from Subbasins A7 and A8 (Map 2) without major modifications to site grading and continues to take advantage of the available stormwater storage in the existing KW Precast pond. Additionally, the existing KW Precast pond discharge will be redirected to the proposed Alternative 2 pond, and will discharge to the municipal storm sewer system through the proposed pond outlet. Map 5 presents the proposed KW Precast stormwater pond with the new pond outlet and an approximate footprint area of 2.8 acres.

The proposed Alternative 2 stormwater pond for KW Precast was modeled with an excavated bottom elevation of 779 feet NGVD29 and a top elevation of 786 feet NGVD29 with 3H:1V side slopes. The storage capacity below elevation 786 feet NGVD29 is approximately 16.8 acre-feet for the proposed Alternative 2 pond only. A new concrete outlet structure is proposed at the southeast corner of the pond, with a low-level orifice and a weir at the top of the concrete structure (similar to the existing pond outlet) and a 24-inch diameter concrete outlet pipe. The proposed outlet pipe will connect to the municipal storm sewer system

at the intersection of Market Street and Sheldon Street. In order to model the Alternative 2 configuration, the storm sewer study route was expanded within SWMM to include the pipe reach along Market Street, extending west from McHenry Street to Sheldon Street. Upstream of the connection with the municipal storm sewer, a manhole structure containing a backflow prevention valve is also proposed. With the proposed installation of a separate Alternative 2 pond outlet to the municipal storm sewer system, the existing 54-inch diameter KW Precast pond outlet was blocked to prevent discharge from the KW Precast pond from being routed through the Lavelle property.

The new Alternative 2 stormwater storage feature on the KW Precast property is modeled as an open pond; however, the cost estimate also includes an option for underground storage. The volume of underground storage required is estimated based on the volume of the proposed Alternative 2 stormwater pond of 16.8 acre-feet, which is equivalent to the maximum volume of storage available for the proposed above ground KW Precast pond. It is important to note that Alternative 2 addresses the KW Precast site stormwater management from a water quantity perspective, but the proposed design does not consider water quality requirements nor does it address modifications to the intended function of the existing KW Precast pond.

Model Runs and Results for Alternative 2

Several model runs were developed to evaluate the proposed Alternative 2 stormwater pond at KW Precast, in conjunction with the proposed Lavelle stormwater ponds highlighted under Alternatives 1A and 1B. The model runs are described below, and model results for Alternative 2 are summarized in Table 7.

- The 1-percent-annual-probability (100-year recurrence interval) storm event was run for the new stormwater pond and outlet at KW Precast along with the proposed stormwater pond Alternative 1A at Lavelle (existing site layout). With the existing KW Precast pond outlet blocked, the combination of storage Alternatives 1A and 2 is sufficient to handle runoff from the 100-year recurrence interval storm event without flooding or overtopping the pond at either site.
- The next set of model runs consider the performance of Alternative 2 in conjunction with the Alternative 1B proposed stormwater pond at Lavelle under site expansion conditions. Results from the 100-year recurrence interval storm event indicate flooding at Lavelle (approximately 1-foot above the top of proposed pond) even with the KW Precast existing pond outlet blocked.
- Storm events of smaller magnitudes were evaluated using the SWMM model to determine the maximum level of flood protection for the Alternative 2 stormwater pond at KW Precast in conjunction with the Alternative 1B proposed stormwater pond at Lavelle under site expansion conditions. Based on the model results provided in Table 7, the combination of storage

Alternatives 1B and 2 is sufficient to handle runoff from the 4-percent-annual-probability (25-year recurrence interval) storm event without flooding or overtopping the pond at either site.

Alternative 3: Municipal Storm Sewer Conveyance Improvements

Alternative 3 considers conveyance capacity improvements for portions of the municipal storm sewer in order to reduce the duration of surcharge when the storm sewer pipe capacity is exceeded following large rainfall events. Alternative 3 was developed for scenarios in which the storage alternatives alone were not sufficient to reduce flooding at the study site area, specifically for the scenarios that include site expansion at Lavelle (e.g. Alternative 1B). The Alternative 3 conveyance improvements do not preclude the need for increased storage capacity in the study site area, rather Alternative 3 is intended to be employed in conjunction with the storage alternatives previously discussed. Additionally, Alternative 3 is not offered as an upgrade of the existing municipal storm sewer system to meet the required 10-year level of service, which would require significantly less extensive modifications than those included in Alternative 3. Municipal storm sewer systems are not typically designed to convey the 100-year recurrence interval storm event, nor does this memorandum recommend meeting a 100-year level of service. Alternative 3 demonstrates the potential benefits of conveyance improvements, however it is recommended that any modification to the municipal storm sewer be evaluated using an expanded model that includes all components of the storm sewer system, rather than the isolated storm sewer study route modeled for this analysis.

For stormwater management Alternative 3, additional storm sewer pipes would be installed under Market Street, running parallel to the existing storm sewer study route. Specifically, a new 48-inch diameter concrete pipe is proposed to extend from the intersection of Market Street and McHenry Street downstream to the CN railroad tracks that run between Pine Street and the Fox River, as highlighted on Map 6. The proposed 48-inch storm sewer pipes were modeled to match the invert elevations of the existing storm sewer, and manhole structures would be provided with cross connections to the existing municipal manholes. The SWMM model for Alternative 3 represents the two parallel 48-inch diameter concrete pipes as a single, equivalent-flow-area, 4-foot by 6-foot reinforced concrete box culvert. This model simplification is deemed acceptable for the purposes of demonstrating the effects of increasing the conveyance capacity of the municipal storm sewer. The upstream and downstream extents of the new sewer would terminate at underground concrete junction boxes, allowing for the dispersal of stormwater between the two parallel pipes. For Alternative 3 the existing downstream end of the storm sewer study route from the railroad to the Fox River would not be modified.

Model Runs and Results for Alternative 3

The 1-percent-annual-probability (100-year recurrence interval) storm event was run for the Alternative 3 storm sewer conveyance improvements, along with the proposed stormwater pond at KW Precast (Alternative 2) and the proposed stormwater pond at Lavelle considering site expansion (Alternative 1B). The conveyance improvements offered by Alternative 3 significantly reduce the duration over which the municipal storm sewer is surcharged and unable to accept flow from the study site area. Based on the model results summarized in Table 8, the combination of Alternative 1B, Alternative 2, and Alternative 3 has the capacity to handle runoff from the 100-year recurrence interval storm event without flooding or overtopping the pond at either site.

To understand the isolated effect of the conveyance improvement alternative, a model run was completed for Alternative 3 in conjunction with the existing stormwater facilities in the study site area for the 1-percent-annual-probability (100-year recurrence interval) storm event. This model run indicated that Alternative 3 conveyance improvements alone do not alleviate flooding problems in the study site area (Table 9). While Alternative 3 employed alone considerably reduces the duration of surcharge in the municipal system, the study site area experiences significant flooding. Compared to the existing conditions model results for the 1-percent-annual-probability (100-year recurrence interval) storm event presented in Table 4, Alternative 3 employed alone reduces water levels in the study site area by 0.4 feet, with a maximum water surface elevation that is still almost 4 feet above the existing top of pond elevation. Based on these model results, it is clear that conveyance improvements to the municipal storm sewer system alone offer limited benefit with respect to flood level reduction within the study site area.

Additional Stormwater Management Considerations

Ardagh Site

The recommendations for stormwater management improvements on the Ardagh property are qualitative as the existing available data was not sufficient to develop meaningful SWMM model simulations for that site. Updated topographic data, expected to be available in 2019, will be useful for characterizing the existing site conditions, rainfall-runoff response, and to identify areas vulnerable to flooding on the property. Additionally, a survey of the existing stormwater drainage network pipes and facilities would allow for expansion of the model hydraulic features onto the Ardagh site, similar to the model representation for Lavelle. The following considerations are recommended for the Ardagh site:

- Backflow prevention valves are recommended for the two subsurface pipe connections to the municipal storm sewer at the Ardagh site. This would prevent stormwater in the municipal storm sewer from backing up into the Ardagh stormwater drainage system under surcharge conditions. When choosing the appropriate backflow prevention valve, the following should be considered:

- The headloss introduced by the valve and the water surface/head differential required to allow flow from the Ardagh drainage system to the municipal storm sewer should be investigated such that the valve would not excessively hinder normal site drainage. Pipes with very flat slopes may have trouble draining entirely.
- The backflow prevention valve should be rated to withstand the worst-case backpressure on the downstream municipal side of the valve.
- Consider increasing stormwater storage capacity at multiple locations across the Ardagh site. The SWMM model results indicates that the volume of runoff generated on the Ardagh subbasins (A1 and A2, Map 2) is approximately 27 acre-feet for the 1-percent-annual-probability (100-year recurrence interval) storm event. Consider the feasibility of excavating to clean out the existing stormwater pond on the southwest side of the site, which has an approximate 1.2 acre footprint area but has lost storage capacity over the years due to sediment deposition and overgrown vegetation. Also consider constructing additional stormwater storage ponds in open areas along the southeast side of the site and under-utilized areas on the north side of the property.
- Consider modification of the culvert that runs from the Ardagh site into the WisDOT pond located just east of Ardagh, across McHenry Street, discussed in detail below. The culvert invert elevation on the Ardagh property is perched a few feet above the surrounding grade, such that significant ponding on the Ardagh site would be required before the culvert could provide drainage from the site to the WisDOT pond. Instead, the culvert may contribute to excess stormwater to the Ardagh site by allowing stormwater to flow from the WisDOT pond west when pond water levels are elevated. Consider engaging WisDOT to understand whether this culvert pipe may be fit with a backflow prevention device or otherwise blocked without adversely impacting the WisDOT pond function, in order to prevent stormwater from flowing through the culvert onto the Ardagh site.
- If increasing the stormwater storage capacity on the site is not sufficient to prevent flooding at Ardagh, a stormwater lift station could help remove excess stormwater by pumping into the WisDOT pond on the east side of McHenry Street. The lift station could be located along the eastern side of the Ardagh site, and the discharge piping from the pumps could be routed to the WisDOT pond through the existing culvert with modifications to prevent stormwater from flowing back onto the Ardagh site.

WisDOT Pond Utilization

The WisDOT stormwater pond was developed during the construction of the STH 11 Burlington Bypass and is encircled by the bypass, McHenry Street, and the northeast ramp access to McHenry Street as shown in Figure 5. The WisDOT pond collects runoff from the surrounding roadways and the property north of the

pond. The pond is over 20 feet deep, and offers a potential storage capacity of approximately 64 acre-feet between elevations 784 feet NGVD29 and 804 feet NGVD29 based on 2010 topographic contour data; however, the effective stormwater storage capacity of the WisDOT pond is significantly less due to low-level culvert pipes that allow water to flow out of the pond onto adjacent properties. The existing WisDOT pond outlet pipe is located in the southeast corner. Additional information is needed for the hydraulic features downstream of the pond outlet; however, it appears that stormwater discharged from the WisDOT pond would flow through a culvert running southeast under the bypass and eventually discharge into Spring Brook, which flows to the Fox River.

The bottom elevation of the WisDOT pond is too high to offer flood relief for the low-lying areas subject to flooding at the Lavelle and Ardagh sites, and excavating the pond deeper would not allow the pond to drain. SWMM model runs were performed to investigate the benefit of installing a pipe from the upstream-most manhole on the municipal storm sewer study route into the WisDOT pond to provide relief under surcharge conditions. While the WisDOT pond bottom elevation is too high to prevent relief of flooding on the Lavelle property, the model indicates minimal pressure relief on the municipal system and a slight reduction of street ponding in the upstream portion of the municipal storm sewer study route. Additionally, connecting the WisDOT pond to the storm sewer study route would force the pond to outlet to the storm sewer, ultimately increasing the drainage area contributing runoff to the municipal storm sewer system and potentially exacerbating storm sewer capacity issues.

Based on these considerations, it is recommended to continue to utilize the WisDOT stormwater pond for emergency pumping operations, and block the culvert connecting the pond to the Ardagh site as described in the preceding section. Another culvert connects the WisDOT pond with the property directly to the north; however, this culvert has a greater pipe slope and higher invert elevation compared to the Ardagh culvert. The upstream invert elevation of the northern culvert is approximately 790 feet NGVD, and the storage capacity in the pond below 790 feet NGVD is approximately 18 acre-feet. Hence it may be possible to keep the northern culvert operational and achieve stormwater storage relief using the WisDOT pond without negatively impacting water levels and drainage on the property north of the pond. The benefit of pumping into the WisDOT pond under emergency operations is that it is not connected to the municipal storm sewer system, so it would not be contributing to surcharge issues in the system.

Cretex Materials Excavated Storage Feature

In 2017 a pond was excavated on the Cretex Materials property near their entrance in the southeast corner of the site (Subbasin A9, Map 2). At the time of this study, there was no information available to develop a pond storage curve for inclusion in the SWMM model. There is no constructed pond outlet and the storage

capacity is limited by the lowest elevation along the perimeter of the pond; as the pond fills to capacity, stormwater spills over the south side of the excavation onto the access road, where it can either flow along the north side of the access road into the KW Precast pond or flow toward the south along the CN railroad tracks to the 36-inch diameter culvert under the tracks and onto the Lavelle property. A site visit conducted by SEWRPC staff in May 2018 provided insight into recommendations for improvement to this facility, as highlighted below.

- Consider providing additional locations for stormwater to enter the excavated pond on the uphill (north and west) side. At the time of the staff site visit, excavated material from the pond was bermed several feet above existing ground around the perimeter of the pond on the uphill side, preventing runoff from draining directly into the pond. Runoff is directed toward the south along the edge of the excavated material, and is funneled into the pond through erosion-induced pathways near the southern edge of pond.
- Consider providing a defined outlet for this pond toward the east, draining to the existing KW Precast pond. A discharge pipe into the low-lying area east of the pond and north of the access road would allow stormwater from this pond to be routed through the existing KW Precast culvert and drainage swale along the north side of the access road into the KW Precast pond. Note that redirecting flow from Cretex Materials Subbasin A9 to the existing KW Precast pond may slightly impact the SWMM model results for the alternatives discussed herein.
- Consider deploying erosion control to stabilize the area around the perimeter of the pond and at locations of concentrated flow to prevent the erosion observed at locations where runoff flows into or out of the pond.

PLANNING-LEVEL COST ESTIMATES FOR STORMWATER MANAGEMENT ALTERNATIVES

Planning-level cost estimates were developed for the viable stormwater management alternatives modeled for this study. Cost information was compiled from a variety of sources. The Engineering News-Record Construction Cost Index (CCI) was used to convert historical cost data to 2018 dollar values. The cost estimates include major items such as excavation, pipe material, installation and restoration costs, as well as a 35 percent contingency. The 35 percent contingency represents costs such as geotechnical investigation, engineering and detailed design, permitting, and minor construction items.

The estimated construction costs do not include annual operation and maintenance costs for the alternatives as well as the following potential items, which may significantly alter the final construction costs if they are encountered during final design:

- Underground utility conflicts

- Contaminated soils
- Temporary shoring or bracing for pipe trenching
- Land acquisition or easement costs
- Pond lining (to address high groundwater elevations)
- Dewatering during construction
- Security fencing and safety barriers for stormwater ponds

The cost estimates for each evaluated stormwater management alternative are presented in Table 10.

SUMMARY

EPA SWMM model simulations have indicated that no single stormwater management alternative considered for this study would prevent flooding at the study site area on its own. Various combinations of the proposed stormwater management alternatives offer different levels of flood protection, as summarized below and in Table 11. Maps 3 through 6 present each stormwater management alternative.

The new stormwater pond proposed for the existing Lavelle site layout (Alternative 1A) alone provides flood protection for storm events up to the 4-percent-annual-probability (25-year recurrence interval) with an estimated cost of \$1.25 million. Alternative 1A employed in combination with the Alternative 2 stormwater pond proposed for KW Precast provides flood protection for the 1-percent-annual-probability (100-year recurrence interval) storm event with an estimated combined cost of \$2.5 million.

Considering the proposed site expansion at Lavelle, the new stormwater pond proposed under Alternative 1B alone provides flood protection up to the 10-percent-annual-probability (10-year recurrence interval) storm event with an estimated cost of \$830,000. Alternative 1B employed in combination with the Alternative 2 stormwater pond proposed for KW Precast provides flood protection for the 4-percent-annual-probability (25-year recurrence interval) storm event with an estimated combined cost of \$2.1 million. The model indicates that flood protection for the study site area during the 1-percent-annual-probability (100-year recurrence interval) storm event can be achieved with the Alternative 1B stormwater pond at Lavelle when employed in conjunction with the Alternative 2 stormwater pond proposed for KW Precast and the municipal storm sewer conveyance improvement proposed under Alternative 3. The estimated combined cost for these three alternatives is approximately \$6.7 million.

FUTURE WORK

This memorandum summarizes the effort completed by SEWRPC staff to model the existing storm sewer system serving the industrial study site area located on the southwest side of the City of Burlington, and to evaluate potential stormwater management alternatives to reduce surface flooding for that area. Planning-level cost estimates were developed for the viable stormwater management alternatives considered for the Lavelle and KW Precast properties as well as the municipal storm sewer system. Final selection of the preferred alternative will depend on multiple factors including the desired level of service or level of flood protection, individual site constraints, detailed design, and cost.

Due to limitations in the source information available, the planning-level analysis set forth in this memorandum required a number of assumptions to be made regarding the current stormwater drainage conditions. Future studies and detailed engineering design should include additional investigations to validate these assumptions. These additional investigations are set forth below:

- SWMM model assumptions to be confirmed/verified:
 - Perform a field survey for the hydraulic features of the KW Precast pond and 36-inch pipe under the CN railroad to confirm elevations referenced to either NGVD29 or another established vertical datum.
 - Updated topographic data for Racine County is anticipated to become available in 2019, which could be used to refine or validate subbasin delineations and flow paths, and to identify additional storage opportunities.
 - Obtain additional storm sewer network survey data to confirm assumptions regarding non-contributing drainage areas and subbasin divides based on the City storm sewer system.
- For storage Alternatives 1A, 1B, and 2 – perform a geotechnical evaluation to establish groundwater elevations and determine whether groundwater could impact the proposed ponds, either by limiting proposed pond depth or requiring pond lining.
- For the conveyance Alternative 3 – expand the SWMM model developed for this planning-level evaluation to incorporate all of the contributing municipal storm sewers to the storm sewer study route along McHenry and Market Streets. Detailed design of proposed modifications to the municipal storm sewer based upon an expanded model will provide a more accurate representation of system hydraulics and routing, runoff timing, and storage opportunities throughout the system and contributing drainage areas.
- As discussed previously, additional survey and topographic information is needed to define the stormwater storage and hydraulic features on the Ardagh site for incorporation into the model.

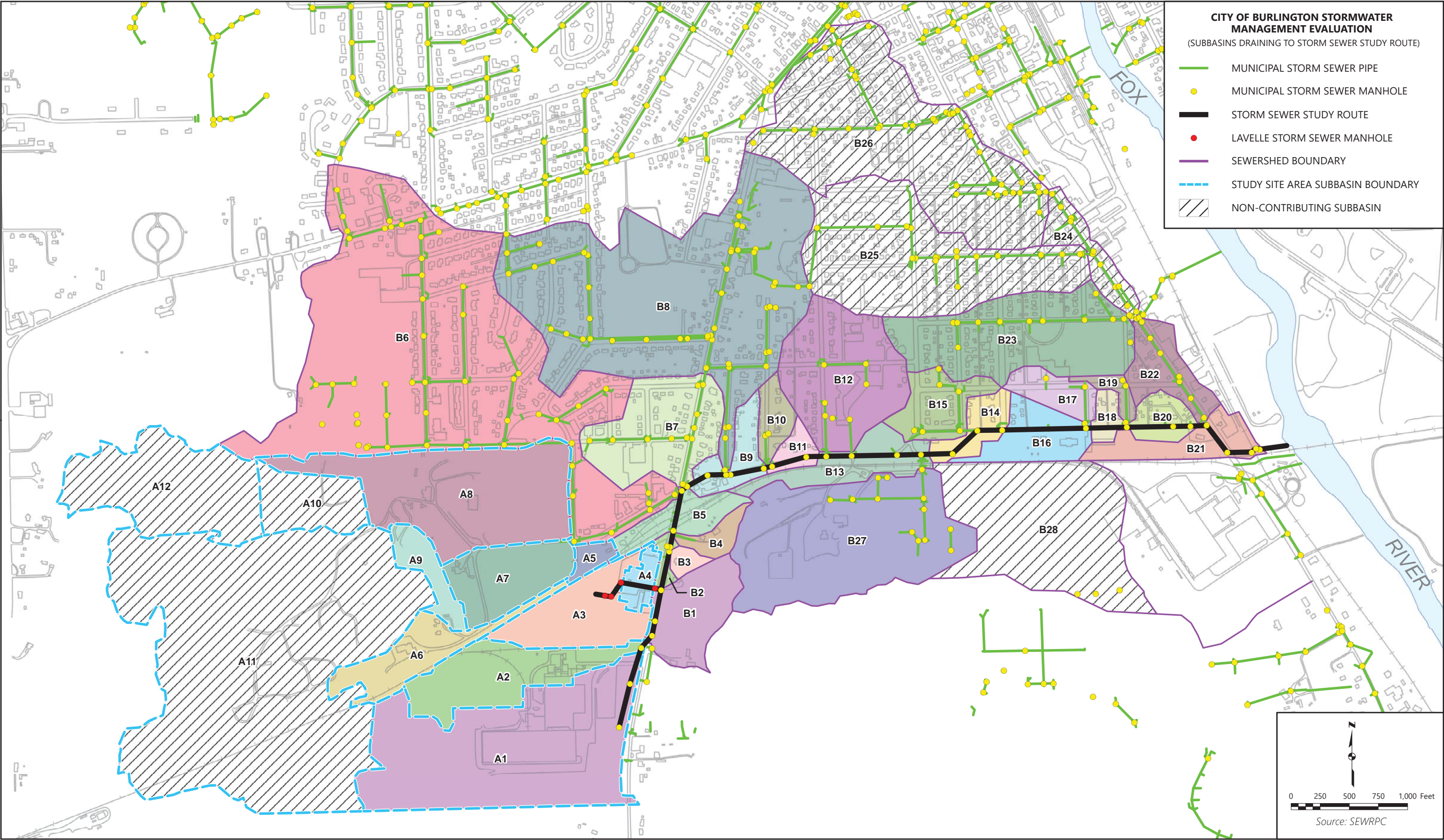
- Where site constraints present challenges for required stormwater management, consider procurement of nearby properties for development of stormwater management facilities (e.g. the property east of Lavelle across McHenry Street, properties near KW Precast on the east side of Sheldon Street, WE Energies properties in the study site area).
- Perform additional investigation for the WisDOT pond features as it relates to options for emergency flood operations, and engage in discussions with WisDOT regarding potential modifications.

Additionally, the City may consider development of a Stormwater Master Plan in order to provide an integrated evaluation of the overall stormwater management features and storm sewer network for the entire city.

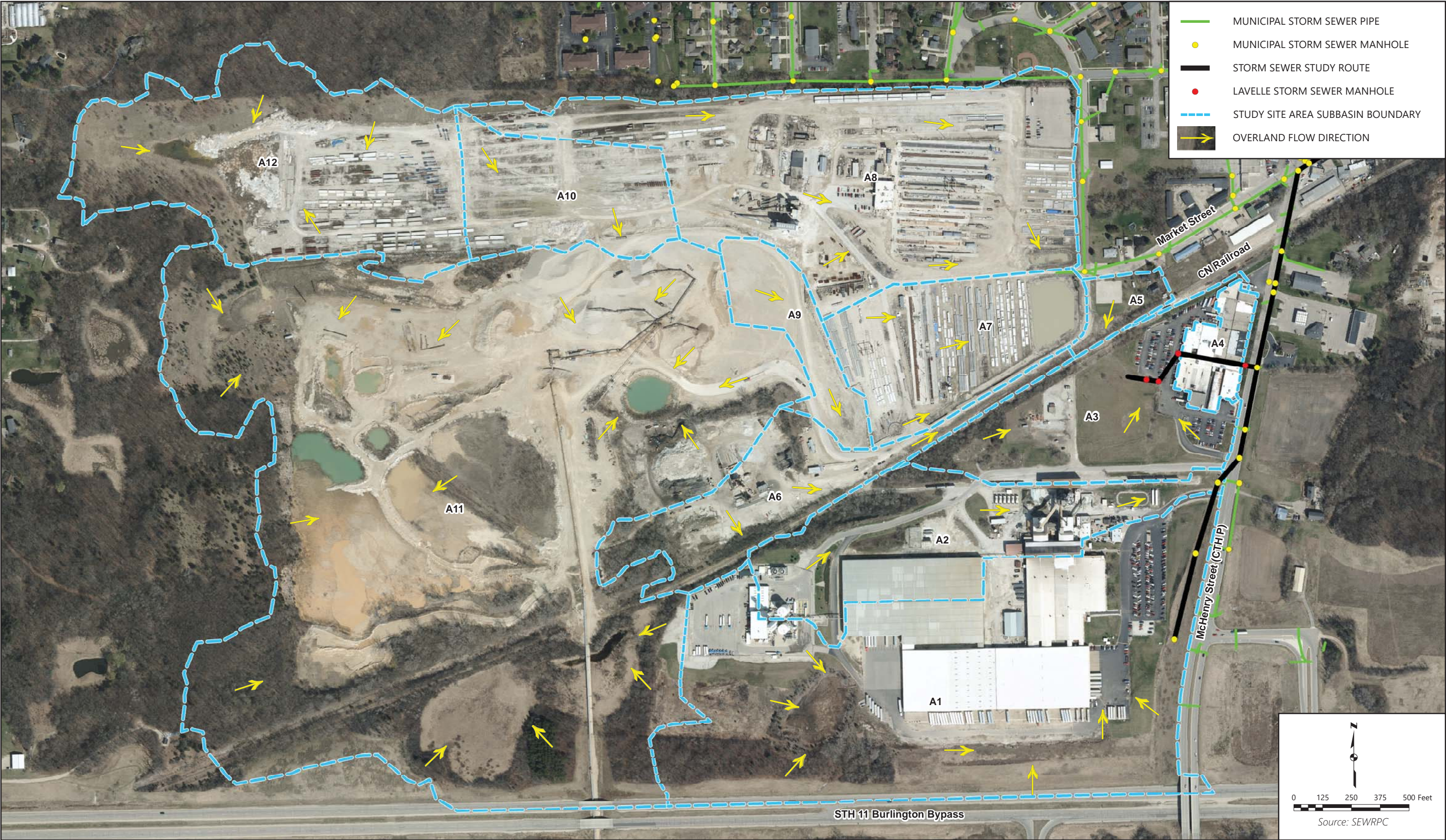
BURLINGTON STORMWATER MANAGEMENT EVALUATION

Maps

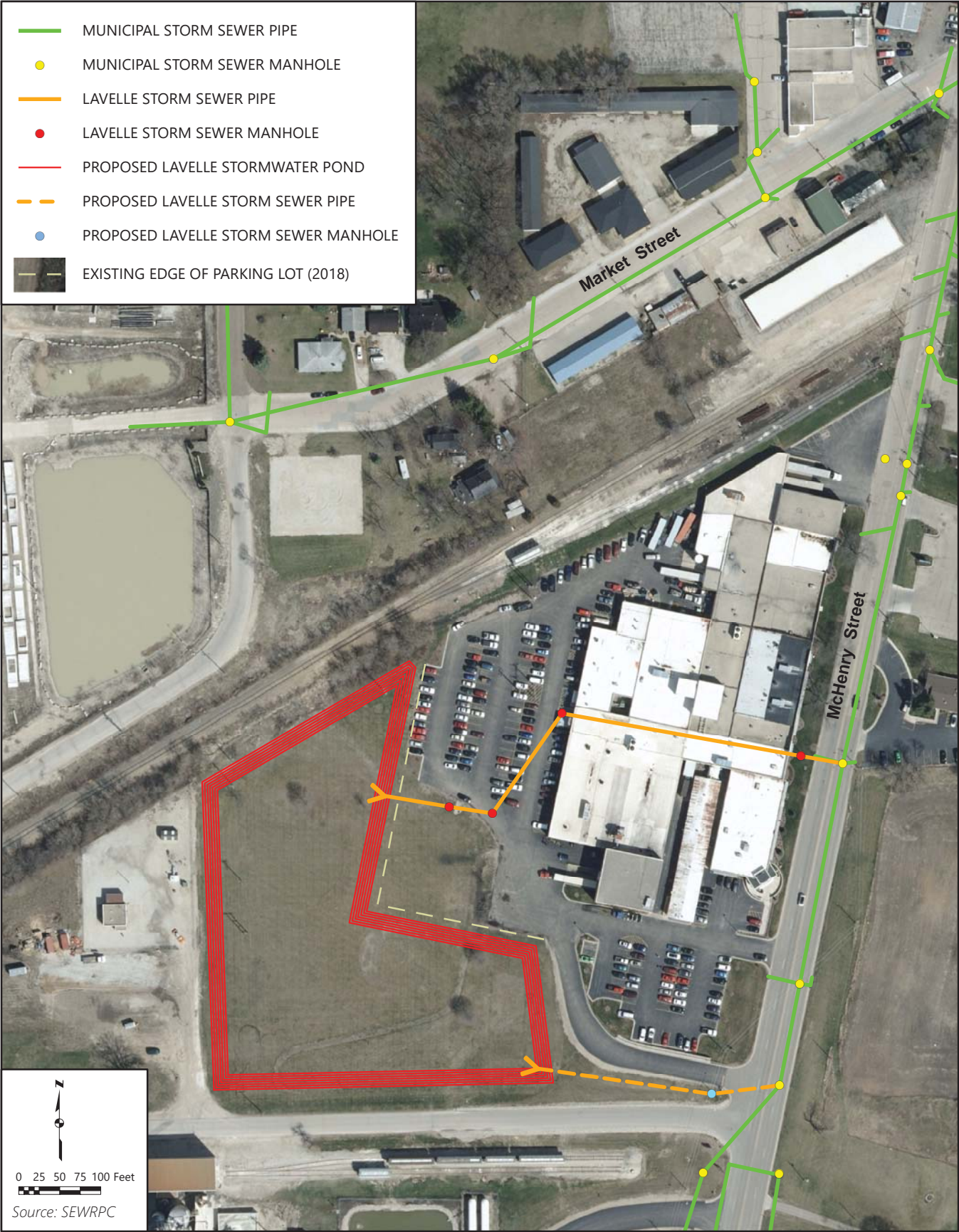
Map 1
Burlington Stormwater Management Evaluation – Overall Subbasin Map and Storm Sewer Study Route



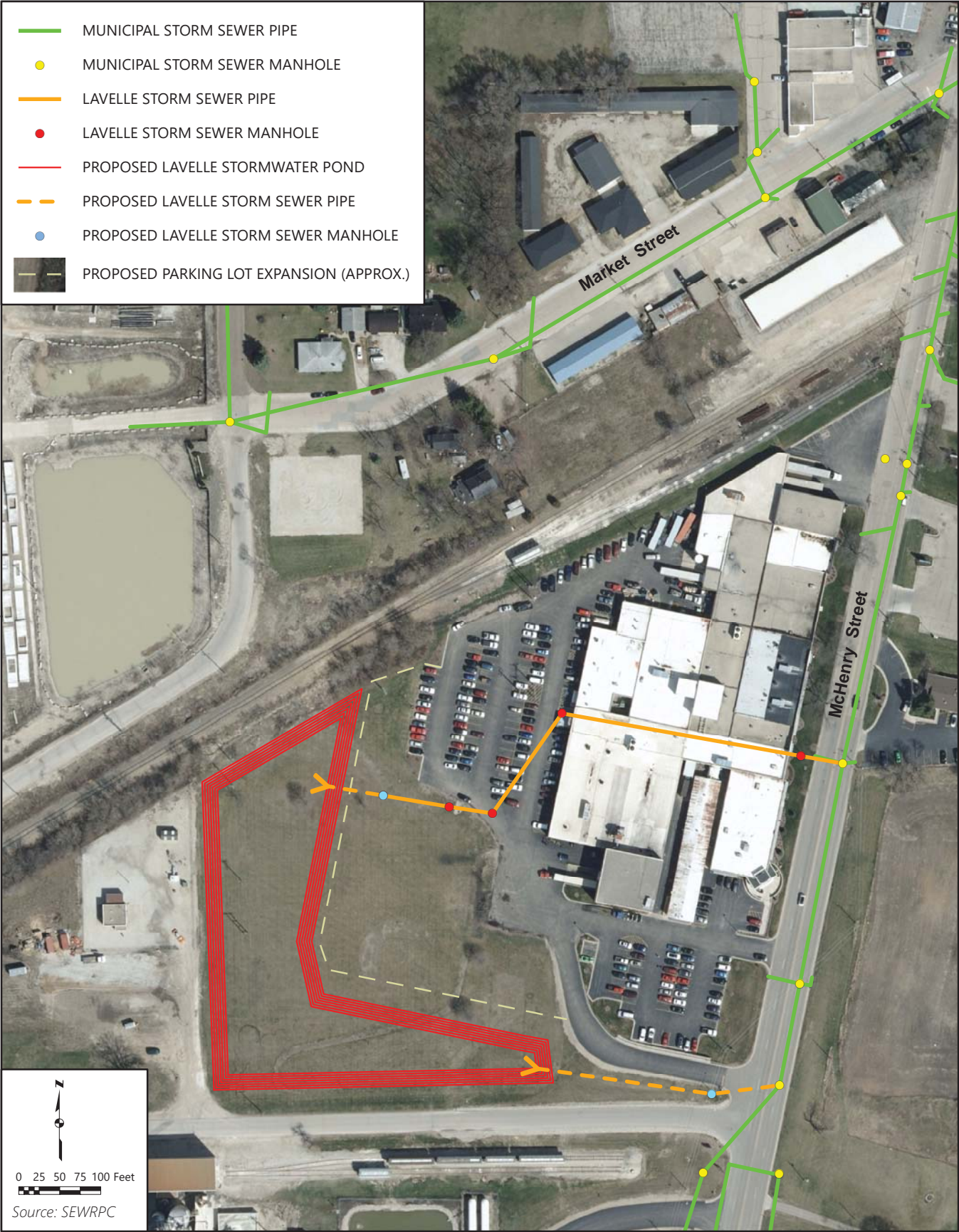
Map 2
Burlington Stormwater Management Evaluation – Study Site Area Subbasins



Map 3
Alternative 1A: Lavelle Stormwater Pond – Existing Site Layout



Map 4
Alternative 1B: Lavelle Stormwater Pond – Proposed Site Expansion

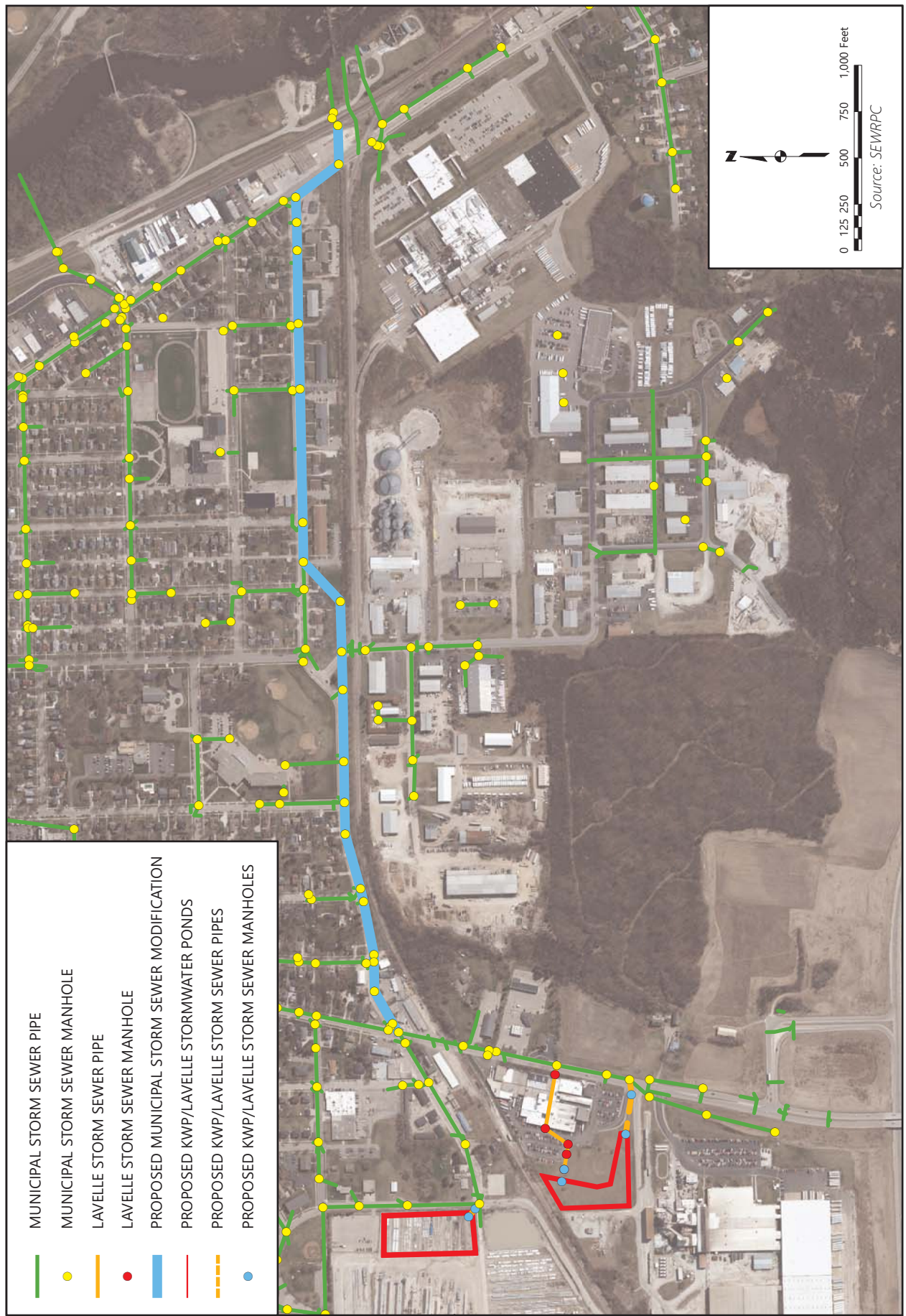


Map 5 Alternative 2: KW Precast (KWP) Stormwater Pond



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Map 6
Alternative 3: Municipal Storm Sewer Conveyance Improvements



BURLINGTON STORMWATER MANAGEMENT EVALUATION

Tables

Table 1
Study Site Area Subbasin Summary

Subbasin	Drainage Area (acres)	Description	Outlet/Downstream Subbasin
A1	50.1	Ardagh (south)	Municipal Storm Sewer
A2	16.9	Ardagh (north)	Municipal Storm Sewer
A3	14.2	Lavelle (site)	Lavelle Pond to Lavelle Storm Sewer to Municipal Storm Sewer
A4	2.7	Lavelle (roof drainage)	Lavelle Storm Sewer to Municipal Storm Sewer
A5	2.0	WE Energies	Railroad Culvert to Lavelle (A3)
A6	11.0	Asphalt Contractors, Inc.	Railroad Culvert to Lavelle (A3)
A7	12.5	KW Precast (southeast)	KW Precast Pond to Railroad Culvert to Lavelle (A3)
A8	35.4	KW Precast (northeast)	KW Precast Pond to Railroad Culvert to Lavelle (A3)
A9	5.3	Cretex Materials (entrance)	Railroad Culvert to Lavelle (A3)
A10	10.2	KW Precast (north)	Cretex Materials (A11 – no outlet)
A11	113.1	Cretex Materials (west)	Closed Basin (no outlet)
A12	26.7	KW Precast (northwest)	Closed Basin (no outlet)

Source: SEWRPC

Table 2
Design Storm Rainfall Data for Study Site Area

Design Storm Event	Recurrence Interval (years)	24-hour Rainfall Depth (inches)
50-percent-annual-probability	2	2.72
20-percent-annual-probability	5	3.33
10-percent-annual-probability	10	3.88
4-percent-annual-probability	25	4.68
2-percent-annual-probability	50	5.35
1-percent-annual-probability	100	6.05

Source: NOAA Atlas 14, Volume 8, Version 2.0 (Coordinates: 42.6651, -88.2863)

Table 3
Study Site Area Subbasin Runoff Volumes for
the 100-year Recurrence Interval Storm Event

Subbasin	Description	Total Runoff Volume (acre-feet)
A1	Ardagh (south)	19.8
A2	Ardagh (north)	7.1
A3	Lavelle (site)	5.8
A4	Lavelle (roof drainage)	1.3
A5	WE Energies	0.7
A6	Asphalt Contractors, Inc.	4.4
A7	KW Precast (southeast)	5.7
A8	KW Precast (northeast)	15.7
A9	Cretex Materials (entrance)	2.1

Note: Total runoff volumes are obtained from the existing conditions SWMM model, and represent the total amount of runoff generated for each subbasin.

Source: SEWRPC

Table 4
Existing Conditions Model Results for Design Storm Events

Design Storm Recurrence Interval	Existing Lavelle Pond^a		Existing KW Precast Pond^b		Duration of Zero Outflow from Study Site Area^c (hours)
	Maximum Water Surface Elevation (feet NGVD29)	Maximum Volume (acre-feet)	Maximum Water Surface Elevation (feet NGVD29)	Maximum Volume (acre-feet)	
100-year	[786.3]	21.1	[786.3]	9.5	10.6
50-year	[785.8]	17.2	[785.8]	7.7	8.3
25-year	[785.3]	13.4	785.4	6.4	5.9
10-year	[784.6]	8.5	784.6	5.1	2.1
5-year	[784.0]	5.2	784.2	4.5	0
2-year	[783.3]	2.7	784.0	4.1	0

^a The existing Lavelle top of pond elevation is approximately 782 feet NGVD29; water surface elevations within brackets indicate pond overtopping

^b The existing KW Precast lowest top of pond elevation is approximately 785.4 feet NGVD29; water surface elevations within brackets indicate pond overtopping

^c The duration of zero outflow from the study site area represents the duration over which the municipal storm sewer is surcharged and unable to accept additional flow

Source: SEWRPC

Table 5
Model Results for Alternative 1A

Model Run Description	Design Storm Recurrence Interval	Proposed Lavelle Pond ^a		Existing KW Precast Pond ^b		Duration of Zero Outflow from Study Site Area ^c (hours)
		Maximum Water Surface Elevation (feet NGVD29)	Maximum Volume (acre-feet)	Maximum Water Surface Elevation (feet NGVD29)	Maximum Volume (acre-feet)	
Alternative 1A with Existing KWP Pond Outlet	100-year	[785.1]	26.3	785.1	5.9	11.5
Alternative 1A with KWP Pond Outlet Restricted	100-year	[785.0]	25.8	[785.5]	6.9	11.4
Alternative 1A with KWP Pond Outlet Restricted	25-year	782.5	14.7	[785.5]	6.7	6.7

^a The proposed Lavelle top of pond elevation is approximately 783 feet NGVD29; water surface elevations within brackets indicate pond overtopping

^b The existing KW Precast lowest top of pond elevation is approximately 785.4 feet NGVD29; water surface elevations within brackets indicate pond overtopping

^c The duration of zero outflow from the study site area represents the duration over which the municipal storm sewer is surcharged and unable to accept additional flow

Source: SEWRPC

Table 6
Model Results for Alternative 1B

Model Run Description	Design Storm Recurrence Interval	Proposed Lavelle Pond ^a		Existing KW Precast Pond ^b		Duration of Zero Outflow from Study Site Area ^c (hours)
		Maximum Water Surface Elevation (feet NGVD29)	Maximum Volume (acre-feet)	Maximum Water Surface Elevation (feet NGVD29)	Maximum Volume (acre-feet)	
Alternative 1B with KWP Pond Outlet Restricted	100-year	[785.8]	24.5	[785.8]	7.5	11.0
Alternative 1B with KWP Pond Outlet Restricted	10-year	782.0	7.8	785.3	6.4	3.2

^a The proposed Lavelle top of pond elevation is approximately 783 feet NGVD29; water surface elevations within brackets indicate pond overtopping

^b The existing KW Precast lowest top of pond elevation is approximately 785.4 feet NGVD29; water surface elevations within brackets indicate pond overtopping

^c The duration of zero outflow from the study site area represents the duration over which the municipal storm sewer is surcharged and unable to accept additional flow

Source: SEWRPC

Table 7
Model Results for Alternative 2

Model Run Description	Design Storm Recurrence Interval	Proposed Lavelle Pond ^a		KW Precast Ponds ^b			Duration of Zero Outflow from Study Site Area ^c (hours)
		Maximum Water Surface Elevation (feet NGVD29)	Maximum Volume (acre-feet)	Maximum Water Surface Elevation (feet NGVD29)	Existing Pond Maximum Volume (acre-feet)	Proposed Pond Maximum Volume (acre-feet)	
Alternatives 1A and 2	100-year	781.9	12.8	784.8	5.4	13.5	12.1
Alternatives 1B and 2	100-year	[784.0]	12.8	784.8	5.4	13.5	12.1
Alternatives 1B and 2	25-year	782.1	8.1	783.3	3.2	9.9	6.7

^a The proposed Lavelle top of pond elevation is approximately 783 feet NGVD29; water surface elevations within brackets indicate pond overtopping

^b The proposed KW Precast top of pond elevation is approximately 786 feet NGVD29 and the existing KW Precast lowest top of pond elevation is approximately 785.4 feet NGVD29; water surface elevations within brackets indicate pond overtopping

^c The duration of zero outflow from the study site area represents the duration over which the municipal storm sewer is surcharged and unable to accept additional flow

Source: SEWRPC

Table 8
Model Results for Alternative 3

Model Run Description	Design Storm Recurrence Interval	Proposed Lavelle Pond ^a		KW Precast Ponds ^b			Duration of Zero Outflow from Study Site Area ^c (hours)
		Maximum Water Surface Elevation (feet NGVD29)	Maximum Volume (acre-feet)	Maximum Water Surface Elevation (feet NGVD29)	Existing Pond Maximum Volume (acre-feet)	Proposed Pond Maximum Volume (acre-feet)	
Alternative 3 with Alternatives 1B and 2	100-year	782.4	8.6	784.0	4.2	11.6	2.5

^a The proposed Lavelle top of pond elevation is approximately 783 feet NGVD29; water surface elevations within brackets indicate pond overtopping

^b The proposed KW Precast top of pond elevation is approximately 786 feet NGVD29 and the existing KW Precast lowest top of pond elevation is approximately 785.4 feet NGVD29; water surface elevations within brackets indicate pond overtopping

^c The duration of zero outflow from the study site area represents the duration over which the municipal storm sewer is surcharged and unable to accept additional flow

Source: SEWRPC

Table 9
Model Results for Alternative 3 with Existing Ponds

Model Run Description	Design Storm Recurrence Interval	Existing Lavelle Pond^a		Existing KW Precast Pond^b		Duration of Zero Outflow from Study Site Area^c (hours)
		Maximum Water Surface Elevation (feet NGVD29)	Maximum Volume (acre-feet)	Maximum Water Surface Elevation (feet NGVD29)	Maximum Volume (acre-feet)	
Alternative 3 ^d	100-year	[785.9]	17.6	[785.9]	7.9	2.3

^a The existing Lavelle top of pond elevation is approximately 782 feet NGVD29; water surface elevations within brackets indicate pond overtopping

^b The existing KW Precast lowest top of pond elevation is approximately 785.4 feet NGVD29; water surface elevations within brackets indicate pond overtopping

^c The duration of zero outflow from the study site area represents the duration over which the municipal storm sewer is surcharged and unable to accept additional flow

^d This model run considers isolated effects of Alternative 3 conveyance improvements with the existing stormwater storage ponds at Lavelle and KW Precast; refer to Table 4 for comparison with existing conditions

Source: SEWRPC

Table 10
Cost Estimate Summary for each Stormwater Management Alternative

Alternative	Description	Total 2018 Construction Cost^a (\$ in millions)
Alternative 1A	Proposed Lavelle Pond – Existing Site Layout	1.25
Alternative 1B	Proposed Lavelle Pond – Proposed Site Expansion	0.83
Alternative 2	Proposed KW Precast Pond	1.24
Alternative 2 (UG)	Proposed KW Precast Underground Storage Option	7.50
Alternative 3	Municipal Storm Sewer Conveyance Improvements	4.62

^a Includes 35 percent contingency

Source: SEWRPC

Table 11
Estimated Cost and Level of Protection Summary for Combined Stormwater Management Alternatives

Alternative(s)	Description	Total Combined Cost (\$ in millions)	Level of Flood Protection at Lavelle (storm event recurrence interval)
1A	Proposed Lavelle Pond (Existing Site Layout) with KW Precast Existing Pond Outlet Restricted	1.25	25-year
1B	Proposed Lavelle Pond (Site Expansion) with KW Precast Existing Pond Outlet Restricted	0.83	10-year
1A and 2	Proposed KW Precast Pond with Alternative 1A	2.50	100-year
1B and 2	Proposed KW Precast Pond with Alternative 1B	2.10	25-year
1B and 2 and 3	Proposed Municipal Storm Sewer Conveyance Improvements with Alternatives 1B and 2	6.70	100-year

Note: The level of flood protection for the existing KW Precast pond is estimated at the 25-year recurrence interval storm event, and the proposed Alternative 2 stormwater pond for KW Precast provides flood protection up to the 100-year recurrence interval storm event.

Source: SEWRPC

BURLINGTON STORMWATER MANAGEMENT EVALUATION

Figures

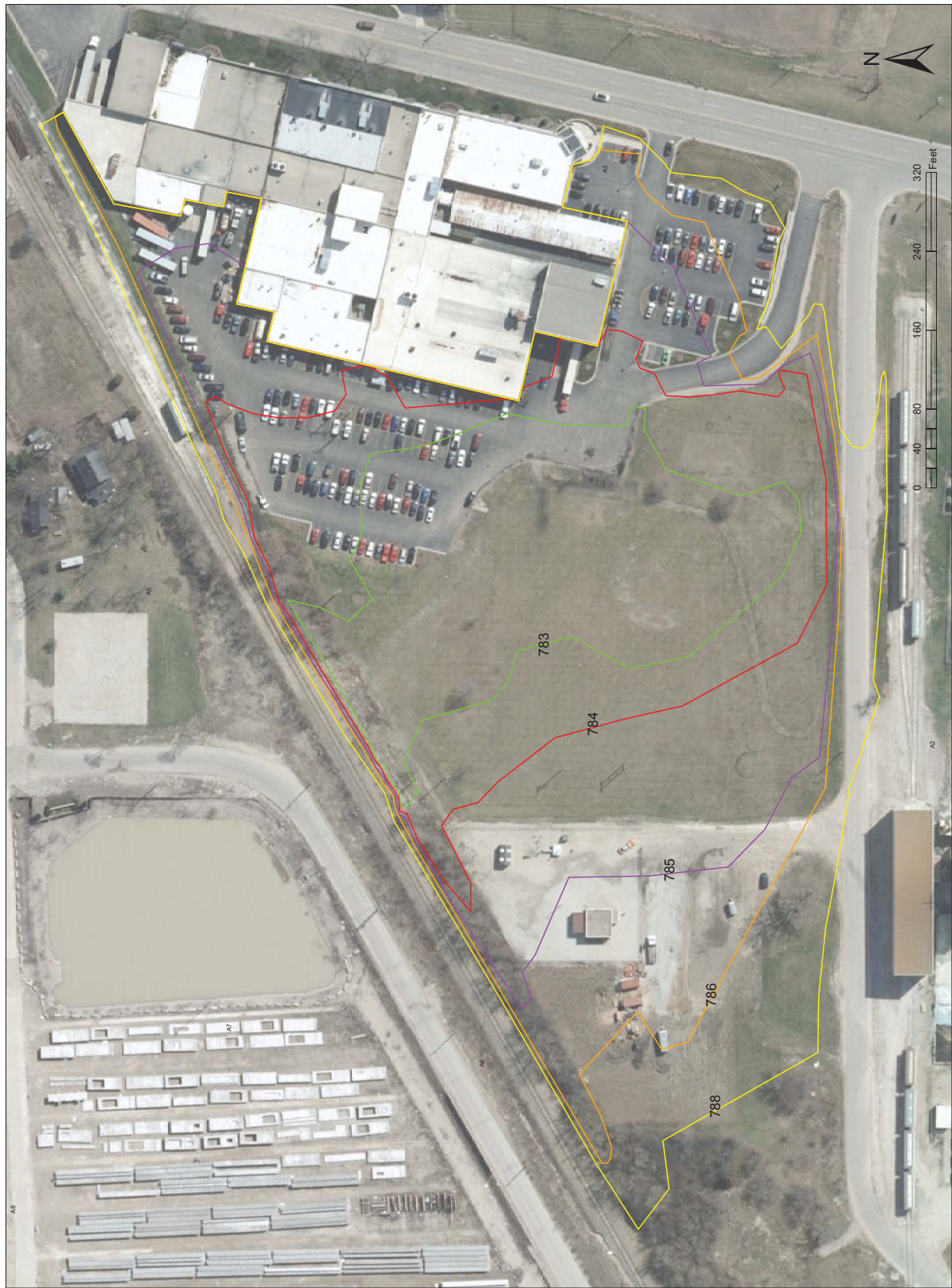
Figure 1
Existing Conditions Model Schematic – Study Site Area Hydraulic Features



Source: SEWRPC

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Figure 2
Approximate Topographic Contours used to Model Stormwater Ponding on the Lavelle Site



Source: SEWRPC and Lavelle Industries Grading Plan (Lynch & Associates, 04/23/2015)

Figure 3
Existing Conditions Model Results: 5-year Recurrence Interval Water Elevation Profile for the Municipal Storm Sewer Study Route

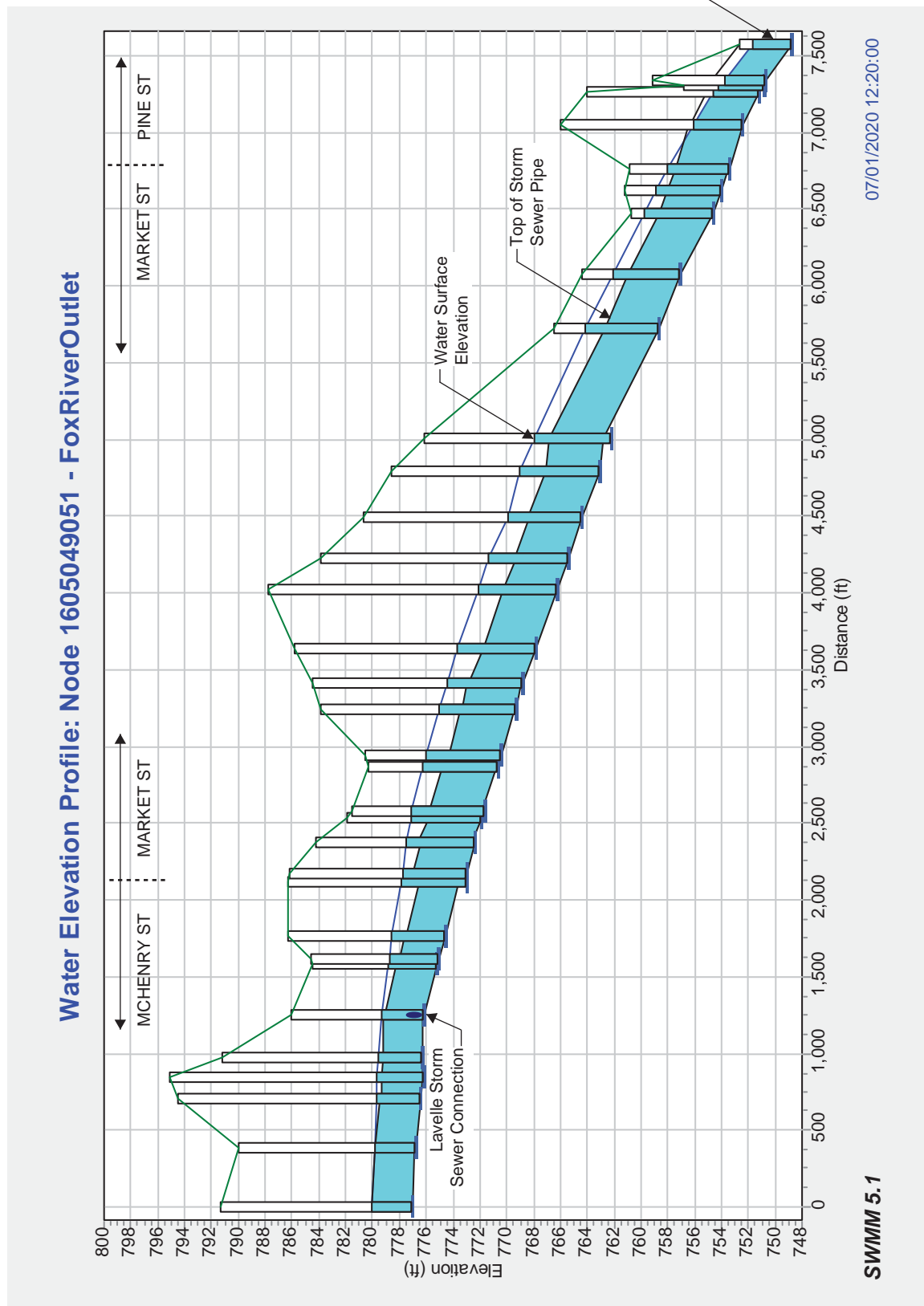
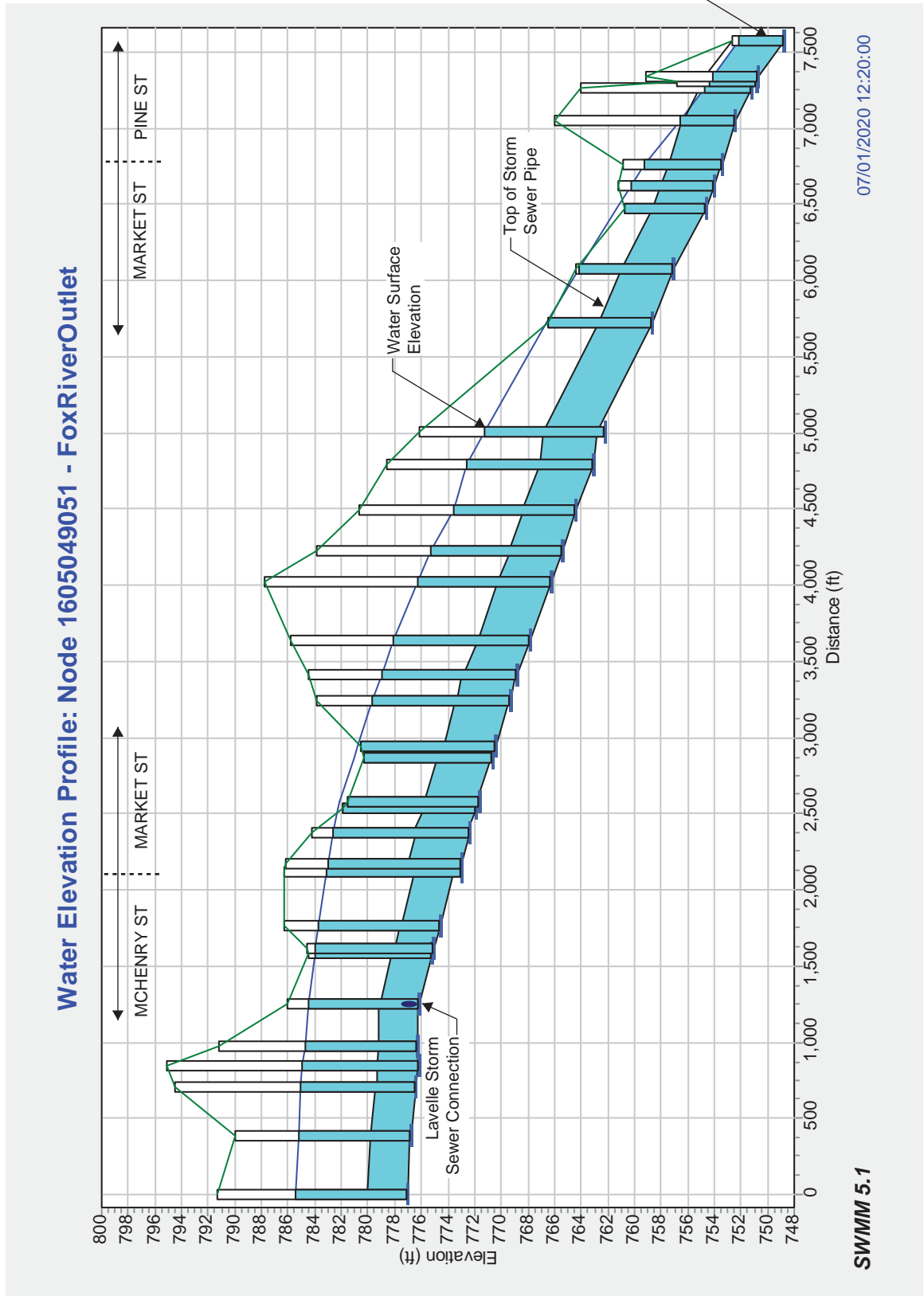
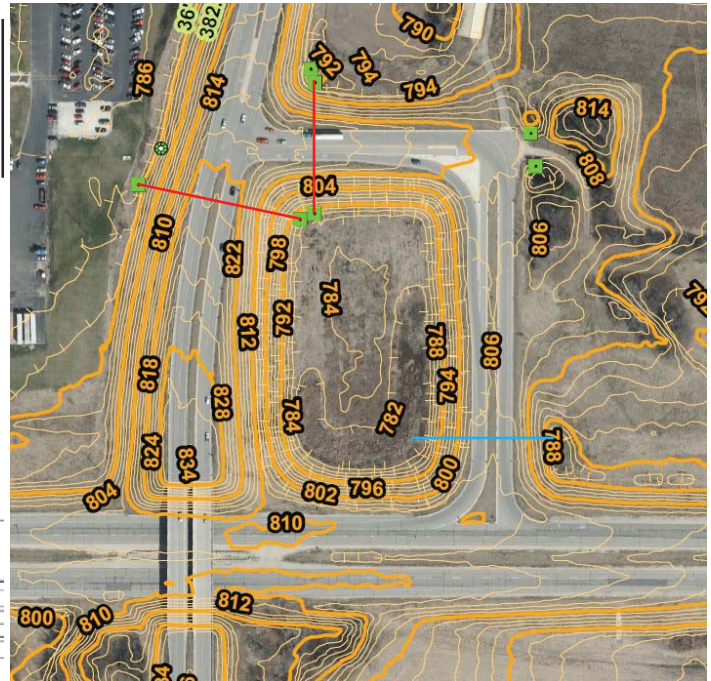


Figure 4
Existing Conditions Model Results: 10-year Recurrence Interval Water Elevation Profile for the Municipal Storm Sewer Study Route





This aerial map illustrates the proposed stormwater management system. The system is designed to collect runoff from the industrial building and surrounding areas. Key components include:

- Culvert from North:** A green line indicating the path of a culvert running north-south, connecting to the main system.
- Culvert from Ardagh:** A red line indicating the path of a culvert running east-west, connecting to the main system.
- Pond Outlet:** A blue line indicating the path of a culvert running east-west, connecting to the main system.

The map also shows the industrial building, parking lot, and surrounding roads. A north arrow is located in the bottom right corner.

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COMMON COUNCIL REGULAR

ITEM NUMBER 16B

DATE: April 3, 2019

SUBJECT: **MOTION 19-925** - Recommendation for Improvements to the Intersections of Milwaukee Avenue, West State Street, and McHenry Street.

SUBMITTED BY: Peter Riggs, Director of Public Works

BACKGROUND/HISTORY:

During the 2019 Budget workshop staff proposed resurfacing of Milwaukee Avenue and West State Street. The bounds of this project would include the intersections of Milwaukee Avenue, West State Street, and McHenry Street. Staff was asked to explore options for improving vehicular and pedestrian safety as part of the road project. The request sought to address a perception that intersections in the project area are unsafe. Secondary to this request is that construction improvements to intersections are less costly if performed in conjunction with road work. Therefore, if an effective improvement is found, 2019 would be a cost effective time to perform construction.

The intersection of W. State St. & Milwaukee Ave., Milwaukee Ave. & McHenry St., and W. State St. & McHenry St were of primary interest. Items of concern include:

- Several major roads converge into one area: W. State St., Milwaukee Ave, McHenry St., Amanda St., and Jefferson St.
- Multiple conflicting turning and merging motions
- Non-perpendicular intersection angles make vision of oncoming traffic challenging
- Peak hour traffic from schools and businesses

Crash data supplied by Police Department staff show 19 accidents in the last 5 years. 10 at McHenry St. and State St. (4 injury), 1 at Milwaukee Ave. and State St. (1 injury), and 8 in the Milwaukee Ave. and McHenry St. area, including Milwaukee Ave. and Amanda St. (3 injury). It is important to note that more than half of these accidents and associated injuries occurred at McHenry St. and State St., which is a 4-way stop controlled intersection.

Kapur & Associates performed a traffic study of the corridor and developed a series of design alternatives for consideration (See attached Alternative A, Alternative B, and Alternative C).

Alternative A

This alternative diverts northeast bound traffic on W. State St to the intersection at McHenry St by converting a one-block section of Milwaukee Ave. to one-way southwest bound traffic.

Pros

- Eliminates the crossing motions for traffic turning left from southwest bound Milwaukee Ave. to McHenry and eliminates the merging of northbound McHenry St. traffic onto northeast bound Milwaukee Ave. The intersection of Milwaukee and McHenry would be free flowing with fewer conflicts.
- Removes the right turn option for west bound State St. traffic at Milwaukee Ave.

Con

- Traffic volume entering the State St. & McHenry St. intersection would increase significantly. The intersection would not be able to maintain an acceptable level of service as a 4-way-stop and would require signalization. Signalization is cost prohibitive.
- Traffic intending to use Milwaukee Ave. may instead opt to continue heading east bound on State St. This could cause issues for drop-off and pick-up traffic at State St. and Randolph St.
- Truck traffic may have difficulty navigating the intersection and avoiding signalization equipment.

- Negative impacts to property owners and business located on the converted one-way section of Milwaukee Ave and State St. west of McHenry St.

Alternative B

This alternative realigns the intersection of McHenry St. into Milwaukee Ave. and improves the crosswalk on the west side of that intersection.

Pros

- Stop control of north bound McHenry St. traffic could reduce confusion of who has the right of way to enter the intersection and help reduce conflicts.
- Realignment creates better vision of oncoming traffic.
- The crosswalk improvements would make the preferred pedestrian crossing of Milwaukee Ave. more visible.

Cons

- Trucks will have trouble turning left in the intersection.
- Traffic turning south on McHenry St. from Jefferson St. will potentially be blocked by vehicles queuing at the stop sign.
- Vehicles queuing at the stop sign could back up and impact the intersection of State St. and McHenry St.
- Pedestrian traffic can already use the existing crosswalk at the west side of Milwaukee Ave. and McHenry St. However, anecdotal feedback suggests school aged children tend to cross closer to Amanda St. instead. This behavior may continue regardless of a crosswalk improvement.

Alternative C

This alternative does have any changes to the road configuration and includes adding stop control to north bound McHenry St. at Milwaukee Ave., improves the crosswalk west of McHenry St. and Milwaukee Ave., and removes the right turn of west bound State St. traffic onto Milwaukee Ave.

Pros

- Stop control of north bound McHenry St. traffic could reduce confusion of who has the right of way to enter the intersection and help reduce conflicts.
- The crosswalk improvements would make the preferred pedestrian crossing of Milwaukee Ave. more visible.
- Improvements are less intrusive and could be removed or changed if needed.
- Low cost to implement.

Cons

- Traffic queuing at the stop sign could back up and impact the intersection of State St. and McHenry St.
- Pedestrian traffic can already use the existing crosswalk at the west side of Milwaukee Ave. and McHenry St. However, anecdotal feedback suggests school aged children tend to cross closer to Amanda St. instead. This behavior may continue regardless of a crosswalk improvement.

BUDGET/FISCAL IMPACT:

The following are cost estimates for each of the alternatives:

- Alternative A (Milwaukee Ave. Diversion): \$180,000 if incorporated into 2019 road resurfacing. Signalization of the intersection is the primary driver of this cost. Signals would also require an estimated \$800 a year in ongoing utility expenses.
- Alternative B (McHenry St. Realignment): \$20,000. Add \$12,000 to include flashing crosswalk signage.
- Alternative C (Crosswalk and Signage Improvement): \$5,000. Add \$12,000 to include flashing crosswalk signage.

RECOMMENDATION:

Staff from the Department of Public Works and Kapur & Associates meet with several stakeholders to solicit feedback regarding the intersections and improvement alternatives. These stakeholders included Fire Chief Babe, Police Chief Anderson, representatives from St Mary's Parish, St Mary's School, Catholic Central High School, Thomas Bus Company, and Aurora Medical Center. In addition, notice was sent to all property owners near the intersection inviting them to an open house to discuss the alternatives. Six property and business owners attended the open house. This feedback was instrumental in understanding the needs of those that travel and observe these intersections on a daily basis.

The results of the traffic study, crash report, and stakeholder feedback have led to two key findings. First, while the intersections may "feel" unsafe, this endeavor did not confirm the existence of a hazard. Second, all presented alternatives offer some improvement to the intersections, but will likely have some negative impacts. For these reasons, staff does not recommend incorporating any of the proposed design improvements into the 2019 resurfacing project. Staff recommends exploring additional preemptive signage and replacing existing signage to better inform motorists traveling through this corridor. This could be done for negligible cost and included in the 2019 road program.

TIMING/IMPLEMENTATION:

This item is presented for discussion at the April 3, 2019 Committee of the Whole. This item will be considered for final approval the same night at the Common Council Meeting. It is necessary to expedite this decision in order to incorporate the improvements in the design for the road program without causing impact to the project's timeline.

Attachments

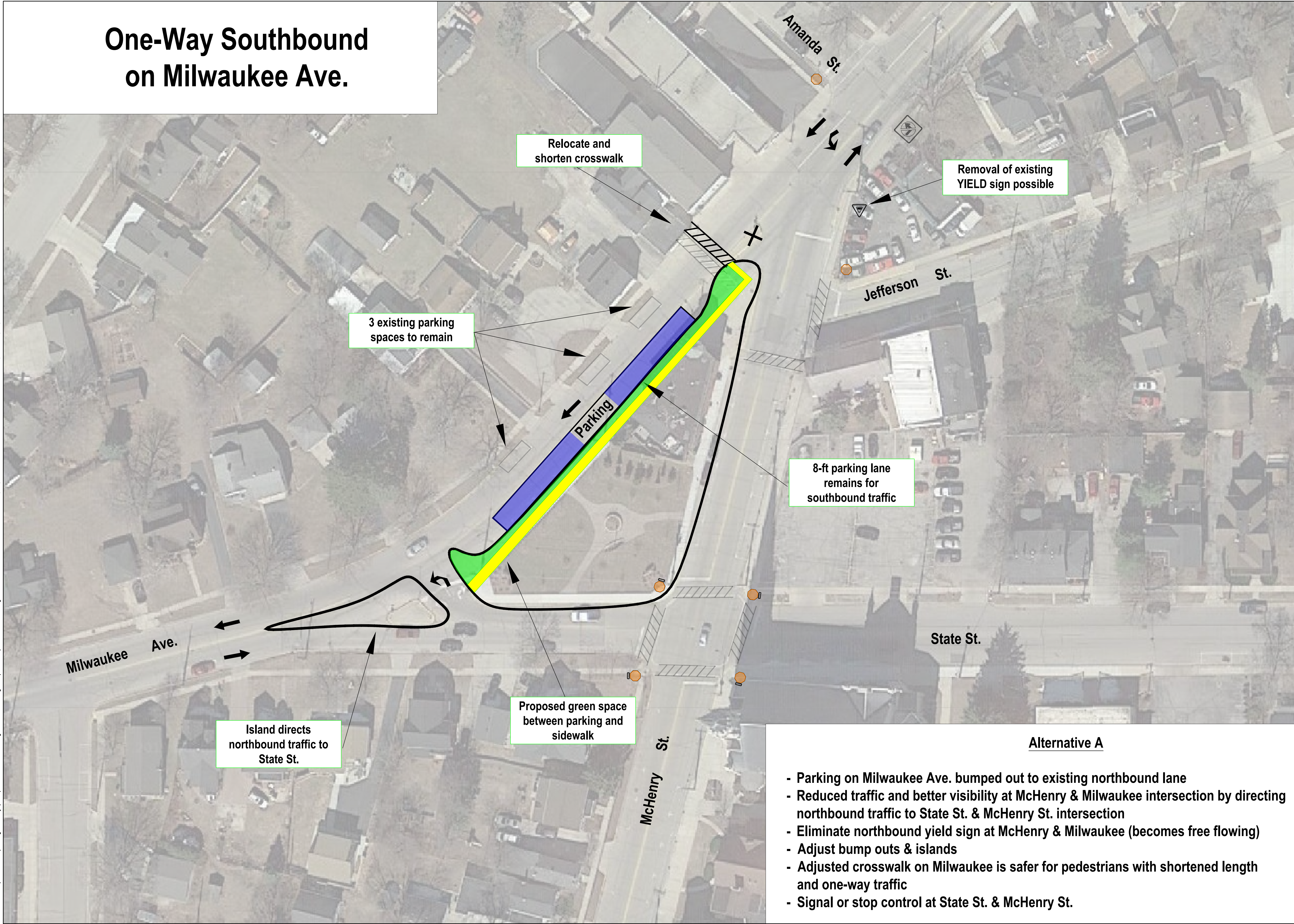
Alternative A

Alternative B

Alternative C

One-Way Southbound on Milwaukee Ave.

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PLOT BY: NAOM RAUCH



- Alternative A**
- Parking on Milwaukee Ave. bumped out to existing northbound lane
 - Reduced traffic and better visibility at McHenry & Milwaukee intersection by directing northbound traffic to State St. & McHenry St. intersection
 - Eliminate northbound yield sign at McHenry & Milwaukee (becomes free flowing)
 - Adjust bump outs & islands
 - Adjusted crosswalk on Milwaukee is safer for pedestrians with shortened length and one-way traffic
 - Signal or stop control at State St. & McHenry St.

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CONSULTING ENGINEERS
1224 S. PINE STREET
BURLINGTON, WISCONSIN 53105
Phone: 262.767.2747 Fax: 262.767.2750
www.kapurengineers.com

PROJECT:
2019 STREET & SIDEWALK IMPROVEMENT PROGRAM

LOCATION:
CITY OF BURLINGTON, RACINE COUNTY, WISCONSIN

RELEASE:

#	DATE	DESCRIPTION

NORTH ARROW:

SCALE:

IF NOT ONE INCH ADJUST SCALE ACCORDINGLY

SEAL:

we listen... we innovate.
we turn your vision into reality.

SHEET:

ALTERNATIVE A

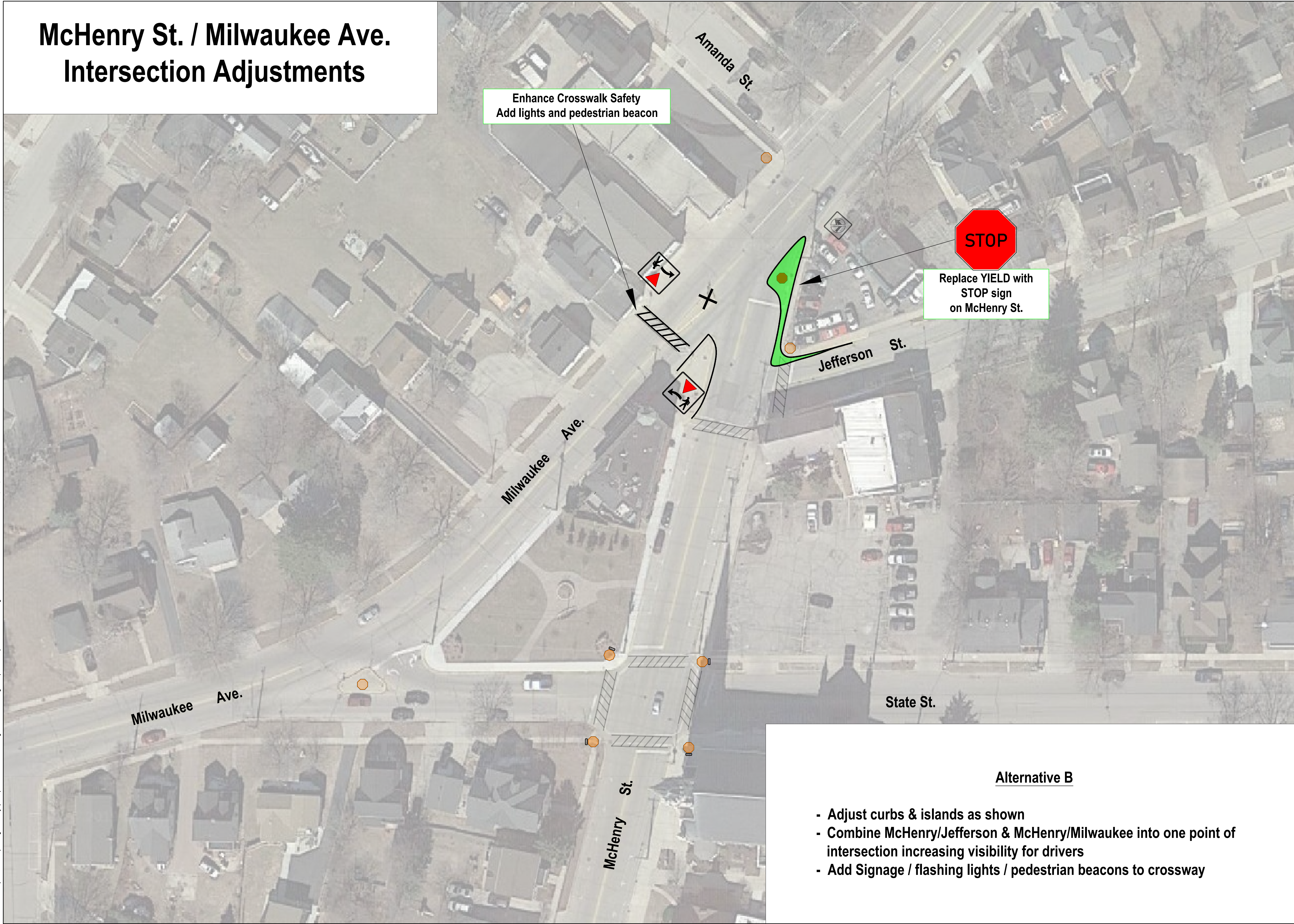
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PROJECT NUMBER:	190065
DATE:	3/12/2019

SHEET NUMBER:

A

McHenry St. / Milwaukee Ave. Intersection Adjustments

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- Alternative B**
- Adjust curbs & islands as shown
 - Combine McHenry/Jefferson & McHenry/Milwaukee into one point of intersection increasing visibility for drivers
 - Add Signage / flashing lights / pedestrian beacons to crossway

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PROJECT:
2019 STREET &
SIDEWALK
IMPROVEMENT
PROGRAM

LOCATION:
CITY OF
BURLINGTON,
RACINE COUNTY,
WISCONSIN

RELEASE:

REVISIONS:		
#	DATE	DESCRIPTION

NORTH ARROW:

SCALE:
0 30' 60'
IF NOT ONE INCH ADJUST SCALE
ACCORDINGLY

SEAL:

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SHEET:

ALTERNATIVE B

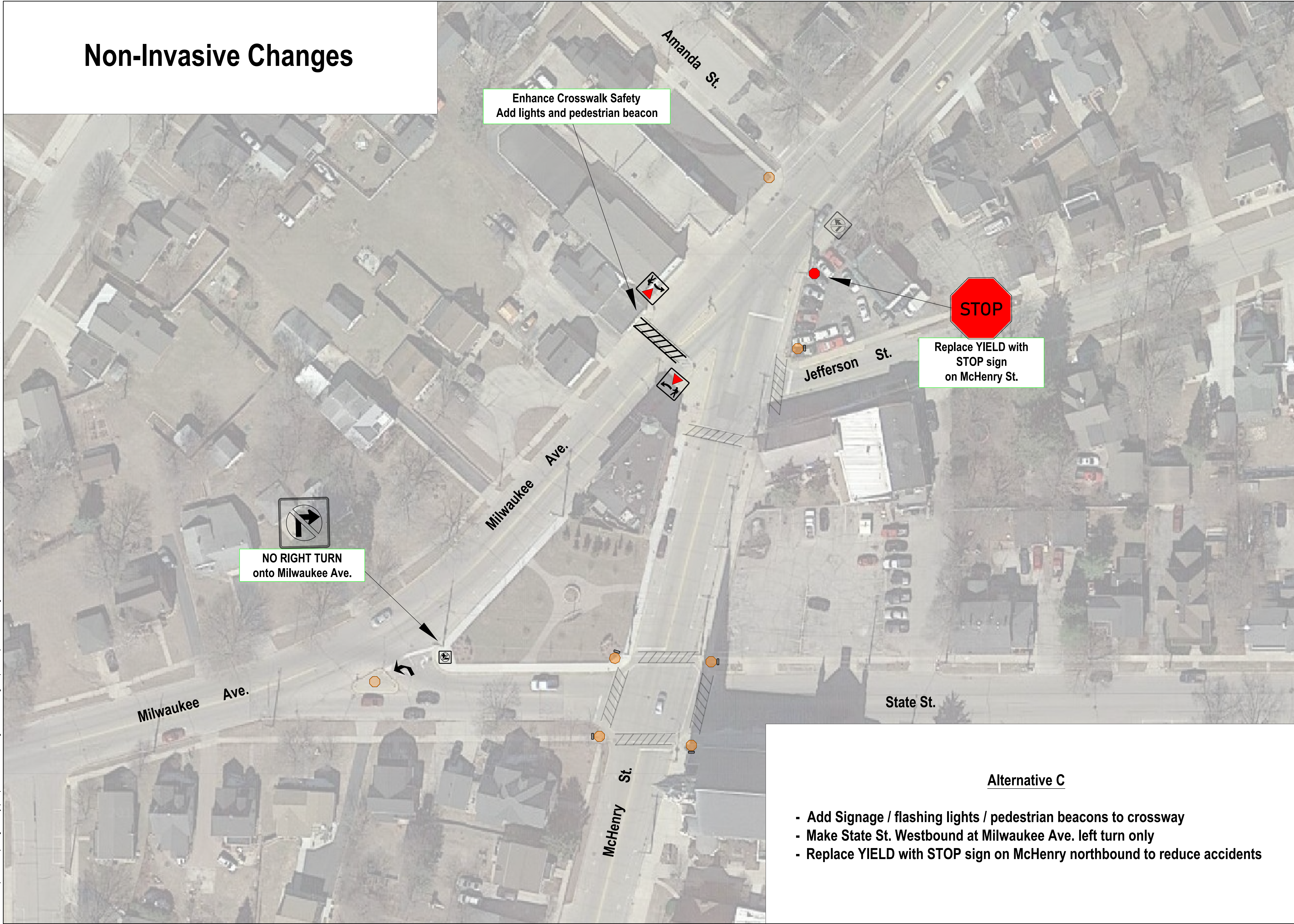
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PROJECT NUMBER:	190065
DATE:	3/12/2019

SHEET NUMBER:

B

Non-Invasive Changes

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- Alternative C**
- Add Signage / flashing lights / pedestrian beacons to crossway
 - Make State St. Westbound at Milwaukee Ave. left turn only
 - Replace YIELD with STOP sign on McHenry northbound to reduce accidents

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PROJECT:
2019 STREET & SIDEWALK IMPROVEMENT PROGRAM

LOCATION:
CITY OF BURLINGTON, RACINE COUNTY, WISCONSIN

RELEASE:

REVISIONS:	
#	DATE DESCRIPTION

NORTH ARROW:

SCALE:
0 30' 60'
IF NOT ONE INCH ADJUST SCALE ACCORDINGLY

SEAL:

we listen. we innovate.
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SHEET:

ALTERNATIVE C

PROJECT MANAGER:	GLG
PROJECT NUMBER:	190065
DATE:	3/12/2019

SHEET NUMBER:

C